

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

NOTICE OF BOARD MEETING

NOTICE IS HEREBY GIVEN by the Board of Directors of the Spokane Transit Authority of Spokane County, Washington, that the Board will hold a meeting at 1:30 p.m. on Thursday, February 19, 2026, in the Spokane Transit Boardroom, 1230 West Boone Avenue, Spokane Washington. A virtual video conference option is available, and the joining information is listed below.

NOTICE IS FURTHER GIVEN that business to be discussed and/or action taken shall be in accordance with the attached agenda, which is also on file at the STA Administrative Offices.

THE MEETING SHALL BE OPEN TO THE PUBLIC.

BY ORDER OF THE STA BOARD OF DIRECTORS.

DATED THIS 19TH DAY OF FEBRUARY 2026.



Dana Infalt
Clerk of the Authority
Sr. Executive Assistant to the CEO
Manager Board & Executive Support

Optional virtual joining links available on agenda



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Approve Agenda
Meeting Date: February 19, 2026
Agenda Item: 4

Presented To: Board of Directors
Referral Committee: n/a
Title: APPROVE BOARD AGENDA
Submitted by: Lance Speirs, STA 2026 Board Chair

Purpose: For decision.
Recommendation: Approve Board agenda.
Attachments and/or Online Links: FEBRUARY 19, 2026, STA BOARD AGENDA

SUMMARY: The STA Board Agenda is provided for the Board’s consideration and approval.



1230 W. Boone Avenue, Spokane, WA 99201
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BOARD MEETING

Thursday, February 19, 2026
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair Speirs*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair Speirs*)
5. Public Expressions
6. Public Hearing: *10 minutes*
 - A. Connect Spokane Minor Update: Draft Review (*Emily Poole*)
7. Recognitions & Presentations: *10 minutes*
 - A. FTA Section 5310 Subrecipient Recognition (*Emily Poole*)
 - B. Robert Setterlund, Journeyman Vehicle Technician, Retirement (*Brandon Rapez-Betty*)
 - C. CTR Award Presentation (*Karl Otterstrom*)
8. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of January 19, 2026, STA Board Meeting – Corrections/Approval (*Dana Infalt*)
 - B. Approval of the January 2026 Vouchers (*Robert Hamud*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. South Union Fence Repair & Replacement: Final Acceptance (*Jordan Hayes-Horton*)
 - E. High Performance Transit Markers & Light Poles: Award of Contract (*Emily Poole*)
 - F. Technology Master Plan Development Services: Award of Contract (*Kade Peterson*)
 - G. Board Member Travel – American Public Transportation Association (APTA) Conferences (*Karl Otterstrom*)
 - H. Facilities Department Print Shop Relocation Lease (*Brandon Rapez-Betty*)
9. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Speirs*)
10. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Chair Klitzke*)
11. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (*Chair Hattenburg*)
12. CEO Report: *15 minutes*

13. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. January 2026 Sales Tax Revenue (*Robert Hamud*)
 - C. December 2025 Financial Results Summary (*Robert Hamud*)
 - D. December 2025 Operating Indicators (*Brandon Ropez-Betty*)
 - E. 2025 Fixed Route Rider Survey Results (*Carly Cortright*)
 - F. 2026 Board Operations Committee Work Program (*Karl Otterstrom*)
 - G. 2026 Planning & Development Committee Work Program: Review (*Emily Poole*)
 - H. 2026 Service Revisions Outreach Update (*Emily Poole*)
 - I. 2027-2032 Transit Development Plan: Overview (*Emily Poole*)
 - J. 4Q 2025 Service Planning Public Input Report (*Emily Poole*)
 - K. Connect 2035 Funding Requirements Public Outreach Plan Update (*Carly Cortright*)
 - L. Legislative Update (*Emily Poole*)
 - M. Redistribution of FTA Section 5310 Funds for 2021-2024 (*Emily Poole*)
 - N. Transit Oriented Development Pilot Update (*Emily Poole*)
 - O. Wellesley Corridor Development Plan: Report on Existing Conditions and Upcoming Engagement (*Emily Poole*)

14. Executive Session (*Etter, McMahon*): 20 minutes

At this time, the Board will adjourn to Executive Session, pursuant to RCW 42.30.110(1)(b): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; and Pursuant to RCW 42.30.110(1)(b): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price

15. New Business
16. Board Member Expressions
17. Adjourn (*Chair*)

Optional Virtual link:	Click Here to Join Virtually	
Password:	Members: 2026	Guests: Guest
Call-in Number:	1-408-418-9388	Event #: 2497 844 2549

Cable 5 Broadcast Dates and Times of February 19, 2026, Board Meeting:

Saturday, February 21, 2026	4:00 p.m.
Monday, February 23, 2026	10:00 a.m.
Tuesday, February 24, 2026	8:00 p.m.

Next Committee Meetings, Wednesday:

Planning & Development	March 4, 2026, 10:00 a.m.
Performance Monitoring & External Relations	March 4, 2026, 1:30 p.m.
Board Operations	March 11, 2026, 1:30 p.m.

Next STA Board Meeting:

Thursday, March 19, 2025, 11:30am and 1:30pm, STA Boardroom, 1230 West Boone Avenue, Spokane, Washington (*A virtual joining option will be available for all Committee and Board meetings*)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA’s website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least for



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Public Expressions
Meeting Date: February 19, 2026
Agenda Item: 5

Presented To: Board of Directors
Referral Committee: n/a
Title: PUBLIC EXPRESSIONS
Submitted by: n/a

Purpose: Receive expressions.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: At this time, the STA Board of Directors will give the public the opportunity to express comments or opinions.

Anyone attending the meeting in person wishing to speak should sign in on the sheet provided and indicate the subject of interest. Comments will be limited to three minutes per person and, if requested, answers will be provided by staff at a later date.

Anyone attending virtually and wishing to comment at the meeting should follow the directions below to sign up for Oral Public Expressions or to submit Written Public Expressions to be distributed to the board. Any written public expressions to be distributed must be submitted to the Clerk no later than the day preceding the meeting. If requested, answers will be provided by staff at a later date.

To provide **Oral Public** via telephone or computer, please complete this [form](#) and/or email your intent to provide comment to clerk@spokanetransit.com to be added to the Public Expressions Speakers' list.

To provide **Written Public Expressions** to be distributed to the board, please complete this [form](#) and/or email your comments to clerk@spokanetransit.com.



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Public Hearing

Meeting Date: February 19, 2026

Agenda Item: **6A**

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: CONNECT SPOKANE MINOR UPDATE: DRAFT REVIEW
Submitted by: Dana Infalt, Clerk of the Board

Purpose: Receive report.
Recommendation: *Conduct public hearing. (Action at February 19, 2026, Board Meeting)*
Attachments and/or Online Links: <https://www.spokanetransit.com/projects/comprehensive-plan/>
STAFF REPORT: CONNECT SPOKANE MINOR UPDATE: DRAFT REVIEW

SUMMARY: The Chairman will conduct the public hearing as follows:

1. Open the public hearing.
2. Call upon staff for a presentation. *(Emily Poole)*
3. Ask the board for questions or comments
4. Open for comments from the public (ask 3 times for comments)
5. Close the hearing

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 6A
Presented to: Board of Directors
Subject: CONNECT SPOKANE MINOR UPDATE: DRAFT REVIEW

SUMMARY: *Connect Spokane* is STA's Comprehensive Plan that sets forth a vision and policy framework for transit in our region for the next 30 years. This document guides decisions made by the Board of Directors, staff, and partnering agencies.

At the February 4, 2026, Planning & Development Committee meeting, staff proposed a few updates to improve overall consistency and clarity of policies and policy-related text in the plan. The initial proposed redline-updates were introduced at the November 5, 2025, committee meeting and meets the requirements of the plan's policy on amendments described below.

"Connect Spokane Monitoring and Improvement Policy 4.2 - Comprehensive Plan Amendments: Minor amendments to the Comprehensive Plan may take place at any time so long as the change does not significantly change the scope or direction of the plan."

The minor updates address the following:

- **Conformity:** Reviewed the plan with an eye towards updating language to clarify the agencies' current stance and align the language with the direction of the plan and agency, mostly surrounding older language still referencing advertising.
- **HPT Map and Table:** Reviewed the long-term vision for HPT routes and made minor updates regarding line implementation status and definitions.
- **Fixed Route Performance Standards:** Made required updates for annual fixed route reporting to reflect the service types redefined in 2022.
- **Policy Clarification:** Made minor clarifications to include expanding on the following - community hubs, bus stop amenities, leveraging rideshare investments, and Joint Development.

Since the November committee meeting, staff have met with colleagues from partner jurisdictions and representatives of community groups and non-profits to receive feedback on the proposed minor updates. Staff will review the proposed red lines and identify any changes or modifications to the February 2026 draft version since the previous discussion on November 5, 2025. The February 2026 draft version will be available online on February 3, 2026.



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Recognitions & Presentations
Meeting Date: February 19, 2026
Agenda Item: 7A

Presented To: Board of Directors
Referral Committee: n/a
Title: FTA SECTION 5310 SUBRECIPIENT RECOGNITION
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Emilio Bustos, Assistant Transit Planner

Purpose: For recognition.

Recommendation: n/a

Attachments and/or

Online Links: <https://www.spokanetransit.com/section-5310-program/>

SUMMARY: Staff will recognize one subrecipient of the Federal Transit Administration (FTA) Section 5310 grant program during the February 19, 2026, Board meeting. The Arc of Spokane was awarded \$178,092 in federal and STA funds at the November 21, 2024, Board meeting to operate a transportation program serving people with intellectual and developmental disabilities. The program specifically supports transportation for individuals to destinations in the greater Spokane area for opportunities to access shopping, social activities, volunteering, and inclusion in the community.



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Recognitions & Presentations

Meeting Date: February 19, 2026

Agenda Item: **7B**

Presented To: Board of Directors
Referral Committee: n/a
Title: ROBERT SETTERLUND RETIREMENT
Submitted by: Brandon Rapez-Betty, Chief Operations Officer

Purpose: Receive report.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: Bob began his career with Spokane Transit on October 19, 1998, as a Cleaner. Over the course of 27 years of dedicated service, he worked his way through the ranks of Vehicle Maintenance, serving as a Servicer, PM Technician, General Repair Technician, Journeyman Technician, and even served as the Transmission Department Lead for several years.

Bob was widely respected for his expertise in transmission rebuilds and hybrid coach system diagnostics and repair. He was certified in every aspect of bus maintenance and repair, and his knowledge and skill were unmatched. Twice nominated for employee recognition awards, Bob was consistently recognized for his willingness to help others and for going above and beyond the expectations of his role.

Known throughout the agency, Bob built lasting friendships across many departments. A true staple of Vehicle Maintenance for many years, his experience, dedication, and presence will be deeply missed.



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Recognitions & Presentations
Meeting Date: February 19, 2026
Agenda Item: 7C

Presented To: Board of Directors
Referral Committee: n/a
Title: COMMUTE TRIP REDUCTION (CTR) AWARD
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For recognition.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: Commute Smart Northwest works with over 100 employers in Spokane County to promote and encourage employees to use commute options including riding the bus, carpooling, STA Ridesharing, walking, bicycling, and working from home. With nearly 36 percent of employees participating, approximately 850,000 weekly miles are not driven on our roads resulting in a reduction of over 785,000 tons of air pollution not being emitted into the air.

STA Director of Paratransit & Rideshare, Janet Stowe, was honored as a Champion Business Leader in 2025 for her exceptional efforts to make the Commute Smart programs a success at her worksite.



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Board Action-Consent Agenda

Meeting Date: February 19, 2026

Agenda Item: **8A**

Presented To: Board of Directors
Referral Committee: n/a
Title: MINUTES OF JANUARY 22, 2026, STA BOARD MEETING
- CORRECTIONS/APPROVAL
Submitted by: Dana Infalt, Clerk of the Board

Purpose: For decision.
Recommendation: Approval of the January 22, 2026, STA Board Meeting minutes
Attachments and/or Online Links: DRAFT MINUTES OF JANUARY 22, 2026, STA BOARD MEETING

SUMMARY: The minutes of the January 22, 2026, STA Board meeting are attached for information, corrections and/or approval.

STA BOARD MEETING

Draft Minutes of January 22, 2026, Meeting
STA Boardroom with Virtual Joining Option

MEMBERS PRESENT

Lance Speirs, Small Cities Medical Lake, *Chair*
Pam Haley, City of Spokane Valley
Josh Kerns, Spokane County
Kitty Klitzke, City of Spokane
Michael Cathcart, City of Spokane
Sarah Dixit, City of Spokane
Tim Hattenburg, City of Spokane Valley
Zack Zappone, City of Spokane
Dan Dunne, Small Cities Liberty Lake *ex-officio*
Dan Sander, Small Cities Millwood-*ex-officio*
Elsa Martin, Small Cities Cheney-*ex-officio*
Rhonda Bowers, Labor Representative, *Non-Voting*

MEMBERS ABSENT

Al French, Spokane County
Bill Campbell, Small Cities Airway Heights-*ex-officio*

STAFF PRESENT

Karl Otterstrom, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Chief Planning & Development Officer
Carly Cortright, Chief Communications & Customer Service Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Kade Peterson, Chief Information Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
VanWert and Oreskovich, P.C.

-
1. Call to Order and Roll Call – Chair Speirs called the meeting to order at 1:32 pm and the Clerk conducted roll call.
 2. Pledge of Allegiance – Board Members, staff, and guests stood for the Pledge of Allegiance.
 3. Excused Absences
Mr. Hattenburg moved to approve an excused absence for Mr. Campbell. Ms. Haley seconded, and the motion passed unanimously.
 4. Approve Board Agenda
Mr. Hattenburg moved to approve the Updated Agenda as presented. Ms. Haley seconded, and the motion passed unanimously.
- Chair Speirs read a prepared statement acknowledging an incident that occurred Sunday, January 18, in which a Spokane Transit double decker bus failed to clear the railroad viaduct on Cedar Street between 1st and 2nd Avenue resulting in the top of the bus striking the overpass. He expressed concern for those affected by the incident and gratitude for first responders. He noted that Mr. Otterstrom kept the Board appraised of developments throughout the day on Sunday and into Monday. Further, he emphasized that safety continues to be STA's highest priority, that an investigation is under way, and that STA anticipates further information will be shared with the public as it undergoes the investigation and implements any necessary interim safety measures.
5. Public Expressions were offered in person by Mr. Erik Lowe and he distributed a written copy of his expressions to board members and staff. A written expression was sent in by Mr. Kevin Jones of Cheney which was distributed to Board members. The Chair called 3 times for additional public expression comments. None were forthcoming.

6. Recognitions & Presentations

- A. Lisa McMaster, Paratransit Van Operator, Retirement – Mr. Rapez-Betty presented a summary of Ms. McMaster’s 30-year career with STA and wished her the best in retirement. Ms. McMaster was not in attendance for the meeting.
- B. Years of Service – 4th Quarter 2025 – Ms. Williams advised that STA recognizes employees who reach milestone anniversary dates at STA. She read the names of employees who had reached 5 year, 10 year, 20 year, and 30 year milestones of service during the final quarter of 2025.
- C. Employee Recognition Committee (ERC) 4th Quarter Awards – Ms. Williams reminded Board members that employees are nominated to Employee Recognition Committee (ERC) for embodying and displaying STA’s core values. She advised this is a prestigious award as it comes from being nominated by a peer. She listed winners for the months of September, October, November, and December 2025.

Board members and staff recognized Ms. McMaster on her retirement, and congratulated and recognized the Years of Service and ERC winners.

7. Board Action - Consent Agenda

Mr. Hattenburg moved to approve the Consent Agenda Items 7A-7E as presented. Ms. Haley seconded and the motion passed unanimously.

- A. Minutes of December 18, 2025, STA Board Meeting – Corrections/Approval – Approved as presented.
- B. December 2025 Vouchers – Approved claims as listed.

DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (December)	Nos. 635602 – 636013	\$ 5,779,945.11
Worker’s Comp Vouchers (December)	ACH – 2286	\$ 213,281.75
Payroll 12/12/2025	ACH – 12/12/2025	\$ 3,055,617.95
Payroll 12/26/2025	ACH – 12/26/2025	\$ 2,401,142.84
WA State – DOR (Excise Tax)	ACH – 1767	\$ 6,411.60
WFG NATIONAL TITLE COMPANY OF EASTERN WA	ACH – 1767	\$ 1,402,266.06
DECEMBER TOTAL		\$ 12,858,665.31

- C. Public Works Contracts under \$35,000: Final Acceptance - Approve, by motion, acceptance of the attached contracts as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
20250697	Plaza Fall Window Cleaning	ABM Industry Groups, LLC	\$2,601.19	11/8/2025
20252734	Plaza Sewer Ejector Pump Repair	RC Worst & Company, Inc.	\$751.64	12/4/2025
20250653	Plaza Drain Jetting	Bulldog Rooter, Inc.	\$11,659.52	12/9/2025
20252733	Plaza ADA Door Closer Repair	Marlin Windows, Inc.	\$2,189.00	12/18/2025
20253070	Plaza Annual Door Maintenance	Marin Windows, Inc.	\$4,274.25	12/18/2025
20251711	Boone NW Garage Exterior Wall Repair - Door 9	Garco Construction, Inc.	\$27,082.00	12/19/2025
20250359	Annual Camera & Badge Access Service Maintenance	Everon, LLC	\$20,165.00	12/31/2025

- D. Boone Security Camera Replacement: Final Acceptance - Approve, by motion, acceptance of the contract with Everon, LLC for the Boone Campus Security Camera Replacement Project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
- E. Plaza Rotunda 1 Furniture: Final Acceptance - Approve, by motion, acceptance of the contract with Business Interiors of Idaho, *dba* Freeform Interiors, for the Plaza Rotunda 1 Furniture Project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.

8. Board Action – Other

- A. Election of Chair Pro Tempore – Chair Speirs noted the City of Spokane was the jurisdiction in the STA rotation for the 2027 Chair position. As such, the Chair Pro Tempore should be nominated from that jurisdiction. He requested a motion.

Mr. Zappone moved to approve Ms. Klitzke as Chair Pro Tempore for 2026. Mr. Cathcart seconded, and the motion passed unanimously. Note: Item 8A required and received a majority vote of 5

9. Board Action – Committee Recommendation

Board Operations Committee

- A. Confirmation of Appointment of Board Members and Chairs to the Planning & Development (P&D) and the Performance Monitoring and External Relations (PMER) Committees for 2026 – Chair Speirs presented his recommended appointments for Chairs and members of the P&D and PMER committees, as follows:

Planning & Development Committee: Chair: Kitty Klitzke; Members: Al French, Spokane County; Pam Haley, City of Spokane Valley; Sarah Dixit, City of Spokane; Dan Dunne, Small Cities Liberty Lake (ex-officio); Elsa Martin, Small Cities Cheney (ex-officio); and Rhonda Bowers, Labor Representative (non-voting).

Performance Monitoring & External Relations Committee: Chair: Tim Hattenburg, City of Spokane Valley; Members: Josh Kerns, Spokane County; Zack Zappone, City of Spokane; Michael Cathcart, City of Spokane; Dan Sander, Small Cities Millwood (ex-officio); Bill Campbell, Small Cities Airway Heights (ex-officio).

STA CEO Karl Otterstrom is a member of both committees in an ex-officio capacity.

Mr. Cathcart moved to approve the Board Chair’s committee Chair and member appointments to the Planning & Development and Performance Monitoring & External Relations committees as presented. Ms. Klitzke seconded, and the motion passed unanimously. Note: Item 9A required and received a majority vote of 5

- B. Confirmation of Appointment of Board Members to Board Operations Committee – Chair Speirs asked Legal Counsel to review the rules for representation on Board Operations.

Ms. Clark reminded the Board of the composition of Board Operations Committee which includes of the Chair of the Board, the Chairs of the PMER and P&D committees, the Chair Pro Tempore of the Board, and the STA CEO. Ms. Clark also noted that in any calendar year in which the composition listed does not include at least one director appointed by the legislative body of each of the governments or groups of governments appointing Directors to the Board, the Chair shall make such additional appointments as are needed to provide such representation.

