

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

NOTICE OF STA BOARD MEETING

NOTICE IS HEREBY GIVEN by the Board of Directors of the Spokane Transit Authority of Spokane County, Washington, that the Board will hold a meeting at 1:30 p.m. on Thursday, April 16, 2026, in the Spokane Transit Boardroom, 1230 West Boone Avenue, Spokane Washington. A virtual video conference option is available, and the joining information is listed below.

NOTICE IS FURTHER GIVEN that business to be discussed and/or action taken shall be in accordance with the attached agenda, which is also on file at the STA Administrative Offices.

THE MEETING SHALL BE OPEN TO THE PUBLIC.

BY ORDER OF THE STA BOARD OF DIRECTORS.

DATED THIS 16TH DAY OF APRIL 2026.



Dana Infalt
Clerk of the Authority
Sr. Executive Assistant to the CEO
Manager Board & Executive Support

Optional link to join virtually:

<https://spokanetransit.webex.com/spokanetransit/j.php?MTID=m4064456cb32bd502943e0c9dfe1eb8ad>

Webinar number: 2483 603 2553

Board Member password: 2026

Guest password: Guest

Join by video system Dial 24836032553@spokanetransit.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone +1-408-418-9388 United States Toll

Access code: 248 360 32553

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Approve Agenda

Meeting Date: April 16, 2026

Agenda Item: **4**

Presented To: Board of Directors
Referral Committee: n/a
Title: APPROVE BOARD AGENDA
Submitted by: Lance Speirs, STA 2026 Board Chair

Purpose: For decision.
Recommendation: Approve Board agenda.
Attachments and/or
Online Links: APRIL 16, 2026, STA BOARD AGENDA

SUMMARY: The STA Board Agenda is provided for the Board's consideration and approval.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

BOARD MEETING

Thursday, April 16, 2026
1:30 – 3:00 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair*)
5. Public Expressions
6. Recognitions and Presentations: *10 minutes*
 - A. Paul Hoffman, Sr. Training Instructor, Retirement (*Nancy Williams*)
 - B. Henry Hanke, Preventive Maintenance Vehicle Technician, Retirement (*Nancy Williams*)
 - C. Years of Service Recognition-1Q 2026 (*Nancy Williams*)
 - ~~D. Employee Recognition Awards 1Q 2026 (*Nancy Williams*)~~
7. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of March 19, 2026, STA Board Meeting– Corrections/Approval
 - B. Minutes of March 24, 2026, Special STA Board Meeting-Corrections/Approval
 - C. Approval of March 2026 Vouchers (*Robert Hamud*)
 - D. Public Works Contracts Under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - E. Connect 2035 Strategic Plan: Amendment Adoption - Resolution (*Emily Poole*)
 - F. S. Union Roofing Repair & Replacement: Final Acceptance (*Jordan Hayes-Horton*)
 - G. Special Revenue & Reserve Fund Designation – Resolution (*Robert Hamud*)
8. Board Action – Other: *25 minutes*
 - A. Sales Tax Renewal Authorization – Resolution (*Karl Otterstrom*)
9. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Chair Speirs*)
10. Planning & Development Committee: *15 minutes*
 - A. Chair Report (Kitty Klitzke)
 - i. 2027-2032 Transit Development Plan: Review Preliminary Revenue & Expenditure Forecast Assumptions (*Robert Hamud*)
 - ii. 2027-2032 Transit Development Plan: Tactical Framework (*Emily Poole*)
11. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (Tim Hattenburg)

12. CEO Report: 15 minutes
13. Board Information – no action or discussion
 - A. Committee Minutes
 - B. March 2026 Sales Tax Revenue (*Robert Hamud*)
 - C. February 2026 Financial Results Summary (*Robert Hamud*)
 - D. February 2026 Operating Indicators (*Brandon Rapez-Betty*)
 - E. May 2026 Service Change (*Emily Poole*)
 - F. STA Plaza Smoking Section Update (*Brandon Rapez-Betty*)
 - G. Legislative Update (*Emily Poole*)
 - H. 2026 Community Engagement Event Update (*Carly Cortright*)
 - I. Wellesley Corridor Development Plan: Engagement & Analysis Update (*Emily Poole*)
 - J. Safety and Security / STA Direct App Update (*Nancy Williams*)
 - K. Division Street Bus Rapid Transit: Design and Public Outreach Update (*Emily Poole*)
14. Executive Session: 10 minutes
Pursuant to RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
15. New Business
16. Board Member Expressions
17. Adjourn (Chair)

Cable 5 Broadcast Dates and Times of April 16, 2026, Board Meeting:

Saturday, April 18, 2026 - 4:00 p.m.