The Chair recommended the appointment of Mr. French to represent Spokane County to ensure the appropriate representation. With that addition, the Board Operations committee will consist of Mr. Speirs (Board Chair/Small Cities Medical Lake), Mr. Hattenburg (PMER Chair/City of Spokane Valley), Ms. Klitzke (P&D Chair/Chair Pro Tempore/City of Spokane), Mr. French (Spokane County), and CEO Mr. Otterstrom (ex-officio).

Mr. Cathcart moved to approve the Board Chair appointments to the Board Operations Committee as presented. Mr. Hattenburg seconded, and the motion passed unanimously.

Note: Item 9B required and received a majority vote of 5

10. Board Operations Committee

A. Chair Report (*Chair Speirs*)

i. Community Van Program

Mr. Rapez-Betty presented an overview of the proposed Community Van Program and explained the intent was to expand access and advance equity access across Spokane. He noted the conceptual model is envisioned to be an innovative, affordable, and flexible mobility option designed to support community partners where Fixed Route, Paratransit, and Rideshare services cannot. He explored some examples of use cases that included areas outside the PTBA, nonprofits with limited budgets, education and youth programs, workforce and training cohorts, aging and disability services.

Mr. Rapez-Betty reviewed the delivery concept and explained what community van partners would be responsible for and the areas STA would provide. He also shared a conceptual timeline for service delivery of the program and touched on some ideas for how the success of the Community Van Program could be measured. He reiterated this is a conceptual program being introduced and asked Board Members if they had questions. Brief discussion ensued.

11. Planning & Development Committee - No report due to no January meeting

12. Performance Monitoring & External Relations Committee - No report due to no January meeting

13. CEO Report - Mr. Otterstrom advised Board members that Emily Poole had been offered and accepted the open position of Chief Planning and Development Officer. He welcomed her to the team and provided brief details of her background and experience.

Mr. Otterstrom reported that Fixed Route ridership increased 4.0% in December 2025 vs. December 2024. Year-to-date ridership in Fixed Route was up 2.6%. Zero-Fare youth ridership continues to grow, realizing a 13% increase in December 2025 vs. December 2024 and 10.8% increase year-to-date. Paratransit and Rideshare ridership saw increases of 5.4% and 9.1%, respectively in December 2025 vs. December 2024, and has increased 2.9% and 2.5% year-to-date.

December 2025 voter-approved sales tax revenue (October 2025 sales) was \$10,070,143 compared to a budget of \$9,756,226, for a 3.2% difference. Year-to-date, sales tax was 1.1% above budget.

Mr. Otterstrom shared monthly fare revenue by service type for a rolling 13 months through December 2025, as well as the financial revenue and expense charts that are included in the Board packets each month.

A federal transportation appropriations update was provided, along with a state legislative update. Mr. Otterstrom shared that the governor's proposed supplemental transportation budget (released 12/19/25) reinstated funding for continuing regional mobility grants in future years;

retaining all funding for existing STA projects. He discussed SB 6252, SB 5581, and SB 6253 and how STA and WSTA are watching.

A reminder of the upcoming Special Board Workshop on February 19 from 11:45 to 1:15 (with lunch being provided at 11:30) was provided. Mr. Otterstrom noted the topics of the Workshop will include Division Street BRT and Capital Improvement Grant process with an in-person update from Sherry Little of Cardinal Infrastructure. In addition, a Facilities Master Plan update will be provided.

Mr. Otterstrom offered to answer questions. None were forthcoming.

14. Board Information

- A. Committee Minutes
- B. December 2025 Sales Tax Revenue
- C. November 2025 Financial Results Summary

15. Executive Session

Ms. Clark advised that the Board would adjourn to Executive Session for a term of 45 minutes to discuss the following:

- Pursuant to RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- Pursuant to RCW 42.30.110.(1)(i) (i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- Pursuant to RCW 42.30.140(4)(b) Planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations.

The Board adjourned to Executive Session at 2:30 and was expected to return at 3:15

At 3:15, the Clerk advised the Board had requested an additional 15 minutes and would return at 3:30

At 3:30, the Clerk advised the Board had requested an additional 5 minutes and would return at 3:35

The Board reconvened in open session at 3:38 pm. There was no action as a result of the Executive Session.

16. New Business - none

17. Board Member Expressions

Mr. Dunne thanked leadership for their communication regarding the recent accident, stating the cadence, tone, and channel were well presented.

Chair Speirs advised that the Clerk could provide board member contact information for all new members – he said he is available to help in any way and for new members to feel free to reach out to him with questions. He offered kudos to Mr. Rapez-Betty, Mr. Otterstrom, and the entire STA team on the updates and communications following the recent accident.

18. Adjourn

With there being no further business to come before the Board, the Chair adjourned the meeting at 3:43 pm.

Sincerely,

A handwritten signature in cursive script that reads "Dana Infalt".

Dana Infalt
Clerk of the Authority



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8B

Presented To: Board of Directors
Referral Committee: n/a
Title: JANUARY 2026 VOUCHERS
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For decision.
Recommendation: Approve claims as listed.
Attachments and/or Online Links: January 2026 Vouchers

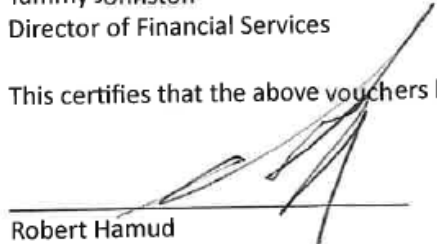
SUMMARY: The following warrants and ACH transfers for the period of January 1 through 31, 2026, have been audited and processed for payment by the Finance Department in accordance with RCW 42.24.080 and are hereby recommended for STA Board approval. Supporting invoices are in the Finance Department for review.

DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (January)	Nos. 636014 – 636484	\$ 12,670,559.39
Worker’s Comp Vouchers (January)	ACH – 2286	\$ 129,247.82
Payroll 01/09/2026	ACH – 01/09/2026	\$ 3,056,359.14
Payroll 01/23/2026	ACH – 01/23/2026	\$ 2,342,956.97
WA State – DOR (Excise Tax)	ACH – 1767	\$ 18,290.84
WA State – DOR (Leasehold Tax)	ACH – 1767	\$ 2,099.62
JANUARY TOTAL		\$ 18,219,513.78

Certified:


 Tammy Johnston
 Director of Financial Services

This certifies that the above vouchers have been audited and certified as required by RCW 42.24.080


 Robert Hamud
 Chief Financial Officer
 (Auditing Officer)

Spokane Transit Authority
Vouchers - January 2026

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/02/2026	636014	CITY OF AIRWAY HEIGHTS	2772	612,004.74
01/02/2026	636015	ABB E-Mobility Inc.	2844	35,727.01
01/02/2026	636016	AIRGAS, INC	3063	882.67
01/02/2026	636017	ALASKA RUBBER GROUP INC	2890	138.12
01/02/2026	636018	ALL-STAR AUTO GLASS LLC	2983	317.92
01/02/2026	636019	AMAZON CAPITAL SERVICES INC	2098	3,796.63
01/02/2026	636020	AMPD ENTERTAINMENT LLC	2463	172.01
01/02/2026	636021	THE BRAUN CORPORATION	1117	195.71
01/02/2026	636022	BROADWAY INDUSTRIAL SUPPLY CO LLC	1120	196.71
01/02/2026	636023	CALVARY SPOKANE	1136	1,078.12
01/02/2026	636024	CANON FINANCIAL SERVICES INC	1154	371.76
01/02/2026	636025	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	2,911.48
01/02/2026	636026	CITY GLASS SPOKANE INC	2599	245.48
01/02/2026	636027	CITY OF SPOKANE	1601	866.30
01/02/2026	636028	CITY OF SPOKANE	1601	12,033.14
01/02/2026	636029	COMPUNET INC	1166	5,000.00
01/02/2026	636030	CUMMINS INC	1027	14,665.97
01/02/2026	636031	EL JAY OIL CO INC	1003	307.66
01/02/2026	636032	FASTENAL COMPANY	1249	1,310.98
01/02/2026	636033	FLEET EFORCE INC	2970	2,877.10
01/02/2026	636034	FEDEX	1808	84.99
01/02/2026	636035	FREIGHTLINER NORTHWEST	1018	12,435.26
01/02/2026	636036	GILLIG LLC	1279	26,882.31
01/02/2026	636037	IMAGINE GPS INC	2568	183.96
01/02/2026	636038	W.W. GRAINGER INC	1285	93.81
01/02/2026	636039	H & H BUSINESS SYSTEMS	1298	532.92
01/02/2026	636040	JENNIFER ZIEGLER PUBLIC AFFAIRS CONSULTING	3072	6,500.00
01/02/2026	636041	G-A-P SUPPLY CORP	1363	157.04
01/02/2026	636042	KARRAS CONSULTING	2991	11,633.33
01/02/2026	636043	KHQ - SPOKANE	2575	2,305.00
01/02/2026	636044	LAIRD PLASTICS	1383	221.47
01/02/2026	636045	LITHOGRAPHIC REPRODUCTIONS INC	1403	2,809.86
01/02/2026	636046	LOOMIS ARMORED US LLC	1408	5,135.27
01/02/2026	636047	LOWE'S COMPANIES, INC	2913	500.83
01/02/2026	636048	NEALTON INC	2896	159.78
01/02/2026	636049	Q49 SOLUTIONS LLC	2594	25.09
01/02/2026	636050	MOUSER ELECTRONICS INC	1449	177.10
01/02/2026	636051	NAPA AUTO PARTS INC	1014	467.57
01/02/2026	636052	LEGEND INVESTMENTS INC	1454	45.74
01/02/2026	636053	NATIONAL COLOR GRAPHICS INC	1455	14,300.46
01/02/2026	636054	OREILLY AUTO ENTERPRISES LLC	3011	62.55
01/02/2026	636055	THE ESTATE OF RUTH BLUMENSCHNEIN	901	72.00
01/02/2026	636056	PENSER NORTH AMERICA, INC	1502	6,437.50
01/02/2026	636057	PURE FILTRATION PRODUCTS INC	1531	781.99
01/02/2026	636058	KXLY-FM	2318	4,750.00
01/02/2026	636059	REFRIGERATION SUPPLY DIST	1541	196.19
01/02/2026	636060	ROMAINE ELECTRIC CORPORATION	1548	334.47
01/02/2026	636061	RON WHITES AIR COMPRESSOR SALES INC	2900	645.25
01/02/2026	636062	WILPAT ENTERPRISES INC	1550	955.66
01/02/2026	636063	ANDREY GREBENSHCHIKOV	2671	390.00
01/02/2026	636064	JOHN LATTA ASSOCIATES INC	1936	68.87
01/02/2026	636065	SITEONE LANDSCAPE SUPPLY LLC	2557	98.31
01/02/2026	636066	SPOKANE HOUSE OF HOSE INC	1605	332.86
01/02/2026	636067	ARCUS CORPORATION	1856	160.98
01/02/2026	636068	STONEWAY ELECTRIC SUPPLY CO	1633	840.99
01/02/2026	636069	TITAN TRUCK EQUIPMENT INC	1655	108.90
01/02/2026	636070	TOLAR MANUFACTURING COMPANY INC.	2065	322,215.00
01/02/2026	636071	ULINE INC	2401	80.32
01/02/2026	636072	UNIFIRST CORPORATION	2868	3,299.81
01/02/2026	636073	US BANK	1678	27,062.26
01/02/2026	636074	USABLE	2988	29,144.20
01/02/2026	636075	WENDLE MOTORS INCORPORATED	1021	341.62
01/02/2026	636076	WESTERN STATES EQUIPMENT	1740	605.76
01/02/2026	636077	WASHINGTON STATE TRANSIT ASSOC	1715	350.00
01/09/2026	636078	4IMPRINT INC	1263	7,416.09
01/09/2026	636079	ASH & ROWAN HARDWARE LLC	2278	18.36
01/09/2026	636080	FRANCIS AVENUE HARDWARE	2279	17.45
01/09/2026	636081	CONTINENTAL AMERICAN INSURANCE COMPANY	2682	3,443.44
01/09/2026	636082	AFSCME	1328	718.86
01/09/2026	636083	AFSCME	1328	106.00
01/09/2026	636084	AIRGAS, INC	3063	572.38
01/09/2026	636085	AK CHILD SUPPORT	3085	99.23
01/09/2026	636086	AMAZON CAPITAL SERVICES INC	2098	644.32
01/09/2026	636087	NORTHWEST INDUSTRIAL SERVICES LLC	1058	141.34

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/09/2026	636088	AMERICAN SEATING COMPANY	1063	23.76
01/09/2026	636089	ANTHONY ADAMS	3087	576.80
01/09/2026	636090	APTA - WASHINGTON DC	1060	1,868.00
01/09/2026	636091	ARCTIC LIGHTING & ELECTRIC LLC	2100	2,175.00
01/09/2026	636092	ATS INLAND NW LLC	1916	26,355.50
01/09/2026	636093	AMALG TRANSIT UNION #1015	1055	25,949.49
01/09/2026	636094	AMALG TRANSIT UNION #1598	1056	1,179.64
01/09/2026	636095	APPLEWAY CHEVROLET INC	1068	453.21
01/09/2026	636096	CONTINENTAL BATTERY COMPANY	2915	231.58
01/09/2026	636097	BROADWAY INDUSTRIAL SUPPLY CO LLC	1120	747.64
01/09/2026	636098	BDI	1022	921.50
01/09/2026	636099	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
01/09/2026	636100	CANON FINANCIAL SERVICES INC	1154	1,316.92
01/09/2026	636101	COMMUNTY COLLEGES OF SPOKANE	1174	492.00
01/09/2026	636102	CDW-GOVERNMENT	1132	4,672.58
01/09/2026	636103	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	254.22
01/09/2026	636104	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
01/09/2026	636105	CITY OF CHENEY - UTILITY	1158	857.06
01/09/2026	636106	CITY OF SPOKANE	1601	806.54
01/09/2026	636107	COFFMAN ENGINEERS INC	1162	2,038.52
01/09/2026	636108	COLEMAN OIL COMPANY LLC.	2683	246,091.26
01/09/2026	636109	COMCAST	1170	1,991.53
01/09/2026	636110	COMMERCIAL TIRE	2451	5,726.29
01/09/2026	636111	CONSOLIDATED IRRIGATION	1177	54.50
01/09/2026	636112	CONSOLIDATED SUPPLY CO	2956	4.53
01/09/2026	636113	CONTRACT LAND STAFF LLC	3004	12,114.30
01/09/2026	636114	WASHINGTON STATE DEPT OF CORRECTIONS	1708	17,004.33
01/09/2026	636115	COWLES REAL ESTATE COMPANY	2765	7,300.00
01/09/2026	636116	CUMMINS INC	1027	7,414.15
01/09/2026	636117	DELTA DENTAL OF WASHINGTON	1726	73,786.47
01/09/2026	636118	DEVRIES BUSINESS RECORDS MANAGEMENT INC	1766	628.00
01/09/2026	636119	DOW JONES & COMPANY	2698	198.56
01/09/2026	636120	DRIVENTIC LLC	3051	3,510.14
01/09/2026	636121	EMPLOYEE ADVISORY COUNCIL	1236	884.50
01/09/2026	636122	EL JAY OIL CO INC	1003	6,081.90
01/09/2026	636123	ELECTRICAL SERVICE PRODUCTS INC	1230	279.30
01/09/2026	636124	FLEET EFORCE INC	2970	4,788.47
01/09/2026	636125	BUSINESS INTERIORS OF IDAHO	2715	1,348.73
01/09/2026	636126	FEDEX	1808	412.65
01/09/2026	636127	FREIGHTLINER NORTHWEST	1018	17,102.01
01/09/2026	636128	GALLS PARENT HOLDINGS LLC	1271	212.37
01/09/2026	636129	GENFARE LLC	1268	198.90
01/09/2026	636130	GENSCO INC	2540	175.43
01/09/2026	636131	GILLIG LLC	1279	14,075.29
01/09/2026	636132	W.W. GRAINGER INC	1285	765.73
01/09/2026	636133	H & H BUSINESS SYSTEMS	1298	225.89
01/09/2026	636134	THE HILLER COMPANIES LLC	2888	1,448.86
01/09/2026	636135	IDAHO STATE TAX COMMISSION	2504	7,344.56
01/09/2026	636136	INIT INNOVATIONS IN TRANSPORTATION INC	2392	2,965.40
01/09/2026	636137	JM GLOBAL TRADING AND CONSULTING SERVICES LLC	2972	2,399.98
01/09/2026	636138	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	464,240.41
01/09/2026	636139	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	104,473.11
01/09/2026	636140	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	50,958.67
01/09/2026	636141	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	13,366.20
01/09/2026	636142	KIRK'S AUTOMOTIVE INC	1007	4,921.28
01/09/2026	636143	KREM	2559	845.00
01/09/2026	636144	KSKN TELEVISION INC	2577	735.00
01/09/2026	636145	LOOMIS ARMORED US LLC	1408	5,210.27
01/09/2026	636146	LOWE'S COMPANIES, INC	2913	15.03
01/09/2026	636147	M & L SUPPLY CO INC	1413	798.31
01/09/2026	636148	MAGALDI & MAGALDI INC	1416	1,565.68
01/09/2026	636149	MARLIN WINDOWS INC	2924	5,493.76
01/09/2026	636150	MCGUIRE BEARING COMPANY	1010	406.32
01/09/2026	636151	MICHELIN NORTH AMERICA INC	2325	54,827.81
01/09/2026	636152	MODERN ELECTRIC WATER CO INC	1439	2,690.54
01/09/2026	636153	MOHAWK MANUFACTURING & SUPPLY CO	1011	1,240.03
01/09/2026	636154	MOTION AUTO SUPPLY INC	1012	2,279.16
01/09/2026	636155	MUNCIE RECLAMATION AND SUPPLY CO	1013	681.33
01/09/2026	636156	BLACK REALTY MANAGEMENT INC	1658	102.20
01/09/2026	636157	NAPA AUTO PARTS INC	1014	3,723.29
01/09/2026	636158	NATIONAL COLOR GRAPHICS INC	1455	638.24
01/09/2026	636159	DVM INSURANCE AGENCY	2592	2,253.94
01/09/2026	636160	ARGOSY CREDIT PARTNERS HOLDINGS LP	2006	425.49
01/09/2026	636161	THE AFTERMARKET PARTS COMPANY LLC	1015	31,546.81
01/09/2026	636162	NEWARK ELEMENT14	1463	566.99
01/09/2026	636163	CSWW INC	1102	531.19
01/09/2026	636164	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
01/09/2026	636165	OFFICE DEPOT INC	1483	782.42

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/09/2026	636166	OREILLY AUTO ENTERPRISES LLC	3011	637.33
01/09/2026	636167	PACIFIC OFFICE SOLUTIONS	2288	173.47
01/09/2026	636168	PARAMETRIX INC	2062	6,273.51
01/09/2026	636169	PATRIOT FIRE PROTECTION INC	2436	4,312.60
01/09/2026	636170	PREMERA BLUE CROSS	1521	484,180.34
01/09/2026	636171	PURE FILTRATION PRODUCTS INC	1531	1,055.16
01/09/2026	636172	RECYCLE BOISE INC	2877	1,138.80
01/09/2026	636173	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	226.78
01/09/2026	636174	ROMAINE ELECTRIC CORPORATION	1548	445.87
01/09/2026	636175	S T A - WELL	1557	645.50
01/09/2026	636176	SIX ROBBLEES INC	1017	2,086.43
01/09/2026	636177	SPOKANE NEIGHBORHOOD ACTION PARTNERS	2571	3,996.41
01/09/2026	636178	SPECIAL MOBILITY SERVICES	2122	16,507.35
01/09/2026	636179	SPOKANE HOUSE OF HOSE INC	1605	26.99
01/09/2026	636180	SPORTWORKS GLOBAL LLC	1617	3,810.72
01/09/2026	636181	SPRAY CENTER ELECTRONICS INC	1619	29.23
01/09/2026	636182	STA OPERATIONS	1556	29.13
01/09/2026	636183	STONEWAY ELECTRIC SUPPLY CO	1633	470.00
01/09/2026	636184	UNIFIRST CORPORATION	2868	2,085.72
01/09/2026	636185	JEFFREY OIEN	2155	265.93
01/09/2026	636186	CARACAL ENTERPRISES LLC	2419	16.58
01/09/2026	636187	VERITECH INC	2049	764.00
01/09/2026	636188	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,602.95
01/09/2026	636189	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	272.05
01/09/2026	636190	WESTINGHOUSE AIR BRAKE TECHNOLOGIES CORP	2507	253.73
01/09/2026	636191	WALTER E NELSON CO	1721	1,495.87
01/09/2026	636192	WEST COAST PAPER COMPANY	1737	2,372.93
01/09/2026	636193	WENDLE MOTORS INCORPORATED	1021	3,786.18
01/09/2026	636194	WEX BANK	2642	17,961.05
01/09/2026	636195	THE W.W. WILLIAMS COMPANY	2870	25,836.13
01/09/2026	636196	BORCHERS GROUP LLC	3060	1,027.65
01/08/2026	636197	ANGELA REEVES	3075	2,300.00
01/16/2026	636198	ASH & ROWAN HARDWARE LLC	2278	42.07
01/16/2026	636199	CBS REPORTING INC	1035	319.66
01/16/2026	636200	AIRGAS, INC	3063	591.07
01/16/2026	636201	ALL-STAR AUTO GLASS LLC	2983	658.48
01/16/2026	636202	ALLIANT INSURANCE SERVICES INC	1914	3,842.00
01/16/2026	636203	UNIVERSAL PROTECTION SERVICE LP	2338	108,976.43
01/16/2026	636204	AMAZON CAPITAL SERVICES INC	2098	3,163.70
01/16/2026	636205	STEVEN W NILES JR	2276	885.86
01/16/2026	636206	NORTHWEST INDUSTRIAL SERVICES LLC	1058	156.37
01/16/2026	636207	APS INC	1841	252.94
01/16/2026	636208	NORTHWEST CENTER SERVICES	2271	56,083.32
01/16/2026	636209	AVISTA UTILITIES	1081	95,719.87
01/16/2026	636210	ASSOCIATION OF WASHINGTON CITIES	1076	500.00
01/16/2026	636211	BETTER BUSINESS BUREAU	1100	2,605.00
01/16/2026	636212	CLARY LONGVIEW LLC	2611	45,052.12
01/16/2026	636213	BUDINGER & ASSOCIATES INC	2149	6,962.89
01/16/2026	636214	CANON FINANCIAL SERVICES INC	1154	289.31
01/16/2026	636215	CARDINAL INFRASTRUCTURE LLC	2059	14,000.00
01/16/2026	636216	QWEST CORPORATION	1148	165.76
01/16/2026	636217	SPOKANE REGIONAL CLEAN AIR AGENCY	1602	1,182.00
01/16/2026	636218	COFFMAN ENGINEERS INC	1162	147,075.43
01/16/2026	636219	COLEMAN OIL COMPANY LLC.	2683	78,541.35
01/16/2026	636220	COMMERCIAL TIRE	2451	7,569.25
01/16/2026	636221	COMPUNET INC	1166	327.46
01/16/2026	636222	OCCUPATIONAL HEALTH CENTERS OF WASHINGTON PS	2313	71.00
01/16/2026	636223	CONSOLIDATED SUPPLY CO	2956	310.29
01/16/2026	636224	WASHINGTON STATE DEPT OF CORRECTIONS	1708	1,145.55
01/16/2026	636225	COSTAR REALTY INFORMATION INC.	2851	514.26
01/16/2026	636226	CORPORATE TRANSLATION SERVICES INC	2158	40.27
01/16/2026	636227	CUMMINS INC	1027	5,339.07
01/16/2026	636228	D-MCP CONSTRUCTION LLC	2536	1,403.76
01/16/2026	636229	DOWNTOWN SPOKANE DEVELOPMENT ASSOCIATION	1217	148.00
01/16/2026	636230	DRIVENTIC LLC	3051	3,512.41
01/16/2026	636231	EARTHWORKS RECYCLING INC.	2816	250.00
01/16/2026	636232	EATON CORPORATION	1221	2,207.71
01/16/2026	636233	EVERON, LLC	2951	27,161.25
01/16/2026	636234	FASTENAL COMPANY	1249	1,591.72
01/16/2026	636235	FEDEX FREIGHT	2346	371.00
01/16/2026	636236	FERNANDO VELASCO	3079	9,150.96
01/16/2026	636237	FISERV-FIRST DATA MERCHANT SERVICES CORPORATION	1257	9,483.56
01/16/2026	636238	FLEET EFORCE INC	2970	1,496.99
01/16/2026	636239	V02 COLLECTION INC.	2860	139.65
01/16/2026	636240	FRANCOTYP-POSTALIA INC	1878	170.20
01/16/2026	636241	BUSINESS INTERIORS OF IDAHO	2715	1,415.03
01/16/2026	636242	FEDEX	1808	531.69
01/16/2026	636243	FREIGHTLINER NORTHWEST	1018	4,063.21

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/16/2026	636244	GALLS PARENT HOLDINGS LLC	1271	11,322.82
01/16/2026	636245	GENFARE LLC	1268	4,823.04
01/16/2026	636246	GILLIG LLC	1279	2,466.58
01/16/2026	636247	W.W. GRAINGER INC	1285	762.21
01/16/2026	636248	SPOKANE AREA CHAMBER OF COMMERCE	1291	8,650.00
01/16/2026	636249	GUARDIAN SECURITY SYSTEMS INC	2199	921.46
01/16/2026	636250	H & H BUSINESS SYSTEMS	1298	2,079.47
01/16/2026	636251	HOGAN MFG INC	1008	101.03
01/16/2026	636252	NW SOLAR PROTECTION	2981	2,615.23
01/16/2026	636253	INTEGRATED POWER SERVICES LLC	3020	19,305.25
01/16/2026	636254	JACOBS ENGINEERING GROUP INC	2285	8,227.00
01/16/2026	636255	G-A-P SUPPLY CORP	1363	188.59
01/16/2026	636256	L&E PARK LLC	2391	4,477.70
01/16/2026	636257	LAIRD PLASTICS	1383	1,246.36
01/16/2026	636258	LANDAU ASSOCIATES INC	3000	9,105.75
01/16/2026	636259	LONG BUSINESS FORMS	2301	3,084.67
01/16/2026	636260	LOWE'S COMPANIES, INC	2913	380.31
01/16/2026	636261	MAINTENANCE SOLUTIONS	1418	1,584.13
01/16/2026	636262	NEALTON INC	2896	60.20
01/16/2026	636263	MOHAWK MANUFACTURING & SUPPLY CO	1011	548.60
01/16/2026	636264	JUDD VANDENDRIESSCHE	3077	51,457.20
01/16/2026	636265	MUNCIE RECLAMATION AND SUPPLY CO	1013	1,568.12
01/16/2026	636266	BLACK REALTY MANAGEMENT INC	1658	20,402.30
01/16/2026	636267	NAPA AUTO PARTS INC	1014	2,854.13
01/16/2026	636268	LEGEND INVESTMENTS INC	1454	51.18
01/16/2026	636269	THE AFTERMARKET PARTS COMPANY LLC	1015	14,145.56
01/16/2026	636270	CSWW INC	1102	179.84
01/16/2026	636271	OFFICE DEPOT INC	1483	141.79
01/16/2026	636272	OREILLY AUTO ENTERPRISES LLC	3011	261.26
01/16/2026	636273	PARAMETRIX INC	2062	626,574.83
01/16/2026	636274	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	265.00
01/16/2026	636275	REHN & ASSOCIATES	2395	120.00
01/16/2026	636276	SIMPLIFILE LC	2375	318.96
01/16/2026	636277	SPECIAL MOBILITY SERVICES	2122	6,951.58
01/16/2026	636278	SPOKANE PUBLIC FACILITIES DISTRICT	1941	1,036.00
01/16/2026	636279	SPOKANE COUNTY TREASURER	1603	712.72
01/16/2026	636280	SPOKANE HARDWARE SUPPLY	1604	498.37
01/16/2026	636281	SPOKANE HOUSE OF HOSE INC	1605	556.19
01/16/2026	636282	DGT ENTERPRISES LLC	2670	8,564.60
01/16/2026	636283	GREATER SPOKANE VALLEY CHAMBER OF COMMERCE	1613	2,750.00
01/16/2026	636284	THE SPOKESMAN REVIEW	1616	424.29
01/16/2026	636285	SPOKANE REGIONAL TRANSPORTATION COUNCIL	1610	58,706.00
01/16/2026	636286	STAPLES CONTRACT & COMMERCIAL INC	1627	303.27
01/16/2026	636287	STONEWAY ELECTRIC SUPPLY CO	1633	479.81
01/16/2026	636288	UNIFIRST CORPORATION	2868	50.46
01/16/2026	636289	UTILITIES PLUS	2606	8.00
01/16/2026	636290	JEFFREY OIEN	2155	265.93
01/16/2026	636291	VERIZON WIRELESS LLC	1686	13,544.45
01/16/2026	636292	VISIT SPOKANE	1696	395.00
01/16/2026	636293	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	1709	723.36
01/16/2026	636294	WASTE MANAGEMENT SPOKANE	1702	438.47
01/16/2026	636295	WASTE MANAGEMENT RECYCLE AMERICA	1702	480.76
01/16/2026	636296	WCP SOLUTIONS	1737	1,636.50
01/16/2026	636297	WESTERN STATES EQUIPMENT	1740	157,115.48
01/16/2026	636298	WHITWORTH WATER DISTRICT	1746	791.58
01/16/2026	636299	THE W.W. WILLIAMS COMPANY	2870	3,421.17
01/16/2026	636300	ZIPLINE COMMUNICATIONS INC	2492	8,715.00
01/23/2026	636301	LYNDA CLARK	2481	71.87
01/23/2026	636302	JANT GROUP II	2263	47.19
01/23/2026	636303	AFSCME	1328	687.37
01/23/2026	636304	AFSCME	1328	104.00
01/23/2026	636305	AK CHILD SUPPORT	3085	99.23
01/23/2026	636306	AMAZON CAPITAL SERVICES INC	2098	1,341.26
01/23/2026	636307	STEVEN W NILES JR	2276	81.74
01/23/2026	636308	NORTHWEST INDUSTRIAL SERVICES LLC	1058	156.37
01/23/2026	636309	APTA - WASHINGTON DC	1060	934.00
01/23/2026	636310	NORTHWEST CENTER SERVICES	2271	5,588.76
01/23/2026	636311	ASAP TRANSLATION SERVICES LLC	2918	299.55
01/23/2026	636312	AMALG TRANSIT UNION #1015	1055	26,564.51
01/23/2026	636313	AMALG TRANSIT UNION #1598	1056	1,179.64
01/23/2026	636314	AMALGAMATED TRANSIT UNION	1057	211.61
01/23/2026	636315	AVISTA UTILITIES	1081	6,762.14
01/23/2026	636316	ROCHELL CONSTRUCTION SERVICES INC	2876	993.45
01/23/2026	636317	BDI	1022	612.51
01/23/2026	636318	BULLDOG ROOTER INC	1126	1,308.75
01/23/2026	636319	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
01/23/2026	636320	CAMERON-REILLY LLC	1137	205,581.05
01/23/2026	636321	CANON FINANCIAL SERVICES INC	1154	230.90

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/23/2026	636322	COMMUNTY COLLEGES OF SPOKANE	1174	19,956.36
01/23/2026	636323	CDW-GOVERNMENT	1132	97,326.76
01/23/2026	636324	QWEST CORPORATION	1148	41.41
01/23/2026	636325	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
01/23/2026	636326	CITY OF MEDICAL LAKE	1424	93.00
01/23/2026	636327	CITY OF SPOKANE	1601	1,640.69
01/23/2026	636328	KELLY S SMITH JOHNSTON	2946	750.00
01/23/2026	636329	COFFMAN ENGINEERS INC	1162	11,983.98
01/23/2026	636330	COLEMAN OIL COMPANY LLC.	2683	36,174.09
01/23/2026	636331	COMPUNET INC	1166	440,121.25
01/23/2026	636332	CONTRACT LAND STAFF LLC	3004	8,963.00
01/23/2026	636333	CROWN CASTLE INTERNATIONAL CORP.	2733	2,323.55
01/23/2026	636334	CUMMINS INC	1027	18,146.17
01/23/2026	636335	DRIVENTIC LLC	3051	759.66
01/23/2026	636336	EMPLOYEE ADVISORY COUNCIL	1236	830.50
01/23/2026	636337	EL JAY OIL CO INC	1003	8,427.60
01/23/2026	636338	ETTER MCMAHON LAMBERSON VAN WERT & ORESKOVICH P.C.	2737	13,506.00
01/23/2026	636339	EVERON, LLC	2951	13,505.38
01/23/2026	636340	FASTENAL COMPANY	1249	3,269.28
01/23/2026	636341	FIRST DIGITAL TELECOM	2730	1,399.61
01/23/2026	636342	FIRST TRANSIT INC	2430	616,585.33
01/23/2026	636343	FEDEX	1808	290.73
01/23/2026	636344	FREIGHTLINER NORTHWEST	1018	3,187.39
01/23/2026	636345	W.W. GRAINGER INC	1285	1,056.07
01/23/2026	636346	H & H BUSINESS SYSTEMS	1298	251.94
01/23/2026	636347	HUMANIX CORP	1329	1,188.97
01/23/2026	636348	ARCADIS, A CALIFORNIA PARTNERSHIP	1336	10,522.27
01/23/2026	636349	KATHRYN LYNN HOLMES	3069	449.50
01/23/2026	636350	KPFF INC	2510	83,396.87
01/23/2026	636351	L&E PARK LLC	2391	4,477.70
01/23/2026	636352	LEVEL 3 FINANCING, INC	3047	1,674.16
01/23/2026	636353	LIBERTY LAKE SEWER AND WATER DISTRICT	1396	167.59
01/23/2026	636354	LITHOGRAPHIC REPRODUCTIONS INC	1403	711.32
01/23/2026	636355	MCGUIRE BEARING COMPANY	1010	34.00
01/23/2026	636356	MCKINSTRY ESSENTION LLC	1422	112,017.97
01/23/2026	636357	MOHAWK MANUFACTURING & SUPPLY CO	1011	573.97
01/23/2026	636358	MOTION AUTO SUPPLY INC	1012	2,102.67
01/23/2026	636359	MUNCIE RECLAMATION AND SUPPLY CO	1013	30.00
01/23/2026	636360	BLACK REALTY MANAGEMENT INC	1658	850.00
01/23/2026	636361	NAPA AUTO PARTS INC	1014	3,073.68
01/23/2026	636362	THE AFTERMARKET PARTS COMPANY LLC	1015	10,382.61
01/23/2026	636363	NEW PIG CORPORATION	1462	1,719.18
01/23/2026	636364	CSWW INC	1102	98.05
01/23/2026	636365	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
01/23/2026	636366	OFFICE DEPOT INC	1483	262.61
01/23/2026	636367	REBECCA VAN KEULEN	2735	7,777.02
01/23/2026	636368	REHN & ASSOCIATES	2395	150.00
01/23/2026	636369	S T A - WELL	1557	621.50
01/23/2026	636370	SENSKE LAWN & TREE CARE INC	2194	108.01
01/23/2026	636371	THE SHERWIN-WILLIAMS CO	1580	67.23
01/23/2026	636372	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	690.27
01/23/2026	636373	SPOKANE HARDWARE SUPPLY	1604	6,611.55
01/23/2026	636374	SPOKANE HOUSE OF HOSE INC	1605	185.09
01/23/2026	636375	SPORTWORKS GLOBAL LLC	1617	708.55
01/23/2026	636376	STONEWAY ELECTRIC SUPPLY CO	1633	257.23
01/23/2026	636377	SUMMIT REHABILITATION ASSOCIATES PLLC	1638	262.50
01/23/2026	636378	THE ENGRAVER INC	1242	56.73
01/23/2026	636379	TRAPEZE SOFTWARE GROUP	1669	104,331.24
01/23/2026	636380	TRANSIT SOLUTIONS LLC	2440	33,821.00
01/23/2026	636381	TWILIO INC	2994	1,108.69
01/23/2026	636382	UNIFIRST CORPORATION	2868	39,375.10
01/23/2026	636383	UNITED PARCEL SERVICE INC	1683	25.50
01/23/2026	636384	THE FAMILY GUIDE	3089	225.00
01/23/2026	636385	VERIZON WIRELESS LLC	1686	3,884.47
01/23/2026	636386	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,629.81
01/23/2026	636387	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	275.45
01/23/2026	636388	WASHINGTON STATE	1710	28,317.01
01/23/2026	636389	WALTER E NELSON CO	1721	23.56
01/23/2026	636390	WESCO GROUP LLC	2368	6,507.55
01/23/2026	636391	WILLIAM MILES WELCH JR	3029	54,782.45
01/23/2026	636392	WASHINGTON STATE TRANSIT ASSOC	1715	42,000.00
01/23/2026	636393	ZAYO GROUP LLC	2321	41,561.97
01/22/2026	636394	A CUSTOMER'S POINT OF VIEW INC	3038	15,530.00
01/30/2026	636395	JANT GROUP II	2263	41.15
01/30/2026	636396	CONTINENTAL AMERICAN INSURANCE COMPANY	2682	3,753.76
01/30/2026	636397	AIRGAS, INC	3063	232.47
01/30/2026	636398	ALL-STAR AUTO GLASS LLC	2983	1,015.23
01/30/2026	636399	AMAZON CAPITAL SERVICES INC	2098	2,904.35