Monday, April 20, 2026 - 10:00 a.m.

Tuesday, April 21, 2026 - 8:00 p.m.

May Committee Meetings, Wednesday:

Planning & Development, May 6, 2026 - 10:00 a.m.

Performance Monitoring & External Relations, May 6, 2026 - 10:00 a.m.

Board Operations, May 13, 2026 - 1:30 p.m.

May Board Meeting:

Thursday, May 21, 2026, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington

(A virtual joining option will be available for all Committee and Board meetings)

Optional virtual joining link: [click this link to join meeting via Webex](#)

Board Member password: 2026; Guest password: Guest

Join by video system Dial 24836032553@spokanetransit.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone +1-408-418-9388 United States Toll

Webinar Number and/or Access code: 248 360 32553

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Public Expressions

Meeting Date: April 16, 2026

Agenda Item: **5**

Presented To: Board of Directors
Referral Committee: n/a
Title: PUBLIC EXPRESSIONS
Submitted by: n/a

Purpose: Receive expressions.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, the STA Board of Directors will give the public the opportunity to express comments or opinions.

Anyone attending the meeting in person wishing to speak should sign in on the sheet provided and indicate the subject of interest. Comments will be limited to three minutes per person and, if requested, answers will be provided by staff at a later date.

Anyone attending virtually and wishing to comment at the meeting should follow the directions below to sign up for Oral Public Expressions or to submit Written Public Expressions to be distributed to the board. Any written public expressions to be distributed must be submitted to the Clerk no later than the day preceding the meeting. If requested, answers will be provided by staff at a later date.

To provide **Oral Public** via telephone or computer, please complete this [form](#) and/or email your intent to provide comment to clerk@spokanetransit.com to be added to the Public Expressions Speakers' list.

To provide **Written Public Expressions** to be distributed to the board, please complete this [form](#) and/or email your comments to clerk@spokanetransit.com.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Recognitions & Presentations

Meeting Date: April 16, 2026

Agenda Item: **6A**

Presented To: Board of Directors
Referral Committee: n/a
Title: PAUL HOFFMAN, SR. TRAINING INSTRUCTOR, RETIREMENT
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For recognition.
Recommendation: Recognize Paul Hoffman for his 35 years of service and dedication to STA
Attachments and/or
Online Links: n/a

SUMMARY: Paul began his career with Spokane Transit Authority on March 11, 1991, starting as a Cleaner. Over the course of more than three decades of dedicated service, Paul advanced through several key roles – promoted to Servicer on September 1, 1991, then 3rd Class Mechanic on January 5, 1992. On December 19, 1993, Paul transitioned into the Training Department as a Training Instructor and ultimately was promoted to Senior Training Instructor on June 26, 2019.

Throughout Paul’s tenure in the Training Department, he became widely respected for his deep operational knowledge, instructional skill, and unwavering commitment to safety and operational excellence. Paul has received countless Employee Recognition awards and was also selected as National Transit Institute’s Training Professional of the Year in 2013. Paul has played a pivotal role in developing STA’s training curriculum, programs that not only shaped generations of operators here at STA but were adopted by other agencies, too. His influence on training extends far beyond STA’s doors, strengthening driving standards and supporting safe transit operations across the region.

Paul has trained countless operators who now serve the community safely and professionally. Many of those operators continue to speak of the support, patience, and professionalism he showed them from the day they started at STA, which is an ongoing testament to his impact as an instructor.

Paul also built an exceptional team of Training Instructors who consistently speak highly of his mentorship, guidance, and support. The positive attitudes and strong teamwork within the instructor group are a direct reflection of the type of leader Paul has been. The culture he fostered continues to influence the team’s success and will benefit future instructors for years to come.

Over more than 30 years of outstanding service, Paul leaves a legacy of skill, leadership, and dedication that will be deeply missed. STA extends sincere appreciation and best wishes for a well-deserved retirement.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Recognitions & Presentations

Meeting Date: April 16, 2026

Agenda Item: **6B**

Presented To: Board of Directors

Referral Committee: n/a

Title: HENRY HANKE, PREVENTIVE VEHICLE MAINTENANCE TECHNICIAN,
RETIREMENT

Submitted by: Brandon Rapez-Betty, Chief Operations Officer

Purpose: For recognition.