<u>Check Date</u>	<u>Check #</u>	<u>Pavee</u>	<u>Reference</u>	<u>Amount</u>
01/30/2026	636400	ANDREW R BROWN	3078	370.00
01/30/2026	636401	ATS INLAND NW LLC	1916	26,458.95
01/30/2026	636402	AUTO B CLEAN INC	1077	537.18
01/30/2026	636403	NAF FAIRCHILD AFB	1466	58.15
01/30/2026	636404	AVISTA UTILITIES	1081	18,046.00
01/30/2026	636405	THE BRAUN CORPORATION	1117	295.23
01/30/2026	636406	BULLDOG ROOTER INC	1126	3,290.43
01/30/2026	636407	CDW-GOVERNMENT	1132	1,296.37
01/30/2026	636408	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1133	31,065.31
01/30/2026	636409	CITY OF SPOKANE	1601	6,673.99
01/30/2026	636410	CITY OF SPOKANE	1601	1,556.92
01/30/2026	636411	CITY OF SPOKANE	1601	280.28
01/30/2026	636412	COLEMAN OIL COMPANY LLC.	2683	116,474.18
01/30/2026	636413	COMPENSATION CONNECTIONS LLC	2724	300.00
01/30/2026	636414	COMPLETE COACH WORKS	1879	20,509.07
01/30/2026	636415	COMPUNET INC	1166	5,536.89
01/30/2026	636416	CONSEAL CONTAINERS LLC	1176	398.07
01/30/2026	636417	WASHINGTON STATE DEPT OF CORRECTIONS	1708	5,991.55
01/30/2026	636418	CUMMINS INC	1027	9,271.62
01/30/2026	636419	DELTA DENTAL OF WASHINGTON	1726	72,860.28
01/30/2026	636420	D2G GROUP LLC	2757	1,714.34
01/30/2026	636421	DRIVENTIC LLC	3051	466.35
01/30/2026	636422	EDEN ADVANCED PEST TECHNOLOGIES	2428	381.86
01/30/2026	636423	EL JAY OIL CO INC	1003	3,182.06
01/30/2026	636424	ELECTRICAL SERVICE PRODUCTS INC	1230	92.74
01/30/2026	636425	EMBROIDERED SPORTSWEAR INC	1232	70.17
01/30/2026	636426	EVERON, LLC	2951	4,893.74
01/30/2026	636427	FASTENAL COMPANY	1249	4,327.72
01/30/2026	636428	FERGUSON ENTERPRISES INC	1252	199.46
01/30/2026	636429	FP MAILING SOLUTIONS	1878	3,000.00
01/30/2026	636430	FEDEX	1808	253.58
01/30/2026	636431	FREIGHTLINER NORTHWEST	1018	50,475.69
01/30/2026	636432	GALLS PARENT HOLDINGS LLC	1271	3,746.51
01/30/2026	636433	GENFARE LLC	1268	26.40
01/30/2026	636434	GILLIG LLC	1279	39,640.49
01/30/2026	636435	W.W. GRAINGER INC	1285	698.45
01/30/2026	636436	GTS DRYWALL SUPPLY COMPANY	1994	10.52
01/30/2026	636437	H & H BUSINESS SYSTEMS	1298	254.67
01/30/2026	636438	HDR ENGINEERING, INC.	2953	3,568.04
01/30/2026	636439	THE HILLER COMPANIES LLC	2888	1,035.52
01/30/2026	636440	HUMANIX CORP	1329	3,245.22
01/30/2026	636441	INLAND EMPIRE UTILITY COORDINATING COUNCIL INC	2595	55.00
01/30/2026	636442	INLAND FIRST AID AND SAFETY	2895	787.27
01/30/2026	636443	JOHNSON CONTROLS FIRE PROTECTION LP	1584	82.93
01/30/2026	636444	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	107,646.98
01/30/2026	636445	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	457,475.93
01/30/2026	636446	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	13,366.20
01/30/2026	636447	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	48,592.85
01/30/2026	636448	KERSHAW'S INC	1374	224.64
01/30/2026	636449	KEYSTONE PEER REVIEW ORGANIZATION LLC	2840	1,480.25
01/30/2026	636450	LANDAU ASSOCIATES INC	3000	10,773.75
01/30/2026	636451	LOWE'S COMPANIES, INC	2913	333.83
01/30/2026	636452	M & L SUPPLY CO INC	1413	142.03
01/30/2026	636453	MAGALDI & MAGALDI INC	1416	327.45
01/30/2026	636454	MAINTENANCE SOLUTIONS	1418	650.24
01/30/2026	636455	MAX HARWOOD BERNARDI	3092	2,000.00
01/30/2026	636456	MICHELIN NORTH AMERICA INC	2325	56,533.03
01/30/2026	636457	MOHAWK MANUFACTURING & SUPPLY CO	1011	1,563.86
01/30/2026	636458	MOTION AUTO SUPPLY INC	1012	539.50
01/30/2026	636459	MOUSER ELECTRONICS INC	1449	320.45
01/30/2026	636460	BLACK REALTY MANAGEMENT INC	1658	33,803.83
01/30/2026	636461	NAPA AUTO PARTS INC	1014	5,737.82
01/30/2026	636462	DVM INSURANCE AGENCY	2592	2,253.94
01/30/2026	636463	THE AFTERMARKET PARTS COMPANY LLC	1015	23,507.09
01/30/2026	636464	NORLIFT INC	1470	2,845.99
01/30/2026	636465	OREILLY AUTO ENTERPRISES LLC	3011	251.37
01/30/2026	636466	PENSER NORTH AMERICA, INC	1502	6,437.50
01/30/2026	636467	PREMERA BLUE CROSS	1521	469,746.37
01/30/2026	636468	RC WORST & COMPANY INC	2516	103.35
01/30/2026	636469	ROMAINE ELECTRIC CORPORATION	1548	1,031.56
01/30/2026	636470	WILPAT ENTERPRISES INC	1550	805.32
01/30/2026	636471	BECKI B COACHING, LLC	2982	4,750.00
01/30/2026	636472	SAM SCHWARTZ CONSULTING LLC	2369	4,049.93
01/30/2026	636473	SIX ROBBLEES INC	1017	548.33
01/30/2026	636474	STONEWAY ELECTRIC SUPPLY CO	1633	2,557.51
01/30/2026	636475	SUN SUPPLY INC.	2710	1,549.22
01/30/2026	636476	THERMO KING NORTHWEST	1650	690.51
01/30/2026	636477	ULINE INC	2401	5,185.91

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
01/30/2026	636478	UNIFIRST CORPORATION	2868	5,257.71
01/30/2026	636479	JEFFREY OIEN	2155	858.62
01/30/2026	636480	WALTER E NELSON CO	1721	3,466.51
01/30/2026	636481	WCP SOLUTIONS	1737	30.31
01/30/2026	636482	WESCO GROUP LLC	2368	6,809.67
01/30/2026	636483	THE W.W. WILLIAMS COMPANY	2870	368.90
01/30/2026	636484	WASHINGTON STATE TRANSIT INSURANCE POOL	1703	3,995,934.00
TOTAL JANUARY ACCOUNTS PAYABLE				12,670,559.39
1/1/2026-1/31/2026	ACH	WORKER'S COMPENSATION	2286	129,247.82
TOTAL JANUARY WORKER'S COMPENSATION DISBURSEMENTS				129,247.82
01/09/2026	731523-731536	PAYROLL AND TAXES PR 01, 2026	VARIES	3,056,359.14
01/23/2026	731537-731552	PAYROLL AND TAXES PR 02, 2026	VARIES	2,342,956.97
TOTAL JANUARY PAYROLL AND TAXES				5,399,316.11
01/16/2026	ACH	WA STATE - DOR (EXCISE TAX)	1767	18,290.84
01/16/2026	ACH	WA STATE - DOR (LEASEHOLD TAX)	1767	2,099.62
TOTAL JANUARY EXCISE AND LEASEHOLD TAX DISBURSEMENT				20,390.46
TOTAL JANUARY DISBURSEMENTS FROM TO1 ACCOUNTS				18,219,513.78
TOTAL JANUARY DISBURSEMENTS FROM TO5 TRAVEL ADVANCE ACCOUNT				0.00
TOTAL JANUARY DISBURSEMENTS TO1 & TO5 ACCOUNTS				18,219,513.78



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8C

Presented To: Board of Directors
Referral Committee: n/a
Title: PUBLIC WORKS CONTRACTS UNDER \$35,000: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contracts below as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

Attachments and/or Online Links: n/a

SUMMARY: Per RCW 39.08.030, all Public Works contracts require acceptance for completion by the STA Board of Directors and an approved affidavit of wages paid from the Washington State Department of Labor & Industries.

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
2025-11108	Electrical Service – Whitworth Comfort Station	Avista Corporation	\$6,224.25	12/9/2025
20252445	Annual Plaza Fire Inspection	Patriot Fire Protection, Inc	\$5,000.05	12/31/2025
20260083	Plaza Backflow Testing	Bulldog Rooter, Inc.	\$2,184.18	1/22/2026

Public Works contracts with a value of \$35,000 or more (before tax) also require release of retainage authorization from the Washington State Employment Security Department, Department of Revenue, & Department of Labor & Industries. These contracts are presented individually to the Board for approval as part of the consent agenda when needed.



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8D

Presented To: Board of Directors
Referral Committee: n/a
Title: S. UNION FENCE REPAIR & REPLACEMENT: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contract with Moran Fence 1, LLC, for the S. Union Fence Repair & Replacement project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
Attachments and/or Online Links: n/a

SUMMARY: All Public Works contracts require STA Board of Directors acceptance for completion.

Public Works Contract for:	S. Union Fence Repair & Replacement
Purchase Order Number:	20253091
Contractor:	Moran Fence 1, LLC
Project Start:	December 9, 2025
Substantial Completion:	December 29, 2025
Final Completion:	December 29, 2025
Scope of Work:	Repair existing cantilever wheels, 1643ft of 6 foot+ barb wire, including tighten, straighten, add barb wire, and add new chain link where needed. Replace 142ft of 6 foot+ barb wire with new fence and gate.

Contract Authority, Including Contingency	\$59,677.20
Awarded Contract	\$59,677.20
Additive Change Orders (Applied Contingency)	(\$0.00)
Deductive Amount	(\$0.00)
Total Final Contract Value	\$59,677.20
Unspent	\$0



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8E

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: HIGH PERFORMANCE TRANSIT MARKERS & LIGHT POLES: AWARD OF CONTRACT
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.

Recommendation: Approve, by motion, the award of contract for HPT Markers and Light Poles and authorize the CEO to execute a five-year contract with Future Systems, Inc. for a total estimated cost of up to \$4,132,695.

Attachments and/or

Online Links: n/a

SUMMARY: In accordance with Spokane Transit’s procurement policy, staff is seeking Board approval to award a five-year contract for High Performance Transit (HPT) Markers and Light Poles.

BACKGROUND: On October 1, 2025, the Performance Monitoring & External Relations Committee approved the scope of work to seek a vendor to provide HPT Markers and Light Poles to support ongoing and future transit projects outlined in Connect 2035.

On October 28, 2025, Request for Proposals (RFP) 2025-11080 for HPT Markers and Light Poles was advertised on the STA website as well as the WEBS, OMWBE, and APEX websites. Proposals were due on November 26, 2025. Four (4) responsive proposals were received from responsible contractors: DUO-GARD, Future Systems, Inc., LNI Custom Manufacturing, and Tube Art Group.

The evaluation committee met on December 12, 2025, and was comprised of voting members from multiple divisions within STA. The proposals were evaluated on the following criteria: 1) Ability to Meet Specifications; 2) Qualifications and Experience; 3) References; 4) Compliance with RFP; and 5) Proposed Cost. Final evaluation scores were as follows:

Proposer	Evaluation Score (Max 4)
DUO-GARD	2.42
LNI Custom Manufacturing	2.67
Tube Art Group	2.94
Future Systems Inc	3.71

The evaluation committee determined Future Systems, Inc. received the highest evaluation score and is a qualified firm offering the best value for HPT Markers and Light Poles.

The total estimated cost of the contract over the five-year term ranges from \$85,015 to \$4,132,695. Expenses will be allocated to CIPs 901, 954, 1020, and 1069 which have a combined budget of \$16,882,607.



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8F

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: TECHNOLOGY MASTER PLAN DEVELOPMENT SERVICES: AWARD OF CONTRACT
Submitted by: Kade Peterson, Chief Information Officer

Purpose: For decision.
Recommendation: Approve, by motion, the award of contract for Technology Master Plan Development Services and authorize the CEO to execute a one-year contract with Eagle Hill Consulting, LLC for a total estimated cost of \$343,669.92.

Attachments and/or Online Links: n/a

SUMMARY: In accordance with Spokane Transit’s procurement policy, staff is seeking Board approval to award a one-year contract for Technology Master Plan Development Services.

On September 16, 2025, Request for Proposals (RFP) 2025-11078 for Technology Master Plan Development Services was advertised on the STA website and the Washington State Department of Enterprise Services solicitation site. Proposals were due October 17, 2025. Nine responsive proposals were received from responsible proposers: Arcadis U.S., Inc., Computer Consultants International, Inc., Consultadd, Inc., Eagle Hill Consulting, LLC, Guidehouse, Inc., Liberum, LLC, OTB Solutions Group, LLC, TokuSaku, Inc., and T.Y. Lin International.

The evaluation committee met on November 13, 2025, and was comprised of voting members from multiple divisions of STA. The proposals were evaluated on the following criteria: 1) Relevant Experience & Qualifications; 2) Understanding of Scope & Methodology; 3) Timeline & Workplan; 4) References; and 5) Proposed Cost.

The evaluation committee requested presentations by the two highest scoring proposers, Eagle Hill Consulting, Inc. and T.Y. Lin International. Presentations took place December 19, 2025, and the final evaluation committee meeting was held that day.

Final evaluation scores were as follows:

Proposer	Final Evaluation Score (Max 4)
Eagle Hill Consulting, LLC	3.40
T. Y. Lin International	3.26

The evaluation committee determined that Eagle Hill Consulting, LLC received the highest evaluation score and is a qualified and cost-effective firm to provide Technology Master Plan Development Services. The total estimated cost of the contract over the one-year period is \$343,669.92 and expenses will be allocated.



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8G

Presented To: Board of Directors
Referral Committee: Board Operations Committee
Title: BOARD MEMBER TRAVEL – 2026 AMERICAN PUBLIC TRANSPORTATION ASSOCIATION (APTA) CONFERENCES
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For decision.
Recommendation: Approve, by motion, travel for Board members to attend APTA conferences in 2026.
Attachments and/or Online Links: n/a

SUMMARY: The STA Bylaws require Board approval for Board member travel.

The American Public Transportation Association (APTA) has scheduled its 2026 conferences as listed below:

- Legislative Conference in Washington, D.C., April 12-14, 2026. In addition to the conference, there may be opportunities for staff and Board members to meet with legislators and Federal Transit Administration (FTA) staff
- Mobility Conference, Salt Lake City, UT, May 17-20, 2026
- Transit Board Member/Transit Board Administrator (TBM/TBA) Seminar, Detroit, Michigan, July 17-20, 2026
- APTA TRANSform Conference & EXPO, Chicago, Illinois, October 4-7, 2026

STA has budgeted for Board members to attend APTA conferences in the year 2026, at an approximate cost of \$3,000 each.



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Board Action-Consent Agenda
Meeting Date: February 19, 2026
Agenda Item: 8H

Presented To: Board of Directors

Referral Committee: Board Operations Committee

Title: FACILITIES DEPARTMENT PRINT SHOP RELOCATION LEASE

Submitted by: Brandon Rapez-Betty, Chief Operations Officer
Brian Jennings, Director of Community Development

Purpose: For decision.

Recommendation: Authorize, by motion, the CEO to negotiate and execute a lease agreement for the STA Facilities Print Shop for a five-year term, plus two (2) three-year extension options, with an initial rate not to exceed \$8,000 per month, with 3% annual escalation thereafter.

Attachments and/or Online Links: n/a

SUMMARY: Staff are seeking authorization to execute a lease of office and workspace for the STA Facilities Print Shop beginning in Q1 2026, for a total possible term of five (5) years.

BACKGROUND: STA operates an in-house Print Shop to a broad range of signage and related printing. This includes all bus stop signage, bus wraps and other STA vehicle decals, vinyl applications for multiple station amenities, temporary signage, public outreach and communication materials, window treatments, building signage, and other various needs.

Current space available to the STA Facilities Print Shop is limited to approximately 500 square feet. As part of the recent analysis completed for the Facilities Master Plan, the Print Shop was determined to be operating with a substantial space deficit. Staff commenced the search for a suitable Print Shop location in November of 2025 and identified a property approximately two-thirds of a mile east of STA’s campus that meets the specifications and operational needs located at 230 W. Boone Avenue.

The Print Shop in the leased building would utilize approximately 4,800 SF, which meets the optimal space requirements. The additional capacity will greatly improve productivity and print quality. Negotiations with the property owner have settled on \$20 per square foot (\$96,000 annually, \$8,000 per month) for an initial term of five years, with options for two three-year terms. Funding would be derived from local funds in the adopted operating budget.



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Chair Report
Meeting Date: February 19, 2026
Agenda Item: 9A

Presented To: Board of Directors
Referral Committee: n/a
Title: BOARD OPERATIONS COMMITTEE – CHAIR REPORT
Submitted by: Lance Speirs, Committee & Board Chair

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: A verbal report will be given at the Board meeting.



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Chair Report

Meeting Date: February 19, 2026

Agenda Item: **10A**

Presented To: Board of Directors
Referral Committee: n/a
Title: PLANNING & DEVELOPMENT COMMITTEE – CHAIR REPORT
Submitted by: Kitty Klitzke, Committee Chair

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: A verbal report will be given at the Board meeting.



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Chair Report

Meeting Date: February 19, 2026

Agenda Item: **11A**

Presented To: Board of Directors
Referral Committee: n/a
Title: PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE – CHAIR REPORT
Submitted by: Tim Hattenburg, Committee Chair

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: A verbal report will be given at the Board meeting.



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13A

Presented To: Board of Directors
Referral Committee: n/a
Title: COMMITTEE MINUTES
- Board Operations Committee
- Planning & Development Committee
- Performance Monitoring & External Relations Committee
Submitted by: Dana Infalt, Clerk of the Board

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: APPROVED MINUTES OF COMMITTEE MEETINGS AS OUTLINED BELOW

SUMMARY: The January 14, 2026, minutes of the Board Operations Committee were approved at the February 11, 2026, meeting and are attached.

The December 3, 2025, minutes of the Planning & Development (P&D) and the Performance Monitoring & External Relations (PMER) committees were approved at the February 4, 2026, meetings and are attached. There were no P&D or PMER meetings held in January.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the January 14, 2026, Meeting

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/ Virtual Public Viewing Option

MEMBERS PRESENT

Lance Speirs, Small Cities Representative,
(Medical Lake), *Chair*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Karl Otterstrom, STA CEO, *Ex Officio*

Financial

MEMBERS ABSENT

Tim Hattenburg, City of Spokane Valley
Non-Voting

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Emily Poole, Interim Chief Planning &
Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Dana Infalt, Clerk of the Authority
Amie Blain, Executive Assistant to the Chief

Officer and Chief Information Officer

STAFF ABSENT

None

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Speirs called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

Mr. French noted the date for the Board meeting should be updated to January 22, 2026, from January 15, 2026.

Mr. French moved to approve the agenda as amended. Ms. Klitzke seconded, and the motion passed unanimously.

3. **CHAIR'S COMMENTS**

None

4. COMMITTEE ACTION

A. December 10, 2025, Committee Meeting Minutes

Mr. French moved to approve the December 10, 2025, Committee meeting minutes as submitted. Ms. Klitzke seconded, and the motion passed unanimously.

5. APPOINTMENT OF BOARD MEMBERS AND CHAIRS TO PLANNING & DEVELOPMENT AND PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEES

The Committee reviewed the Board Chair’s proposed appointment of committee members and chairs to the Planning & Development and Performance Monitoring & External Relations Committees as outlined below. Staff noted they are awaiting confirmations from the City of Spokane and Liberty Lake jurisdictions.

Planning & Development Committee	Performance Monitoring & External Relations Committee
<p>Kitty Klitzke, City of Spokane, Chair Al French, Spokane County Pam Haley, City of Spokane Valley Sarah Dixit, City of Spokane Dan Dunne, Small Cities (Liberty Lake) <i>(Ex-Officio)</i> Elsa Martin, Small Cities (Cheney) <i>(Ex-Officio)</i> Rhonda Bowers, Labor Representative <i>(Non-Voting)</i> Karl Otterstrom, CEO <i>(Ex-Officio)</i></p>	<p>Tim Hattenburg, City of Spokane Valley, Chair Josh Kerns, Spokane County Zack Zappone, City of Spokane Michael Cathcart, City of Spokane Dan Sander, Small Cities (Millwood) <i>(Ex-Officio)</i> Bill Campbell, Small Cities (Airway Heights) <i>(Ex-Officio)</i> Karl Otterstrom, CEO <i>(Ex-Officio)</i></p>

Ms. Klitzke moved to recommend the Board confirm the Chair’s appointment of members to the Planning & Development and Performance Monitoring & External Relations Committees as presented, and confirm, Kitty Klitzke, City of Spokane, as Chair of the Planning & Development Committee and Tim Hattenburg, City of Spokane Valley, as Chair of the Performance Monitoring & External Relations Committee for 2026. Mr. French seconded, and the motion passed unanimously.

6. APPOINTMENT OF BOARD MEMBERS TO BOARD OPERATIONS COMMITTEE

Chair Speirs presented the recommended appointments to the Board Operations Committee which consisted of Mr. Speirs (Board Chair, Small Cities Medical Lake), Mr. Hattenburg (PMER Chair, City of Spokane Valley), Ms. Klitzke (P&D Chair, Chair Pro Tempore, City of Spokane), Mr. French (Spokane County), and CEO Mr. Otterstrom (ex-officio).

Mr. French moved to recommend the Board confirm the appointments made by the Board Chair to the Board Operations Committee, as presented. Ms. Klitzke seconded, and the motion passed unanimously.

7. COMMUNITY VAN PROGRAM

Mr. Rapez-Betty presented an overview of the proposed Community Van Program and explained the intent was to expand access and advance equity access across Spokane. He noted the conceptual model is envisioned to be an innovative, affordable, and flexible mobility option designed to support community partners where Fixed Route, Paratransit, and Rideshare services cannot. He explored some examples of use cases that included areas outside the PTBA, nonprofits with limited budgets, education and youth programs, workforce and training cohorts, and aging and disability services.

Mr. Rapez-Betty reviewed the delivery concept and explained what community van partners would be responsible for and the areas STA would provide, and then he shared a conceptual timeline for service delivery of the program. He touched on some ideas for how the success of the Community Van Program could be measured and reiterated this is a conceptual program being introduced.

Committee members discussed potential nonprofit organizations that may take advantage of the program. Mr. Otterstrom explained that although the FTA would not view this program as a federally funded program, STA is able to run this program under STA's charter as part of the Connect 2035 initiative. The Committee further discussed potential service areas, potential lifespan and maintenance of the vehicles, and vehicle telematics. The proposal includes a pilot program with four vans for nonprofit organizations with the option of expanding in the future. Staff expect to seek formal approval of the program later this spring.

8. NEW BOARD MEMBER ORIENTATION PROGRAM

Mr. Otterstrom presented an overview of the proposed new Board Member Orientation. The first session will be held January 15th and include key items. A second session will include a tour of the facilities, and a third session will be scheduled virtually to answer any questions new members may have after having attended a few meetings.

Committee members discussed the option of allowing new Board Members the experience of sitting in the driver's seat of a parked bus to understand perspectives of STA's Coach Operators. Mr. Otterstrom confirmed Board Members receive STA bus passes. Mr. Speirs reflected on how he enjoyed the STA tours when he was a new member.

9. BOARD OF DIRECTORS DRAFT AGENDA JANUARY 15, 2026

Item D. December 2025 Operating Indicators was removed from the agenda.

Ms. Klitzke moved to approve the Board of Directors agenda as amended. Mr. French seconded, and the motion passed unanimously.

10. BOARD OPERATIONS COMMITTEE DRAFT AGENDA FEBRUARY 11, 2026

The Committee reviewed the draft agenda and briefly discussed item 5Ai. Board Member Travel – APTA Conferences to ensure it was presented in a timely manner to schedule travel.

11. CEO REPORT

Mr. Otterstrom presented the CEO report, noting that sales tax revenue was 1.1% above budget YTD at \$1.3M, 2.1% above the December 2024 actuals at \$0.2M, and 1.8% above 2024 actuals at \$2.1M. Mr. Hamud clarified that sales tax numbers are behind by two months and explained potential impacts to sales tax.

12. NEW BUSINESS

None

13. EXECUTIVE SESSION

Ms. Clark advised the purpose of the Executive Session was in accordance with RCW 42.30.110(1)(g); "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee."

The Committee entered Executive Session at 2:13 p.m., with a 15-minute projected timeframe. At 2:28 p.m., 2 additional minutes were requested. At 2:30 p.m., 3 additional minutes were requested. At 2:33 p.m., the Executive Session ended, and the meeting reconvened in open session.

14. ADJOURN

With no further business to come before the Committee, Chair Speirs adjourned the meeting at 2:33 p.m.

Respectfully submitted,

Amie Blain

Amie Blain

Executive Assistant to the Chief Financial Officer and Chief Information Officer

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Minutes of the December 3, 2025, Meeting

Northside Conference Room
Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option

MEMBERS PRESENT

Tim Hattenburg, City of Spokane Valley – *Chair*
Kitty Klitzke, City of Spokane
Betsy Wilkerson, City of Spokane
Chris Grover, Small Cities Representative (Cheney)
Ex-Officio
Rhonda Bowers, Labor Representative
(Non-voting)
Karl Otterstrom, Chief Executive Officer

MEMBERS ABSENT

Dan Dunne, Small Cities Representative (Liberty Lake)
Al French, Spokane County

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Interim Chief Planning &
Development Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Kade Peterson, Chief Information Officer
Vicki Clancy, Executive Assistant to the Chief
Planning & Development Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahan, Lamberson, Van
Wert & Oreskovich, P.C.

GUESTS PRESENT

Dan Wells, Director for Capital Development
Tara Limon, Principal Planner

1. **CALL TO ORDER AND ROLL CALL**

Chair Tim Hattenburg called the meeting to order at 10:00 a.m. and Ms. Vicki Clancy conducted roll call.

2. **COMMITTEE CHAIR REPORT**

Chair Hattenburg had no updates for the Planning & Development Committee.

3. **COMMITTEE ACTION**

A. **MINUTES OF THE NOVEMBER 5, 2025, COMMITTEE MEETING**

Ms. Betsy Wilkerson moved to approve the November 5, 2025, Planning & Development Committee meeting minutes. Chair Hattenburg seconded, and the motion passed unanimously.

B. **DRAFT 2026 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM: FINALIZE AND APPROVE**

Ms. Emily Poole presented the draft Planning & Development Committee work program for the upcoming year and provided background for the work program, including the four planning documents founded on the principles and policies of *Connect Spokane*. Other major planning efforts to take place in

2026 were presented in the work program highlights, including the development of the 2027-2032 Transit Development Plan (TDP), the 2027 Action Plan and Operating and Capital Budgets, continuing design and engineering of Division Street BRT, progress on the Facilities Master Plan, and other planning initiatives like the Five Mile Mobility Hub Study, TOD Pilot Program, and amendments to Connect 2035.

Ms. Betsy Wilkerson moved to approve, by motion, the Planning & Development Committee Work Program and forward to the Board for information. Chair Hattenburg seconded, and the motion passed unanimously.

4. COMMITTEE ACTION

A. BOARD CONSENT AGENDA

1. 2026-2029 TITLE VI PROGRAM: ADOPTION (RESOLUTION)

Ms. Poole presented the 2026-2029 Title VI Program update and provided background for the Title VI program as it relates to agencies receiving federal funding. Ms. Poole introduced Ms. Tara Limon, the Planning and Grants Manager, who attended the meeting to answer technical questions. Staff conducted extensive public outreach concluding with a public hearing on November 20, 2025. Following Ms. Wilkerson's comments at the public hearing requesting further engagement with Spokane Public Schools (SPS), staff met with SPS to discuss Title VI updates on November 24, 2025, and are in the process of coordinating additional meetings with relevant SPS departments, which may occur after the December 18, 2025, Board meeting, the scheduled date for adoption of the resolution. Ms. Poole noted that the committee may choose to defer adoption to the January 2026 Board meeting, still allowing the finalized plan to be submitted to the Federal Transit Administration (FTA) by February 1, 2026.

Ms. Wilkerson expressed appreciation for the extra outreach to SPS, emphasizing the significance of SPS students within Spokane Transit Authority's ridership and areas of growth. Ms. Wilkerson would be comfortable deferring adoption to January but is also open to proceeding in December if significant changes are not expected. Mr. Hattenburg concurred, and further discussion ensued. Mr. Otterstrom committed to ongoing outreach efforts with all relevant school districts beyond the plan adoption.

Ms. Betsy Wilkerson moved to recommend the Board of Directors adopt, by resolution the 2026-2029 Title VI Program. Chair Hattenburg seconded, and the motion passed unanimously.

B. BOARD DISCUSSION AGENDA

1. FINAL PROPOSED 2026 BUDGET (RESOLUTION)

Mr. Hamud presented the proposed 2026 budget; this is an update to the budget shown in the previous Planning & Development Committee meeting. Mr. Hamud provided the timeline for the proposed budget, which culminates in adoption at the December 18, 2025, Board meeting.

Council Member Klitzke joined the meeting at 10:18 a.m.

Mr. Hamud presented the budget comparison of the amended 2025 budget to the 2026 proposed budget (dollar amounts presented below are in millions).

	2025 AMENDED BUDGET	2026 DRAFT BUDGET	\$ CHANGE FROM 2025 BUDGET	% CHANGE FROM 2025 BUDGET	REFERENCE ONLY PROPOSED 2026 BUDGET (ROUNDED)
Total Revenues	<u>\$170.6</u>	<u>\$177.4</u>	<u>\$ 7.1</u>	4.2%	<u>\$177.7</u>
Total Operating Expenditures	\$135.3	\$143.4	\$7.1	5.2%	\$142.4
Total Capital Expenditures	\$67.6	\$86.8	\$20.3	30.0%	\$87.8
Total Fleet Replacement Allocation	\$16.5	\$9.2	(\$7.3)	-44.2%	\$9.2
Total Revenues over Expenditures	(\$48.8)	(\$61.7)	(\$12.9)	26.5%	(\$61.7)
Total Use of Funds (includes fund balance)	\$219.3	\$239.4	\$20.1	9.2%	\$239.4

Operating Budget – Changes from the 2025 operating revenue budget to the proposed 2026 budget adjust the final proposed budget to reflect a \$1.5M increase to account for the addition of the \$500,000 in FIFA World Cup funding to state grants and inclusion of the Mobility on Demand pilot project.

Capital Budget - There is a \$1M reduction to the 2026 Capital budget based on reductions to the Argonne Station Park & Ride project amount for 2026.

Mr. Hamud highlighted the final change from the draft proposed budget, increasing from \$142M to \$143.4M and the recommended reserve levels for 2026 totaling \$76M for the designated fund balance with \$128.5M in undesignated funds. Mr. Chris Grover commented on the importance of maintaining the 15% operating reserve going forward and commended staff for their strong fiscal stewardship, emphasizing that sustaining this reserve will be critical during periods of financial austerity.

Ms. Betsy Wilkerson moved to recommend the Board approve, by resolution, the Final Proposed 2026 Budget. Chair Hattenburg seconded, and the motion passed unanimously.

5. REPORTS TO COMMITTEE

A. DIVISION STREET BUS RAPID TRANSIT: DESIGN AND PUBLIC OUTREACH UPDATE

Ms. Poole introduced Mr. Dan Wells, Director of Capital Development, to present the Division Street Bus Rapid Transit (BRT) design and public outreach update. Mr. Wells presented an overview of the ongoing coordination with agency partners through technical and executive-level meetings noting the project has advanced to the 60% design phase. Staff are continuing monthly meetings with the FTA to review the ratings package and the environmental documentation submitted for review. The planned ongoing outreach activities and project timeline were also reviewed. Staff anticipate project completion in fall 2030.

Mr. Grover asked about opportunities for bus operators to provide feedback on the project. Mr. Wells responded that several avenues exist for operator input, including information shared during Service Improvement Committee (SIC) meetings where staff regularly receive design-related comments; staff also work closely with the operations team to review civil designs. Mr. Hattenburg commented while

at the APTA conference in Boston, STA received significant praise for the quality of Capital Development's design work.

6. CEO REPORT

Mr. Otterstrom reported that he had no significant updates but wished to take a moment to express his appreciation to the committee for their actions on the budget and the Title VI program. Mr. Otterstrom commended the staff, especially Tammy Johnston and Madeline Arredondo, respectively, for their contributions. Mr. Otterstrom made a correction from the Title VI update item to clarify, STA did not reach out to the Spokane Valley School Districts, however, STA did reach out to over 100 community organizations. STA is committed to this type of outreach for all the school districts.

7. COMMITTEE INFORMATION - NONE

8. REVIEW FEBRUARY 4, 2026, COMMITTEE MEETING AGENDA

9. NEW BUSINESS – *none*

10. COMMITTEE MEMBERS' EXPRESSIONS –

Mr. Grover commented that it has been an honor and a pleasure to work on the Planning & Development Committee over the last several years and further thanked the committee members for their support, stating he will miss being on the STA Board. Mr. Hattenburg thanked Mr. Grover for his mentorship.

11. ADJOURN

With no further business to come before the Committee, Chair Hattenburg adjourned the meeting at 10:39 a.m.

Respectfully submitted,



Vicki Clancy
Executive Assistant to the Chief Planning & Development Officer
Planning & Development Department

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Minutes of December 3, 2025, Meeting
Northside Conference Room
1230 W Boone Avenue, Spokane, WA

In person meeting with optional virtual link

COMMITTEE MEMBERS' PRESENT

Lance Speirs, City of Medical Lake*
Dan Sander, City of Millwood (*Ex-Officio*)
Hank Bynaker, City of Airway Heights (*Ex-Officio*)
Josh Kerns, Spokane County
Michael Cathcart, City of Spokane
Zack Zappone, City of Spokane
Karl Otterstrom, Chief Executive Officer

**Committee Chairman*

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications and Customer Service Officer
Emily Poole, Interim Chief Planning & Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Molly Fricano, Executive Assistant to the COO

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahan, Lamberson, Van Wert & Oreskovich, P.C.

1. CALL TO ORDER AND ROLL CALL

Chair Speirs called the meeting to order at 1:30 p.m. and roll call was conducted.

2. COMMITTEE CHAIR REPORT

Chair Speirs had no report at this time.

3. COMMITTEE APPROVAL

A. Minutes of November 5, 2025, Committee Meeting

Mr. Kerns moved to approve the November 5, 2025, committee meeting minutes. Mr. Speirs seconded, and the motion passed unanimously.

B. Draft 2026 Performance Monitoring & External Relations Committee Work Program - Finalize and Approve

Mr. Brandon Rapez-Betty presented the 2026 Performance Monitoring & External Relations (PMER) Committee Work Program. This second version has been updated since the draft shared at the November PMER Committee meeting. Items and timelines are subject to change, and new items will be added as they arise.

Discussion ensued about updating Performance Measures and KPIs to better align with organizational goals. Committee members emphasized keeping meetings manageable, focusing on actionable information, and making the work plan more policy driven. They agreed to include communication engagement updates and KPI review as new items on the work program.

Mr. Zappone moved to approve, by motion, the 2026 Performance Monitoring & External Relations Committee Work Program as presented, with the addition of Communication Engagement Updates and KPI Review. Mr. Cathcart seconded, and the motion passed unanimously.

4. COMMITTEE ACTION

A. Board Consent Agenda

1. 2026 Performance Measures

Mr. Rapez-Betty presented the 2026 Performance Measures Summary and advised that the full 2026 Performance Measures list is included in the Committee packet. Each Performance Measure relates to a specific Spokane Transit priority. These quantifiable benchmarks demonstrate the agency's commitment to accountability.

Several adjustments were proposed to set higher standards in areas where strong performance has been achieved, such as injury rates, customer service response times, and complaint metrics. Some goals were modified to be more attainable based on recent data, including community perception and financial responsibility scores. New metrics were introduced for verified complaints, and maintenance cost targets were updated to reflect supply chain challenges. The discussion also touched on aligning performance measures with Connect 2035 strategic goals and ensuring future updates reflect organizational priorities.

Mr. Zappone moved to approve, by motion, the 2026 Performance Measures as presented. Mr. Cathcart seconded, and the motion passed unanimously.

2. Farebox Replacement - Award of Contract

Dr. Cortright provided background on the proposal to replace STA's aging GenFare cash fareboxes, which have reached end of life. After evaluation, LECIP INC was selected as the best value provider. Dr. Cortright shared the project deliverables. The contract terms included a 5-year agreement totaling \$3.69M, with hardware, installation, acceptance testing, and training under CIP 1070, and software and warranty costs charged to the operating budget.

Discussion ensued about the aging fareboxes, which require extensive maintenance, and the importance of retaining cash payment for equity despite relatively lower usage. The new system is expected to reduce failures, support smart card use, and pay for itself within three years.

Mr. Zappone moved to approve, by motion, the award of contract for Farebox Replacement and authorize the CEO to execute a five-year contract with LECIP INC. for a total estimated cost of \$3,692,502.87. Mr. Cathcart seconded, and the motion passed unanimously.

B. Board Discussion Agenda

1. 2026 State Legislative Focus and Priorities Approval

Dr. Cortright presented the 2026 State Legislative Focus and Priorities, noting that the general focus is to monitor and provide information on legislation that may impact Spokane Transit Authority and regional jurisdictions. She shared key legislative and

policy priorities which focused on sustaining transit funding, protecting local decision-making authority, enhancing system safety, and supporting land-use strategies that promote transit-oriented development. Funding priorities were also reviewed, covering ongoing projects, grant programs, and electric vehicle initiatives.

Mr. Zappone moved to approve, by motion, the 2026 Legislative Focus and Priorities as presented. Mr. Cathcart seconded, and the motion passed unanimously.

5. REPORTS TO COMMITTEE

A. Connect 2035 Funding Requirements Public Outreach Plan Update

Dr. Cortright presented the Connect 2035 Funding Requirements Public Outreach Plan. She discussed the importance of raising public awareness about future transit needs and the sales tax reauthorization timeline. Key outreach strategies include presentations, surveys, and community forums. Initial efforts will begin in December with the Citizen Advisory Committee and local organizations. The meeting concluded with plans for ongoing updates.

B. Review of Shelter Installs

Ms. Poole provided an update on the shelter installation project, noting progress to date and outlining plans for completion. Funding is supported by multiple CIP projects, and timelines and next steps were discussed.

C. STA Plaza Smoking Area Pilot Closure

Mr. Rapez-Betty discussed the pilot closure of the STA Plaza smoking area and its implications for operations, safety, and customer experience. Key objectives included fostering a healthier and safer environment, enhancing accessibility, and reducing maintenance demands. The pilot timeline was presented, detailing phases for communication, closure, and evaluation. Partnerships with local organizations and law enforcement were highlighted as critical for outreach and monitoring. Staff committed to providing ongoing reporting and evaluation for the committee's review.

D. 2025 Third Quarter Year-to-Date Performance Measures

Given the length of the meeting, Mr. Rapez-Betty noted that he had already addressed many of the trends from the 2025 Third Quarter Year-to-Date Performance Measures during his presentation of the 2026 Performance Measures. The committee agreed to refer to the packet for full details.

6. CEO REPORT

Mr. Otterstrom did not provide a CEO report due to time constraints.

7. FEBRUARY 4, 2026 – COMMITTEE MEETING DRAFT AGENDA REVIEW

8. NEW BUSINESS

9. COMMITTEE MEMBERS' EXPRESSIONS

10. ADJOURN

With no further business to come before the committee, Chair Speirs adjourned the meeting at 3:13 p.m.

The next committee meeting will be held on Wednesday, February 4, 2026, at 1:30 p.m. in person with a virtual WebEx joining option.

Respectfully submitted,

Molly Fricano
Executive Assistant to the Chief Operations Officer



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Committee Information
Meeting Date: February 19, 2026
Agenda Item: 13B

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee (Hattenburg)
Title: JANUARY 2026 SALES TAX REVENUE
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: STAFF REPORT: JANUARY 2026 SALES TAX REVENUE

SUMMARY: Attached is the January 2026 voter-approved sales tax revenue information.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 13B

Presented to: Board of Directors

Subject: JANUARY 2026 SALES TAX REVENUE

January sales tax revenue, which represents sales for November 2025, was:

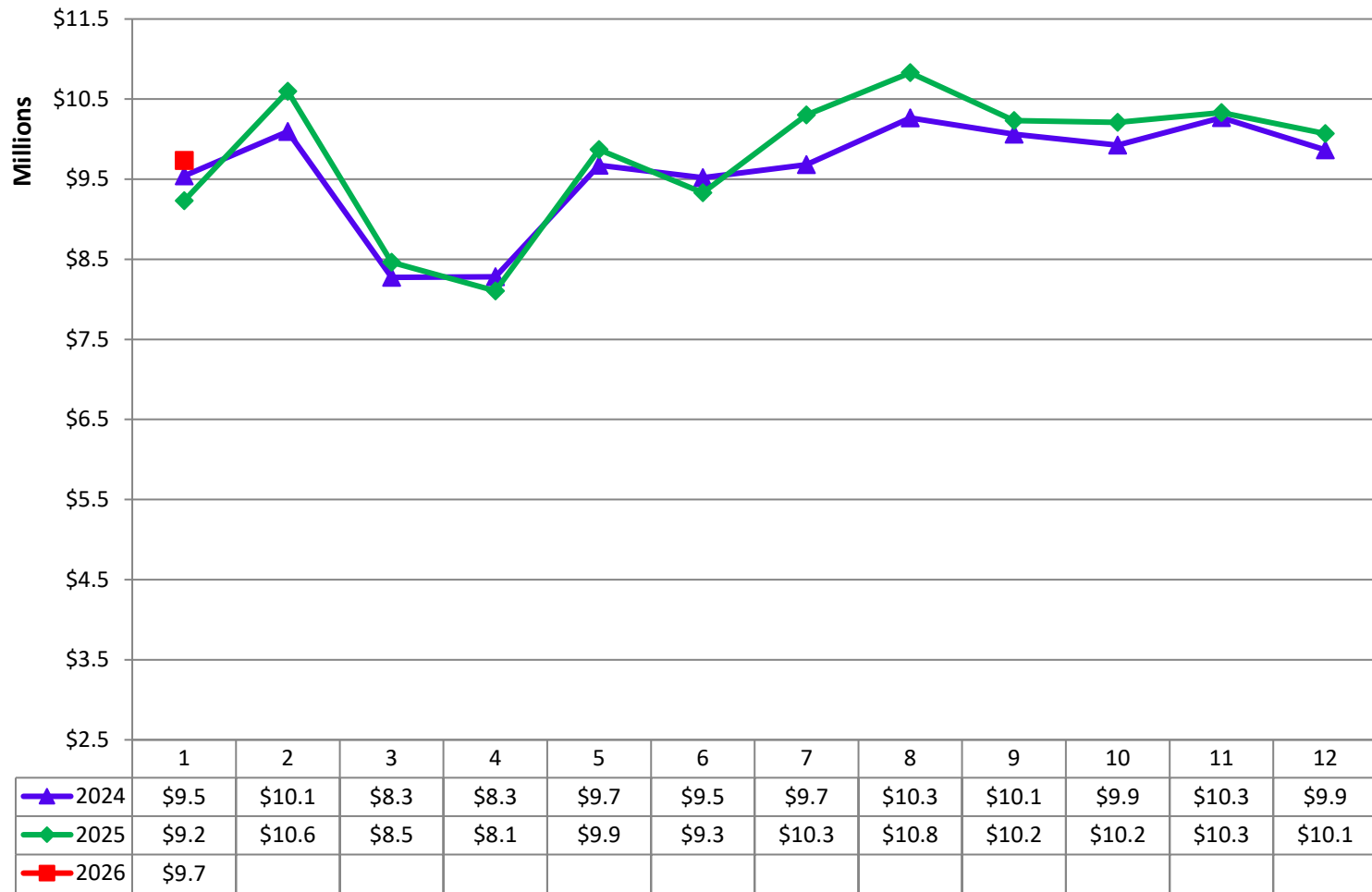
- 2.3% above 2026 budget
- 2.3% above YTD 2026 budget
- 5.4% above 2025 actual
- 5.4% above YTD 2025 actual

Total taxable sales for November were up 4.6% from November 2024. 2025 YTD sales are up 2.0% compared with November 2024 YTD.

Retail, Construction and Accommodation and Food Services continue to be the top 3 rankings:

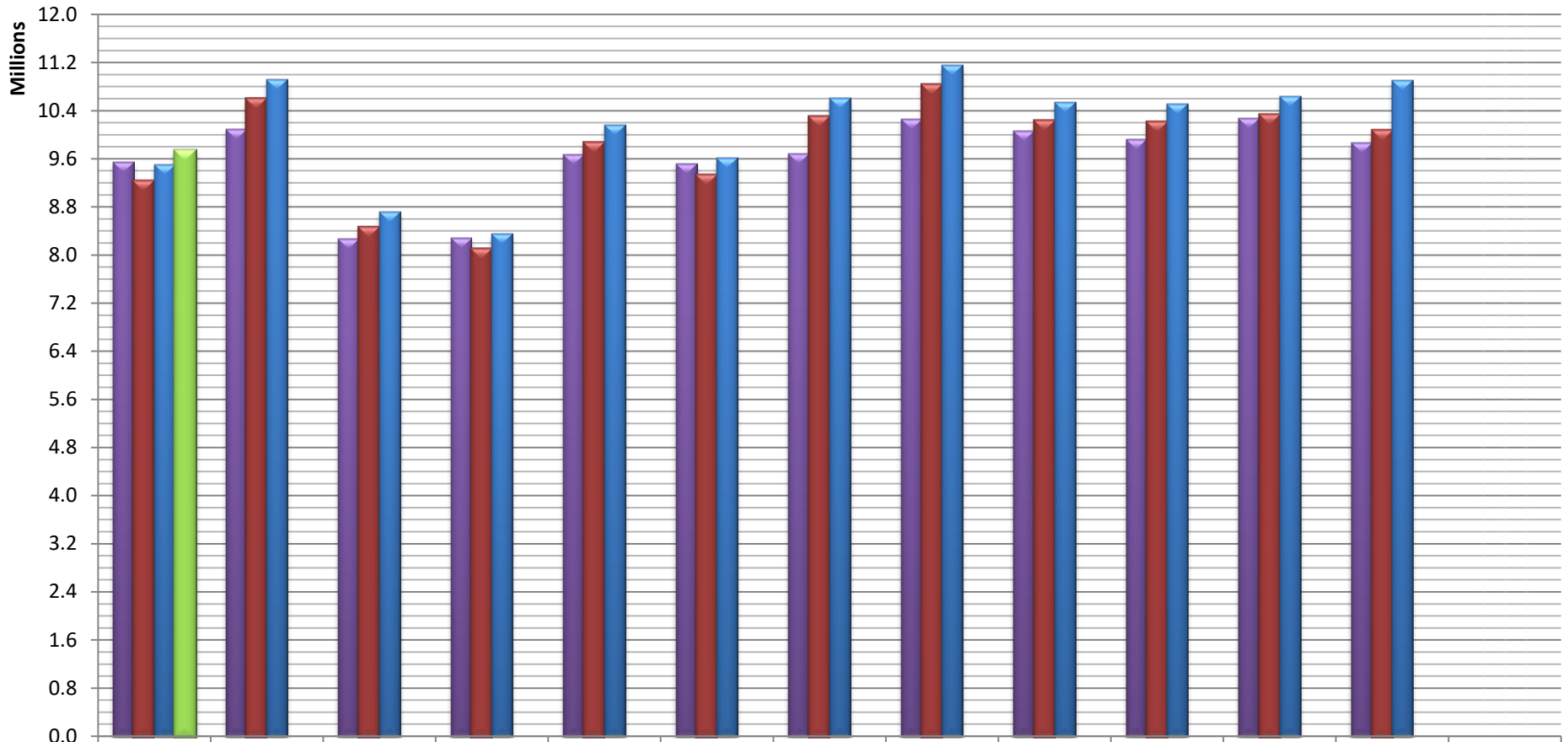
- Retail Trade increased by 4.4% or \$24.2M in November 2025 vs November 2024 and is up 2.8% \$166.5M 2025 YTD vs 2024 YTD. Retail categories with the largest variances are as follows:
 - Other Misc. Retailers increased 9.4% or \$94.4M November 2025 YTD over 2024 YTD
 - Automobile Dealers increased 3.3% or \$34.5M November 2025 YTD over 2024 YTD
 - Automotive Parts, Accessories, and Tire Retailers increased 11.4% or \$28.2M November 2025 YTD over 2024 YTD
 - Electronics and Appliance Retailers increased 4.9% or \$17.7M November 2025 YTD over 2024 YTD
 - Grocery and Convenience Retailers increased 2.8% or \$9.9M November 2025 YTD over 2024 YTD
 - Other Motor Vehicle Dealers increased 5.3% or \$8.7M November 2025 YTD over 2024 YTD
 - Clothing and Clothing Accessories Retailers increased 3.1% or \$7.6M November 2025 YTD over 2024 YTD
 - Jewelry, Luggage, and Leather Goods Retailers increased 8.1% or \$3.2M November 2025 YTD over 2024 YTD
 - Gasoline Stations increased 1.8% or \$3.0M November 2025 YTD over 2024 YTD
 - Sporting Goods, Hobby, and Musical Instrument Retailers increased 1.3% or \$2.9M November 2025 YTD over 2024 YTD
 - Used Merchandise Retailers increased 7.8% or \$2.7M November 2025 YTD over 2024 YTD
 - Shoe Retailers decreased 8.7% or (\$-2.5M) November 2025 YTD over 2024 YTD
 - Furniture and Home Furnishings Retailers decreased 2.0% or (\$-3.1M) November 2025 YTD over 2024 YTD
 - Warehouse Clubs, Supercenters, and Other General Merchandise Retailers decreased 0.6% or (\$-5.0M) November 2025 YTD over 2024 YTD
 - Department Stores Retailers decreased 11.0% or (\$-5.9M) November 2025 YTD over 2024 YTD
 - Health and Personal Care Retailers decreased 6.1% or (\$-14.0M) November 2025 YTD over 2024 YTD
 - Building Material and Supplies Dealers decreased 3.1% or (\$-18.0M) November 2025 YTD over 2024 YTD
- Construction decreased by 9.8% or (\$-17.9M) in November 2025 vs November 2024 and is down 5.2% or (\$-106.2M) 2025 YTD vs 2024 YTD.
- Accommodation and Food Services increased by 2.6% or \$2.8M in November 2025 vs November 2024 and is up by 1.9% or \$25.6M 2025 YTD vs 2024 YTD.

Sales Tax Revenue History-January 2026⁽¹⁾



(1) Voter-approved sales tax distributions lag two months after collection by the state. For example, collection of January's sales tax revenue is distributed in March.

2024 - 2026 SALES TAX RECEIPTS ⁽¹⁾



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024 Actual	9,541,665	10,094,347	8,274,027	8,280,274	9,674,060	9,518,036	9,681,216	10,265,657	10,060,167	9,926,563	10,268,086	9,865,311	115,449,409
2025 Actual	9,232,330	10,597,034	8,464,344	8,105,275	9,870,270	9,328,991	10,301,219	10,828,301	10,232,387	10,208,330	10,329,837	10,070,143	117,568,461
2026 Budget	9,509,300	10,914,945	8,718,274	8,348,433	10,166,378	9,608,861	10,613,190	11,153,150	10,539,359	10,514,580	10,639,732	10,896,436	121,622,638
2026 Actual	9,731,538	-	-	-	-	-	-	-	-	-	-	-	-
\$ Mo. Var.	499,208	-	-	-	-	-	-	-	-	-	-	-	-
% Mo. Var.	5.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
\$ YTD Var.	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208	499,208
% YTD Var.	5.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
% YTD Bud. Var.	2.3%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

⁽¹⁾ Voter-approved sales tax distributions lag two months after collection. For example, collection of January's sales tax revenue is distributed in March.



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Committee Information
Meeting Date: February 19, 2026
Agenda Item: 13D

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: DECEMBER 2025 OPERATING INDICATORS
Submitted by: Brandon Rapez-Betty, Chief Operations Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: STAFF REPORT: DECEMBER 2025 OPERATING INDICATORS

SUMMARY: Each month, staff present a set of Operating Indicators to provide the Board with a high-level snapshot of agency performance. These indicators represent a subset of the quarterly Performance Measures and highlight key operational, financial, and service trends, as detailed in the accompanying staff report.

Please see the attached for more information.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13D**

Presented to: Board of Directors

Subject: DECEMBER 2025 OPERATING INDICATORS

There was one more number of weekdays in December 2025 compared to December 2024 (22 vs 21). On-time performance for Fixed Route was 90.1% and Paratransit 93.1%.

FIXED ROUTE

Ridership	December 2025	December 2024	Month/Month % Change	Year/Year % Change
Total Monthly Ridership	830,258	798,101	4.0%	2.6%
Average Daily Ridership	31,762	31,358	1.3%	3.1%
Adult Ridership	302,662	320,128	-5.5%	-1.0%
CCS Pass Ridership	23,461	27,224	-13.8%	5.5%
Eagle Pass Ridership	13,800	15,512	-11.0%	-11.1%
Youth Ridership	176,325	156,016	13.0%	10.8%
% of Ridership by Youth	21.2%	19.5%	1.7%	1.5%
Reduced Fare / Paratransit Ridership	108,293	103,426	4.7%	9.4%

PARATRANSIT

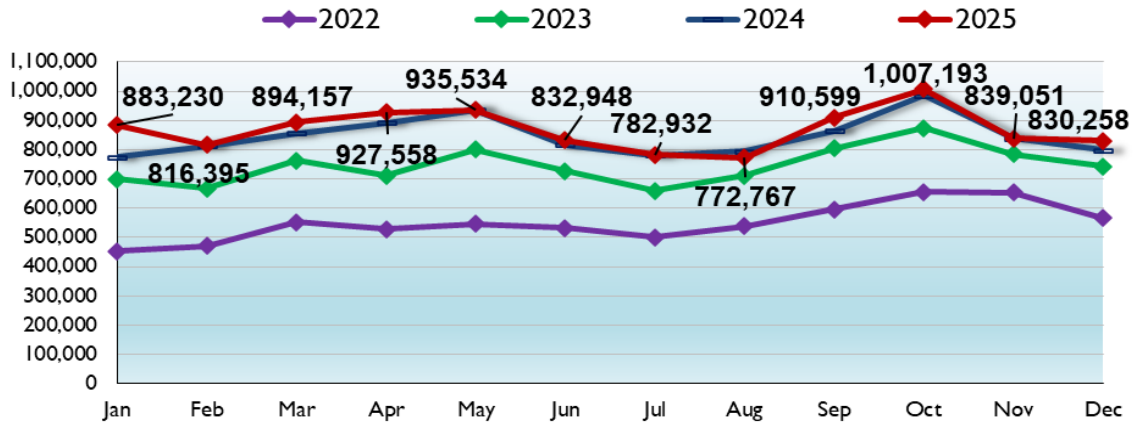
Ridership	December 2025	December 2024	Month/Month % Change	Year/Year % Change
Combined	33,057	31,375	5.4%	2.9%
Directly Operated	18,966	15,479	22.5%	7.6%
Purchased Transportation	14,091	15,869	-11.2%	-1.7%
Special Use Van	1,302	1,224	6.4%	1.5%

RIDESHARE

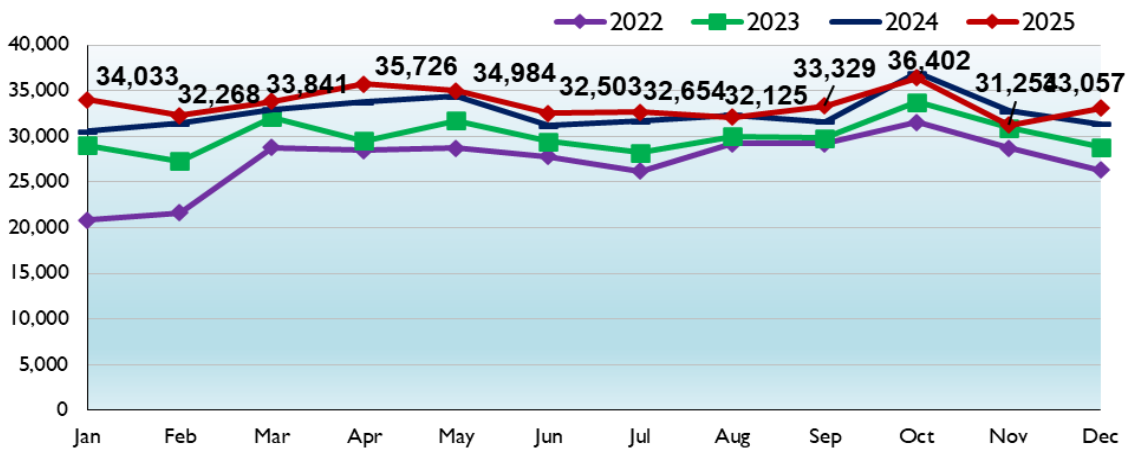
Ridership	December 2025	December 2024	Month to Month %Change	Year to Year %Change
Monthly Customer Trips	9,160	8,399	9.1%	
Year to Date Customer Trips	105,868	103,270		2.5%
Monthly Active Groups	87	89	-2.2%	-2.2%
Unique Riders	406	433	-6.2%	-1.0%
Riders per Vehicle	4.67	4.87	-4.1%	1.3%

Group Formations and Folds
<p>Two Groups folded: Spokane Transit Employee group closed due to shift changes. Fairchild AFB closed due to much of the group retiring.</p>

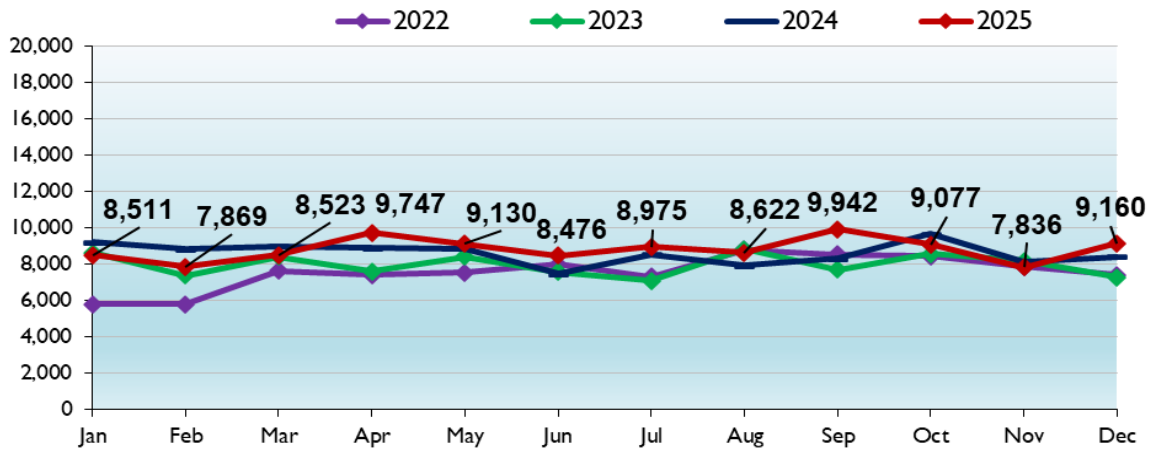
FIXED ROUTE RIDERSHIP



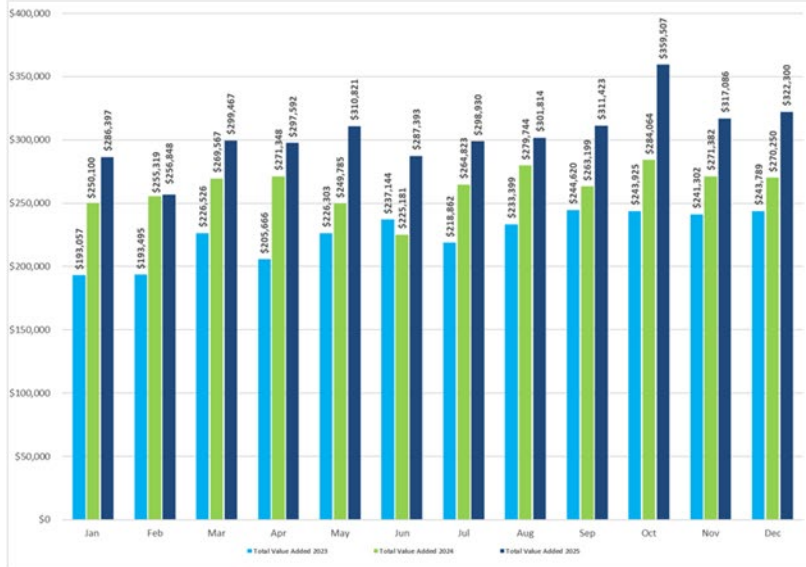
PARATRANSIT RIDERSHIP



RIDESHARE RIDERSHIP

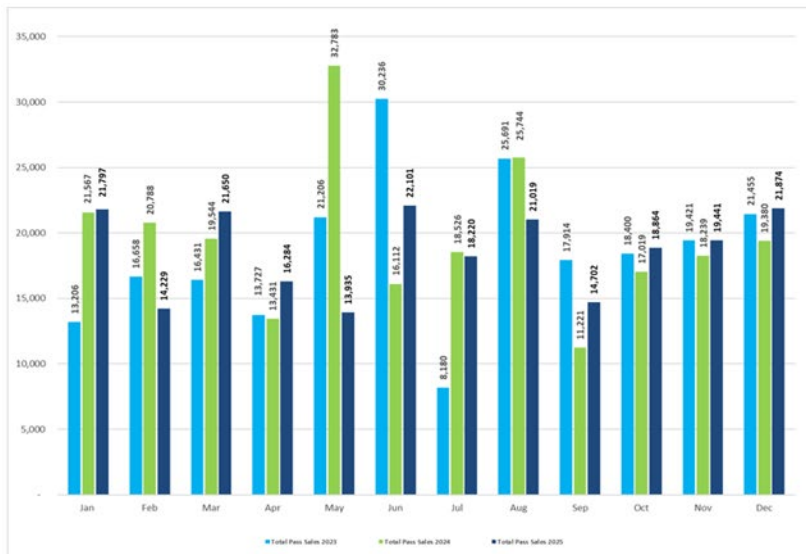


MONTHLY VALUE ADDED TO CONNECT CARDS



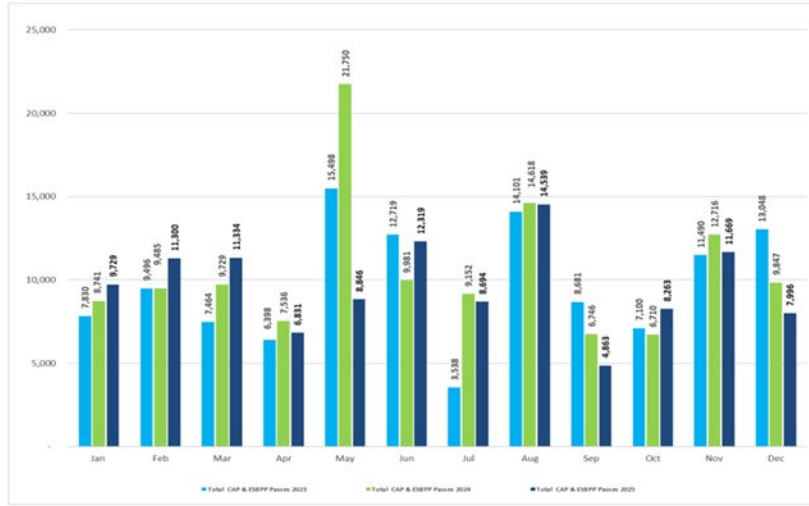
	2023 YTD	2024 YTD	2025 YTD	YTD % Change
Autoload	\$ 143,539	\$ 180,469	\$ 196,884	9.1%
Call Center	\$ 68,988	\$ 93,187	\$ 80,802	-13.3%
Customer Service Terminal	\$ 757,113	\$ 749,664	\$ 724,527	-3.4%
Customer Website	\$ 274,136	\$ 249,194	\$ 266,660	7.0%
Mobile Ticketing	\$ 1,218,334	\$ 1,335,483	\$ 1,395,005	4.5%
Institutional Website	\$ 171,122	\$ 255,542	\$ 468,654	83.4%
Open Payments	\$ 40,510	\$ 245,106	\$ 469,872	91.7%
Retail	\$ 34,345	\$ 46,115	\$ 47,173	2.3%
Total	\$ 2,708,087	\$ 3,154,760	\$ 3,649,578	15.7%

MONTHLY PASSES SOLD ON THE CONNECT SYSTEM



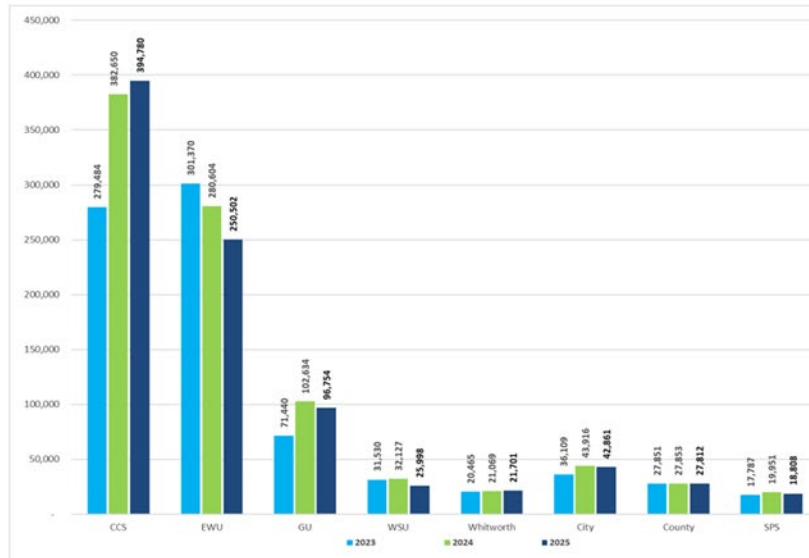
	2023 YTD	2024 YTD	2025 YTD	YTD % Change
1-Ride	85,513	74,198	79,386	7.0%
7-Day	3,370	4,410	4,706	6.7%
Day Pass	118,513	140,014	124,855	-10.8%
Stars & Stripes/Honored Rider	659	609	443	-27.3%
Paratransit Monthly	378	481	371	-22.9%
Shuttle Park	2,034	1,308	896	-31.5%
31-Day Rolling	12,058	13,334	13,459	0.9%
Total	222,525	234,354	224,116	-4.4%

COMMUNITY ACCESS AND EMPLOYER SPONSORED PASS SALES (Included in Total Passes Sold)



	2023 YTD	2024 YTD	2025 YTD	YTD % Change
1-Ride CAP	47,766	36,218	37,478	3.5%
Day Pass CAP	64,190	85,478	73,851	-13.6%
Employer Sponsored Bus Pass	5,407	5,315	5,054	-4.9%
Total	117,363	127,011	116,383	-8.4%

DECEMBER YTD UTAP RIDES



	2023 YTD	2024 YTD	2025 YTD	YTD % Change
CCS	279,484	382,650	394,780	3.2%
EWU	301,370	280,604	250,502	-10.7%
GU	71,440	102,634	96,754	-5.7%
WSU	31,530	32,127	25,998	-19.1%
Whitworth	20,465	21,069	21,701	3.0%
City	36,109	43,916	42,861	-2.4%
County	27,851	27,853	27,812	-0.1%
Spokane Public Schools	17,787	19,951	18,808	-5.7%
Total	786,036	910,804	879,216	-3.5%



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13E

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: 2025 FIXED ROUTE RIDER SURVEY RESULTS
Submitted by: Carly Cortright, Chief Communications & Customer Service Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: spokanetransit.com/engagement-surveys

SUMMARY: In October 2025, ETC Institute conducted an on-board customer satisfaction survey of fixed route riders. Survey takers conducted the survey in-person on the bus; a quota sampling approach was utilized to ensure the sample was representative of ridership by route.

A summary of the results was presented at the Performance Monitoring & External Relations Committee meeting on February 4, 2026.



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13F

Presented To: Board of Directors
Referral Committee: Board Operations Committee
Title: 2026 BOARD OPERATIONS COMMITTEE WORK PROGRAM
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: 2026 BOARD OPERATIONS COMMITTEE WORK PROGRAM

SUMMARY: On February 11, 2026, the Board Operations Committee approved its 2026 work program.

BACKGROUND: STA Board Resolution No. 832-24 states the Board Operations Committee is responsible for the effective functioning of the Board of Directors and the Board-CEO working relationship, among other duties assigned therein. In 2024, the Committee approved a work program to aid in calendaring its activities and ensuring key activities are considered. While not required, Committee members have continued to express a desire to have an annual work program.

In October 2025, the CEO introduced the opportunity to develop a Work Program for 2026 and received initial input from Committee members. In November 2026, the CEO presented a preliminary Work Program, proposing to organize activities into four topical areas, or Work Program “buckets,” as follows:

- Board Governance
- CEO Performance
- Board Leadership
- Other Activities

Built from past guidance from the Committee, the final Work Program was brought forward and approved at the Board Operations Committee February 9, 2026, meeting.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 13F

Presented to: Board of Directors

Subject: 2026 BOARD OPERATIONS COMMITTEE WORK PROGRAM

Board Operations Work Program “Buckets”



Board Governance
(BG)



CEO Performance
(CEO)



Board Leadership
(BL)



Other Activity
(OA)

Month	Agenda Item/Related Activity	
February	2026 Work program approval	● (OA)
	CEO/Chair orientation with new members	● (BL)
	Identify/recommend Board member attendance at APTA and other travel	● (BL)
March	Board member facility tours	● (BL)
April	Board member facility tours	● (BL)
May	HB 1418 Board composition discussion	● (BG)
June	Bylaws Review – Initial draft	● (BG)
July	Bylaws Review – Revised draft for Board review and input	● (BG)
September	Bylaws Review – Proposed Bylaw revisions for recommendation, adoption by Board	● (BG)
October	Board leadership feedback and review discussion	● (BL)
November	CEO performance review	● (CEO)
	2027 Work program draft review	● (OA)
December	CEO Performance review	● (CEO)
	2027 Work program revised draft	● (OA)
January	Committee assignments, including committee chairs	● (BG)

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: 2026 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM
Submitted by: Emily S. Poole, Chief Planning & Development Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: 2026 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM

SUMMARY: At the February 4, 2026, Planning & Development Committee meeting, staff reviewed the 2026 Planning & Development Committee Work Program to aid members' understanding of the activities that will be undertaken through the year.

BACKGROUND: In December 2025, the Planning & Development Committee approved its work program for 2025. As was noted at the time, the work program is subject to change. The adopted work program is provided as an attached staff report.

Connect Spokane: A Comprehensive Plan for Public Transportation identifies two core planning documents that are prepared annually. First, is the Transit Development Plan (TDP), which includes a six-year capital improvement program (CIP) and a three-year service improvement program (SIP). The second is the annual action plan and accompanying operating and capital budgets. These plans are founded on the principles and policies of *Connect Spokane* and advance STA's strategic goals adopted as part of Phase 1 of *Connect 2035*.

The work program includes the major planning activities described above, along with other recurring activities that come before the Planning & Development Committee, including updates on the annual Federal Transit Administration (FTA) Section 5310 Call for Projects. Several other major planning activities in progress this year reflected in the work program include the Division Street Bus Rapid Transit (BRT) project, the Facilities Master Plan (FMP), and the Transit Oriented Development (TOD) Pilot Project.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13G**

Presented to: Board of Directors

Subject: 2026 PLANNING & DEVELOPMENT COMMITTEE WORK PROGRAM

The 2026 Planning & Development work program which was approved by the Planning and Development Committee on December 3, 2025, is provided below. Following the timeline is a brief list of non-recurring projects that the Committee may be directly involved in. Other projects or activities may emerge throughout the calendar year.

Approved 2026 Planning & Development Committee Work Program

Month	Committee Activities
January 2026	<i>No Committee Meetings in January</i>
February 2026	Review Committee Work Program Transit Development Plan (TDP) 2027-2032: Overview Wellesley Corridor Development Plan Update and Engagement Activities
March 2026	TDP 2027-2032: Develop mid-range planning guidance Facilities Master Plan: Phase 2 Plaza Update Propose Amendment to <i>Connect 2035</i>
April 2026	TDP 2027-2032 <ul style="list-style-type: none"> • Finalize mid-range planning guidance • Review preliminary revenue and expenditure forecast assumptions • Identify major activities Division Street BRT: Design and Public Outreach Update Wellesley Corridor Development Plan: Update Engagement Round 1 Adoption of Amendment to <i>Connect 2035</i> by Resolution
May 2026	Facilities Master Plan: Phase 2 Update TDP 2027-2032 <ul style="list-style-type: none"> • Proposed 2027-2029 Service Improvements • Review Preliminary Capital Improvement Program (2027-2032) • Review Financial Forecasts
June 2026	Division Street BRT: Design and Public Outreach Update TDP 2027-2032: Complete Draft Plan Public hearing conducted on draft TDP
July 2026	TDP 2027-2032: Finalize and approve FTA Section 5310: Notice of Funding Opportunity Facilities Master Plan: Phase 2 Finalize and approve Wellesley Corridor Development Plan: Update Engagement Round 2

August 2026	<i>No Board/Committee Meetings in August</i>
September 2026	Wellesley Corridor Development Plan: Draft for Review
October 2026	Review draft proposed 2026 Action Plan, Operating and Capital Budgets Division Street BRT: Design and Public Outreach Update
November 2026	Prepare 2027 Committee Work Program Public hearing on draft proposed 2027 Action Plan, Operating and Capital Budgets FTA Section 5310: recommend funding awards Approve final proposed Wellesley Corridor Development Plan
December 2026	Approve final proposed 2027 Action Plan, Operating and Capital Budgets Finalize and approve 2026 Work Program

In addition to Committee activities that have already been slotted into specific months of 2026, there are other upcoming planning projects that are expected to come before the Planning & Development Committee next year. They include:

- Connect 2035: Public Education
- TOD Pilot Project
- Five Mile Mobility Hub
- Other grant application approvals, as necessary

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: 2026 SERVICE REVISIONS OUTREACH UPDATE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Chad Johnson, Interim Service Development Manager

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: At the February 4, 2026, Performance Monitoring & External Relations Committee meeting, staff presented the 2026 Service Revisions Outreach Update report which sought public input on planned adjustments to the fixed route network. Further adjustments are to yet be refined and will be informed by this public outreach and stakeholder engagement efforts.

Staff conducted public outreach from November 4, 2025, to January 14, 2026, receiving input from riders and the community. The 2026 Service Revisions were presented to the following neighborhood councils, jurisdictions, and other key stakeholders:

- Peaceful Valley
- Hillyard/Bemiss
- Audubon/Downriver
- Shiloh Hills
- North Hill
- Spokane Transportation Commission
- Pedestrian, Transportation and Traffic (PeTT) Committee
- Spokane Public Schools
- Spokane County
- Lighthouse for the Blind
- Mead School District

Between November 13 and December 15, 2025, a public survey was conducted. The survey was advertised in partner newsletters, on the STA website, social media accounts, Plaza stanchions, bulkhead signs, and flyers with QR codes that were posted on over 200 bus stops of affected routes. In total, 647 respondents completed the survey.

In summary, most respondents were neutral or unaffected by the changes, but there was notable concern about Route 20, which is viewed as the least supported route change. Most survey respondents reported that proposed changes to various routes would not impact their travel. Full survey results will be available in the final report.

Input from members of the PMER Committee members at the November 5, 2025, committee meeting prompted staff to test a variation to the proposed routing of Route 36. The results of the alternative route testing were unfavorable compared to the proposed option for operator recovery and reliability and future improvements. Based on community feedback, five additional options of Route 20 revisions were presented to the Peaceful Valley neighborhood council on January 14, 2026. These new options will be presented to the Browne's Addition neighborhood council in February for feedback, which will be incorporated before staff present a recommended option.

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: 2027-2032 TRANSIT DEVELOPMENT PLAN: OVERVIEW
Submitted by: Emily S. Poole, Chief Planning & Development Officer
 Madeline Arredondo, Associate Transit Planner

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: <https://www.spokanetransit.com/projects/transit-development-plan/>

SUMMARY: According to STA Board Resolution 681-11, the Planning & Development Committee is responsible for designing and coordinating the Board’s participation in Spokane Transit’s strategic and operational planning efforts. The agency’s primary mid-range planning document is the Transit Development Plan (TDP). Per RCW 35.58.2795, transit agencies are required to submit a six-year TDP and provide consistency with comprehensive plans of the jurisdictions STA serves. The 2027-2032 TDP is expected to be adopted in July 2026 and will include the six-year Capital Improvement Program (CIP) and the three-year Service Improvement Program (SIP). The current TDP may be viewed on STA’s website at the link above. Staff reviewed the TDP at the February 4, 2026, Planning & Development Committee meeting.

The TDP documents how STA intends to meet state and local long-range priorities for: public transportation, capital improvements, significant operating changes, and funding for program needs. The TDP sets forth regionally significant projects for inclusion in the region’s Transportation Improvement Program (TIP). This plan will provide updated information to the Washington State Department of Transportation (WSDOT) on the development of the various transit activities undertaken by STA. Additionally, the plan is used as a tool for preparing and consulting with the public on a proposed program of projects for the use of federal formula funds that STA receives to advance public transportation in the region.

The table below shows the preliminary schedule for the TDP in 2026.

February	March	April
<ul style="list-style-type: none"> Overview of the TDP process and requirements 	<ul style="list-style-type: none"> Preparing Mid-range Tactical Framework 	<ul style="list-style-type: none"> Final Recommendation on Mid-Range Tactical Framework Revenue/Expenditure Forecast Assumptions
May	June	July
<ul style="list-style-type: none"> Proposed Service Improvement Program Proposed Capital Improvement Program 	<ul style="list-style-type: none"> Present draft TDP Revenue/Expenditure Forecast Update 	<ul style="list-style-type: none"> P&D Committee recommendation to the Board on Final Plan



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Committee Information
Meeting Date: February 19, 2026
Agenda Item: 13J

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: 4TH QUARTER 2025 SERVICE PLANNING PUBLIC INPUT REPORT
Submitted by: Emily S. Poole, Chief Planning & Development Officer
 Sam Guzman, Associate Transit Planner

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: STAFF REPORT: 4TH QUARTER 2025 SERVICE PLANNING PUBLIC INPUT REPORT

SUMMARY: A total of 43 comments and feedback related to fixed Route service and stops were received by the Planning & Development Department during the fourth quarter of 2025. Of the comments received, 9 were requests for new service, 15 were related to existing service, and 19 were related to bus stops. The comments are summarized in the accompanying staff report.

BACKGROUND: The Planning & Development Department receives comments from external sources and itemizes each comment to follow up, and document feedback used for emerging opportunities for future service changes. These comments are obtained from a variety of sources since customer engagement cannot be a one-size-fits-all approach. Department staff obtains feedback from customers at public meetings, forwarded from the Customer Service Department, phone calls, letters, emails, voice messages, and emails from STA Questions (STA's website comment portal), and feedback from coach operators and supervisors. In particular, the Service Development Team within the Department responds to every comment received when valid contact information is provided. Comments may also be discussed with the internal Service Improvement Committee.

The purpose of this summary is to inform the Performance Monitoring & External Relations Committee of the feedback received by the Planning & Development Department in the fourth quarter of 2025. It should be noted that this feedback summary applies only to department-related activities which include, but are not limited to, existing and potential bus service and/or feedback related to specific bus stops.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 13J

Presented to: Performance Monitoring & External Relations Committee

Subject: 4TH QUARTER 2025 SERVICE PLANNING PUBLIC INPUT REPORT

ADDITIONAL SERVICE REQUESTS

One request for service on West Strong Road.

Staff informed the citizen that their feedback would be considered in future planning efforts.

One request for service to the Cascade Mobile Home Park in Latah Valley.

Staff informed the resident of the pilot Mobility on Demand (MOD) program being developed for that area.

One request for service to Caterpillar Inc. on West Hallet Road.

Staff informed the citizen that their feedback would be considered in future planning efforts and provided information about the Rideshare program.

One request for service to the Airway Heights Recreation Center on West Deno Road.

Staff informed the citizen that their feedback would be considered in future planning efforts.

One request for service to North Vista Grande Drive in Otis Orchards.

Staff notified the citizen that Otis Orchards is outside of the Public Transportation Benefit Area (PTBA) and shared information about the Rideshare program.

One request for service to Chase Middle School.

Staff reached out to Chase Middle School to set up a time to discuss the community's needs for future consideration.

One request for additional dedicated bus routes to the Amazon Fulfillment Center on West Geiger Boulevard from Airway Heights.

Staff provided trip plan options from Airway Heights to Amazon, Rideshare information, and informed the customer that their feedback would be considered in future planning efforts.

One request for service to Windsor Crossing Apartments on West John Gay Drive and West Hallet Road.

Staff informed the citizen that their feedback would be considered in future planning efforts.

One request for service to Sullivan Road and East 32nd Avenue.

Staff informed the citizen that their feedback would be considered in future planning efforts.

EXISTING SERVICE COMMENTS

One comment expressing concern when passengers with walkers or carts board a full bus.

Staff explained boarding cannot be denied to passengers with walkers or carts unless there is a safety concern, such as needing the safety straps that may already be in use.

One comment requested service hours to be extended to create transfer opportunities with Amtrack arrivals.

Staff responded that service on the City Line is in service until 1:30am, however no additional service hour extensions are currently planned at this time.

One request for a bus stop closer to Finch Arboretum, and to combine Route 21 West Broadway, Route 9 Sprague, and Route 96 Pines/Sullivan into an one express route.

Staff informed the customer that their feedback would be considered in future planning efforts.

One request for an 11:05pm southbound trip on Route 14 South Adams/Napa.

Staff suggested alternate trip plans and shared Rideshare information.

One request for information regarding historical routes and stops.

Staff shared the website location of the Annual Fixed Route Performance Report.

One comment about on time performance of Route 9 Sprague and high passenger loads on the 5:24pm trip from Sprague Avenue and South Altamont Street.

Staff investigated and responded that the prior bus was forced off route due to heavy traffic which contributed to the lateness and high ridership.

Two comments about transfer challenges from Route 661 EWU Express to Route 190 Valley Express.

Staff informed the customers that the connection would be studied for possible future adjustment.

Two requests for Route 771 Mirabeau Express to continue north on North Monroe Street to the County Campus.

Staff informed the customers of transfer options for their trip and that their feedback would be considered in future planning efforts.

One request for Route 722 Liberty Lake Express to continue to the next stop before returning to the Liberty Lake Park and Ride for its recovery time.

Staff explained the short wait at Liberty Lake Park and Ride is logistically necessary to maintain on time performance due to traffic congestions patterns on the freeway.

One request for an additional evening trip on Route 662 EWU North Express.

Staff suggested a connection at the Plaza to Route 124 North Express and informed the customer their feedback would be considered in future planning efforts.

One request for information about the revised Route 14 South Adams/Napa service on West 13th Avenue.

Staff informed the resident the route adjustment was implemented to service the sheltered stop on West 14th Avenue and South Lincoln Street across from Rosauers Supermarket.

One comment about transfer issues between Route 9 Sprague and Route 95 Mid-Valley at the Valley Transit Center.

Staff informed the customer about alternative trip options.

EXISTING SERVICE COMMENTS

One request for additional evening trips from the Amazon Fulfillment Center on West Geiger Boulevard to downtown Spokane.

Staff informed the customer that the trip would be studied for future planning efforts.

BUS STOP COMMENTS

One request for a trash can at North Ash Street and West Northwest Boulevard.

This stop has an average of 30 weekday boardings. A trash receptacle has been requested to be placed at this stop.

One request for shelter at the stop on West 12th Avenue and South Hayford Road.

Staff informed the customer that improvements for the bus stop, including a shelter, are currently in design for construction in 2026.

One comment regarding how to request a shelter and lighting at a stop.

Staff informed the customer about shelter placement guidelines and requested additional information about the location. No additional information from the customer was provided.

One comment expressing concern about the removal of the bus stop at East 12718 Indiana.

Staff shared the background of stop consolidation with implementation of High-Performance Transit (HPT) Route 7 Valley/Airport.

One request for a trash can at North Ash Street and West Grace Avenue.

This stop has an average of 29 weekday boardings. A trash receptacle has been requested to be placed at this stop.

One request for a trash can and seating at the bus stop at North Nevada Street and East Rowan Avenue.

This stop has an average of 13 weekday boardings. A trash receptacle has been requested to be placed at this stop. The citizen was also informed that STA does not currently have a stand-alone bench program.

One comment regarding how to request a bus stop.

Staff requested additional information about the location. No additional information from the customer was provided.

One request for information about shelter or shade at West Plains Transit Center Bay 4.

Staff informed the customer that a custom shelter has been ordered and is expected to be installed in early 2026.

One request for a trash can at West 6th Avenue and South Solar Street westbound.

Average weekday boardings at this location since opening in September 2025 is 1. Staff informed the citizen that 10 average weekday boardings are required to merit the installation and service of a trash can. Photo verification was requested as an alternative to meeting ridership thresholds for trash can installation; verification was not submitted.

One request for a bench at every bus stop.

Staff explained the general guidelines for placing stop amenities and requested any specific locations the customer would like to be considered. No additional information from the customer was provided.

BUS STOP COMMENTS

One request for information regarding contracts for placing bus stop benches and documentation showing the cost of a bus stop shelter.

Staff informed the citizen that any current stand-alone benches are placed and managed by a third-party vendor for the City of Spokane. Information for submitting a public information request for additional documents was also provided.

One request for lighting at the bus stops on South Hayford Road and West 21st Avenue.

Staff shared tips for how to increase visibility at a dark bus stop and let the customer know their feedback would be considered in future planning efforts.

One report of undesired activity at the bus stop on North Ash Street and West Glass Avenue.

Staff informed the citizen of current plans to relocate and improve the stop, and to report any criminal activity to appropriate authorities or Crime Check.

One request for a shelter or bench at the stop on East Wellesley Avenue and North Haven Street.

Staff informed the customer of the criteria for placing shelters, that STA does not currently have a stand-alone bench program, and that the customer's feedback would be considered in future planning efforts.

One report of undesired activity at the bus stop on North Sullivan Road and East Wellesley Avenue.

Staff informed the citizen that Transit Ambassadors would monitor this location, and to report any criminal activity to Crime Check.

One request for improvements at the bus stop on East Fredrick Avenue and North Carnahan Road.

Staff shared that sidewalk and ADA improvements are currently planned for this location.

One request for a bus stop near North Freya Street and East Carlisle Avenue.

Staff shared that planning efforts for additional stops on East Upriver Drive are ongoing.

One report of a bus stop sign with the incorrect destination.

Staff corrected and replaced the sign.

One comment expressing concern over the relocated bus stop on North Ash Street at Wellesley Avenue.

Staff was not able to reach out to the resident for further information as no contact information was provided.



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13K

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: CONNECT 2035 FUNDING REQUIREMENTS PUBLIC OUTREACH PLAN UPDATE
Submitted by: Carly Cortright, Chief Communications & Customer Service Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: In preparation for a future ballot measure to renew the 0.2% sales tax, Spokane Transit staff have been conducting outreach throughout the PTBA with the following key objectives:

- Review the delivery outcomes of the STA Moving Forward plan delivered in connection with the 2016 ballot proposition.
- Review the initiatives that are incorporated within Connect 2035 and receive impact on plan priorities.
- Inform the public on the sales tax reauthorization requirement and review the implications associated with the timing of the successful ballot measure.

Staff made presentations for the following groups over the past two months, with more scheduled for February:

- City of Cheney Council
- City of Liberty Lake Council
- City of Medical Lake Council
- City of Spokane City Council
- City of Spokane Valley Council
- Downtown Spokane Partnership Policy & Strategic Development Committee
- Greater Spokane Incorporated Regional Advocacy Committee
- Mead School Board
- Northeast Public Development Authority
- Spokane Alliance Steering Committee
- Spokane County Board of Commissioners
- West Valley School Board

A summary of how the presentations have been received as well as the feedback provided were shared during the PMER meeting.



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13L

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: LEGISLATIVE UPDATE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Carly Cortright, Chief Communications & Customer Service Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: STAFF REPORT: LEGISLATION SUMMARY TABLE

SUMMARY: On December 18, 2025, the STA Board of Directors adopted specific priorities ahead of the January 2026 Washington State legislative session as follows:

- Preserve public transit investments
- Maintain local authority for public transportation
- Safety and Security for Transit Employees and Customers
- Transit Oriented Development

The Washington State Legislature convened on January 12, 2026, and is scheduled to adjourn on March 12, 2026. Staff provided an update on relevant and timely legislative activities during the Performance Monitoring & External Relations Committee meeting on February 4, 2026, in addition to providing the attached Legislation Summary Table.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13L**

Presented to: Board of Directors

Subject: LEGISLATION SUMMARY TABLE

Pending legislative bills identified below are summarized with potential impacts to STA interests based on the current drafts. The status of the legislation as of January 28, 2026, is also provided.

Bill	Summary/STA Impact Analysis	Status
<p><u>HB 2550</u> Free transit/CTC students</p>	<ul style="list-style-type: none"> • Extends the youth fare free benefits to students at community at technical colleges. • Fare free college riders would not be required to use a transit pass to benefit from expanded program. • This is anticipated to present wider fare enforcement challenges with adult student populations. • STA annual revenue is estimated to decrease by approximately \$500,000 or more if enacted. 	<p>Referred to Committee</p>
<p><u>SB 5581</u> Active Transportation Infrastructure</p>	<ul style="list-style-type: none"> • Allows WSDOT to invest in bike/ped facilities parallel to state highways in support of Complete Streets requirements. • Addresses WSDOT planning and consultation requirements for complete streets implementation. • Language adjustments from WSTA will increase WSDOT coordination requirements with transit agencies for planning and consultation when implementing complete streets including STA’s Division BRT project. • New language ensures transit is considered along with motorists, bicycles and pedestrians. 	<p>Passed Senate Jan 24, 2025</p>
<p><u>SB 6253</u> PTBA governing bodies</p>	<ul style="list-style-type: none"> • Proposes to make the non-voting labor member of the Board of Directors a voting member of the Board. 	<p>Referred to Committee</p>

Bill	Summary/STA Impact Analysis	Status
<p>HB 2095 Public way vulnerable users</p>	<ul style="list-style-type: none"> Assumes negligence by an operator of a vehicle for injury or death of a “vulnerable user” caused by the vehicle in areas of the right of way designated for bike/pedestrian use. This presumption of negligence could unintentionally expose operators to liability and blame before all facts are known about complex traffic situations. Assuming negligence before the investigation is completed may also pre-emptively prohibit open reporting and collaborative safety reviews which are used to improve training and roadway design. Exposing operators to formalized negligence before an investigation of a serious incident can affect morale, recruitment, and retention of transit operators. 	<p>Referred to Committee</p>
<p>HB 2058 Third party audits of private entities</p>	<ul style="list-style-type: none"> Requires a third-party audit for subrecipients of public funds, impacting 5310 grant subrecipients 5310 grant recipients may see an increased administrative burden to secure and pay for third party audits annually. 	<p>Referred to Committee</p>



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Board Information
Meeting Date: February 19, 2026
Agenda Item: 13M

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: REDISTRIBUTION OF FEDERAL TRANSIT ADMINISTRATION SECTION 5310 FUNDS FOR 2021-2024
Submitted by: Emily S. Poole, Chief Planning & Development Officer
 Emilio Bustos, Assistant Transit Planner

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: <https://www.spokanetransit.com/section-5310-program/>

SUMMARY: The Federal Transit Administration (FTA) section 5310 program provides funding to Spokane Transit to assist organizations serving seniors and individuals with disabilities when existing transportation is unavailable, insufficient, or inappropriate. As the designated recipient for the Spokane Urbanized Area (UZA), STA distributes and administers section 5310 funds to eligible local subrecipients.

Section 5310 operating and capital funds from fiscal years (FY) 2021 and 2024 are pending redistribution to eligible projects. One ADA accessible vehicle is also available for award to an eligible 5310 subrecipient. Staff is acting under Board-authorized authority to make minor administrative adjustments to Section 5310 awards. These adjustments were reviewed at the February 4, 2026, Planning & Development Committee meeting.

To reallocate the funds, STA staff identified two eligible operating projects in FY21 and FY24, and two capital projects in FY24. The operating funds were intended to be redistributed proportionally based on each subrecipient’s original funding request, however only one operating project in FY21 and FY24 confirmed interest in accepting the funds. For the capital funds distribution, staff is increasing federal funding for a vehicle purchase project and allocating the remaining balance to STA’s Contracted Human Services. Proposed reallocations are shown in Exhibit A. STA identified the Arc of Spokane to receive the available vehicle based on their ability to quickly return the vehicle into service and capacity to fund the vehicle’s use. STA will coordinate local match requirements with subrecipients and make minor adjustments to meet federal guidelines. Local match is only required for the FY24 funds. Exhibit A reflects no STA local funds redistributed to FY21 projects due to no local match requirements.

Exhibit A: Section 5310 FY21 & FY24 Funding Reallocation

Fiscal Year 21 Subrecipient	Project Type	Federal
SNAP	Operating	\$47,146
Total Allocated:		\$47,146

Fiscal Year 24 Subrecipients	Project Type	Federal	STA Local
The Arc of Spokane	Operating	\$67,148	\$47,003
Riverview Retirement Community	Capital	\$4,199	\$0
STA Contracted Human Services	Capital	\$67,531	\$0
Total Allocated:		\$138,878	\$47,003

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: TRANSIT ORIENTED DEVELOPMENT PILOT UPDATE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
 Brian Jennings, Director of Community Development

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links:: STAFF REPORT: TRANSIT ORIENTED DEVELOPMENT PILOT UPDATE: SITE SELECTION

SUMMARY: Spokane Transit’s Transit Oriented Development (TOD) Pilot project will advance development near transit infrastructure in the Public Transportation Benefit Area (PTBA), especially in High Performance Transit (HPT) and high frequency corridors.

At the November 5, 2025, Planning & Development Committee meeting, staff facilitated a discussion receiving guidance for shaping the implementation strategy of the TOD Pilot project. Since that time, staff have developed a revised approach to include the following elements, which was presented at the February 4, 2026, Planning & Development Committee meeting:

TOD Pilot Next Steps

- Identify site
- Evaluate market readiness and feasibility
- Development Program Alternatives and Test Fit
- Define development program and terms
- Advance Joint Development

Once the RFP for third-party services is complete, staff anticipate a timely and thorough completion of the analysis, bringing the findings back to the committee, and ultimately developing a formal recommendation to the Board. Along the way, staff will have touchpoints with the Planning & Development Committee providing updates and findings on progress.

Figure 1-Draft Timeline

Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec	2027
<ul style="list-style-type: none"> • Identify Site • Prepare RFPs for Consultants • Start Solicitation Process 	<ul style="list-style-type: none"> • Consultant solicitation and selection process 	<ul style="list-style-type: none"> • Market Analysis • Economic Feasibility • Development Program Alternatives and Test Fit • Cost Estimates 	<ul style="list-style-type: none"> • Development Program Alternatives (cont.) • Define Development Program • Develop Formal Recommendation 	<ul style="list-style-type: none"> • Board considers site and program for Joint Development and RFP • Joint Development RFP

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 13N

Presented to: Board of Directors

Subject: TRANSIT ORIENTED DEVELOPMENT PILOT UPDATE: SITE SELECTION

Community Development Staff have undertaken a review of the opportunities for advancing Transit Oriented Development in alignment with the direction of the STA Board. The STA Board adopted resolution 790-21, to include Project #D-04: Pilot Transit Oriented Development directing staff to identify and advance a TOD project.

An analysis of existing TOD performance across STA stops and facilities was completed in the summer of 2025. This analysis evaluated the area surrounding STA facilities on seven criteria:

- Transit Connectivity
- Ratio of drive time to transit travel time
- Percent of zero to one car ownership
- Land use diversity
- Number of jobs accessible within 30 min by transit
- Activity population per acre
- Walk score

To help with site selection, staff focused on property owned by STA as this would shorten the schedule by eliminating an extended acquisition process. This process identified South Hill Park & Ride as the preferred site. The site was ranked high on the above criteria, and it also benefits from the recent construction of new residential units. Further, the development pipeline in the area shows additional residential development planned. Considering this information, South Hill Park & Ride was identified as the strongest candidate site to begin an in-depth TOD Pilot Planning Study.

Figure 1-Property Details

Lot size: 2.23 Acres
Zoning: Commercial-CC4-DC





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Committee Information
Meeting Date: February 19, 2026
Agenda Item: 130

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: WELLESLEY CORRIDOR DEVELOPMENT PLAN: REPORT ON EXISTING CONDITIONS AND UPCOMING ENGAGEMENT
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Mike Tresidder, Senior Transit Planner

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: STAFF REPORT: WELLESLEY CORRIDOR DEVELOPMENT PLAN: REPORT ON EXISTING CONDITIONS AND UPCOMING ENGAGEMENT

SUMMARY: Route 33 Wellesley has been identified as a future High Performance Transit (HPT) investment in both *Connect Spokane* (STA's comprehensive plan) and *Connect 2035* (STA's strategic plan). The first step in recognizing Route 33 Wellesley as an HPT route is to complete a corridor development plan (CDP) for approval by the Board. At the February 4, 2026, Planning & Development Committee meeting, staff presented an overview of background information and existing conditions along the corridor, while also previewing the first round of community engagement, scheduled for February and March 2026.

The proposed project background and schedule is included in the attached staff report.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 130

Presented to: Board of Directors

Subject: WELLESLEY CORRIDOR DEVELOPMENT PLAN: REPORT ON EXISTING CONDITIONS AND UPCOMING ENGAGEMENT

Route 33 Wellesley has been identified as a future High Performance Transit (HPT) investment in both *Connect Spokane* and in *Connect 2035*. In *Connect Spokane*, Route 33 is identified as a future HPT route in the policy HP 4.0 High Performance Transit Network map, which is the foundation, framework, and basis for future service improvements. In *Connect 2035*, the upgrade of Route 33 Wellesley to a High Performance Transit Line was identified as an initiative under Goal 1 – Elevate the Customer Experience. Route 33 Wellesley is an important crosstown route traveling from Spokane Falls Community College (SFCC) to Spokane Community College (SCC) and passing through a number of diverse neighborhoods and commercial corridors.

The first step in recognizing Route 33 Wellesley as an HPT line is to complete a corridor development plan for approval by the Board. *Connect Spokane* policy HP 1.0 Corridor Development Plan states that “to be recognized as an HPT line, a corridor development plan should first be approved by the STA Board of Directors”. The policy then continues to note:

The corridor development planning process provides a method to determine the appropriate scale of investment, the service design and the implementation steps toward plan realization. It engages stakeholders including existing and future passengers, property owners and agencies in envisioning the future state of a corridor and ways to make progress, even if incremental. It also may identify the locations of stations and stops and infrastructure requirements.

To date, STA has been awarded \$630,000 in Spokane Regional Transportation Council (SRTC) CMAQ grant funds for planning, engineering, and design activities for the Wellesley Corridor Development Plan. Staff have put together the proposed project schedule on the following page for the Wellesley Corridor Development Plan.

Timeframe	Activities	Audience
November 2025	Introduced project, corridor development planning process, and engagement plan	P&D Committee
November 2025 – January 2026	Write background and existing condition sections; develop engagement materials	N/A
February 2026	Brief on existing conditions and scheduled engagement activities	P&D Committee
February/March 2026	Engagement Round 1: Focus on existing conditions, desired outcome from transit and transit stops, and potential trade-offs	Colleges Neighborhood groups Trip generators City of Spokane staff
April 2026	Report on Engagement Round 1	P&D Committee
April 2026 – May 2026	Develop concepts for stops and stop locations	N/A
May – June 2026	Engagement Round 2: Focus on potential concepts and trade-offs	Same as Engagement Round 1
July 2026	Report on Engagement Round 2	P&D Committee
July 2026	Apply for Regional Mobility Grant	N/A
July-August 2026	Finish draft plan	N/A
September 2026	Review draft plan	P&D Committee
September 2026	Engagement Round 3: Review recommendations	Neighborhood groups
October 2026	Report on engagement round 3	P&D Committee
October 2026	Public Hearing	STA Board
November 2026	Recommendation for adoption	P&D Committee
November 2026	Adoption	STA Board



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Executive Session
Meeting Date: February 19, 2026
Agenda Item: 14

Presented To: Board of Directors
Referral Committee: n/a
Title: EXECUTIVE SESSION
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: At this time, the Board will adjourn to Executive Session, for the following:

1. Pursuant to RCW 42.30.110.(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
2. Pursuant to RCW 42.30.110(1)(b): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price

The STA Board of Directors will reconvene in open session at approximately session at approximately ____ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the STA Board will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public meeting.