Recommendation: Recognize Henry Hanke for his 31 years of service and dedication to STA

Attachments and/or

Online Links: n/a

SUMMARY: Henry Hanke began his career with Spokane Transit on January 6, 1995, as a Cleaner. Through his dedication, strong work ethic, and commitment to excellence, he advanced to the role of Paratransit Servicer and went on to spend the majority of his 31-year career as a Paratransit Preventive Maintenance Vehicle Technician.

Throughout his tenure, Henry consistently exemplified professionalism and pride in his work. He was known for his positive attitude and approachable demeanor. Henry's willingness to lend a hand, share his knowledge, and go above and beyond the expectations of his role made a lasting impression on both his colleagues and the organization as a whole. His efforts did not go unnoticed, as he received multiple employee recognition nominations over the years—a testament to the respect and appreciation he earned from those around him.

Henry also garnered high praise from the Rideshare Department for his unwavering commitment to safety and quality. The vehicles he maintained were not only mechanically sound, but consistently returned to customers in immaculate condition, reflecting his exceptional attention to detail and personal standards of excellence.

Henry's dedication, reliability, and craftsmanship set a standard that is difficult to match. More importantly, his presence brought positivity and camaraderie to the workplace, leaving a lasting impact on his team. As he enters this well-earned chapter of retirement, Henry will be sincerely missed by his coworkers and all who have had the privilege of working alongside him.

We wish him all the best in his retirement.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Recognitions & Presentations

Meeting Date: April 16, 2026

Agenda Item: **6C**

Presented To: Board of Directors
Referral Committee: n/a
Title: YEARS OF SERVICE RECOGNITION – 1Q 2026
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For recognition.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY:

<u>25 Years</u>	<u>10 Years</u>	<u>5 Years</u>
<u>Fixed Route Operator</u> Joseph Quinn	<u>Fixed Route Operator</u> Chad Bradley Rodney Johnson	<u>Fleet Transition Manager</u> Christian Bigger
<u>20 Years</u>	Brian Murdock Kevin Niblett Zachary Ziegler	<u>Vehicle Maintenance Leadperson</u> Anthony Jones
<u>Vehicle Maintenance Foreperson</u> Evan Watts	<u>System Security Specialist</u> Thomas Barber	<u>Fixed Route Operator</u> Ryan Shaw
<u>Building Maintenance Electrician</u> John Ehnes		<u>Transit Officer</u> Aroldo Gomez-Jovel
<u>Paratransit Van Operator</u> Kathryn Yeats		<u>Facilities Laborer</u> Steven Hassler
<u>15 Years</u>		
<u>Paratransit Van Operator</u> Anthony Barr Sam Knowlton		



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda
Meeting Date: April 16, 2026
Agenda Item: 7A

Presented To: Board of Directors
Referral Committee: n/a
Title: MINUTES OF MARCH 19, 2026, STA BOARD MEETING
Submitted by: Dana Infalt, Clerk of the Board

Purpose: For decision.
Recommendation: Corrections/Approval of STA Board Meeting Minutes
Attachments and/or
Online Links: MARCH 19, 2026 STA BOARD MEETING MINUTES

SUMMARY: The minutes of the March 19, 2026, STA Board meeting are attached for corrections and/or approval.

STA BOARD MEETING

Draft Minutes of March 19, 2026, Meeting

STA Boardroom with Virtual Joining Option

MEMBERS PRESENT

Lance Speirs, Small Cities Medical Lake, *Chair*
Pam Haley, City of Spokane Valley
Josh Kerns, Spokane County
Kitty Klitzke, City of Spokane
Sarah Dixit, City of Spokane
Tim Hattenburg, City of Spokane Valley
Zack Zappone, City of Spokane
Michael Cathcart, City of Spokane
Dan Dunne, Small Cities Liberty Lake ex-officio
Dan Sander, Small Cities Millwood-ex-officio
Elsa Martin, Small Cities Cheney-ex-officio
Bill Campbell, Small Cities Airway Heights-ex-officio
Rhonda Bowers, Labor Representative, *Non-Voting*

MEMBERS ABSENT

Al French, Spokane County

STAFF PRESENT

Karl Otterstrom, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications & Customer Service Officer
Emily Poole, Chief Planning & Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson, VanWert and Oreskovich, P.C.

-
1. Call to Order and Roll Call - Chair Speirs call the meeting to order at 1:31 and the Clerk conducted roll call.
 2. Pledge of Allegiance – Board members, staff, and guests stood for the pledge of allegiance.
 3. Excused Absences – none requested
 4. Approve Updated Board Agenda – Chair Speirs noted the Updated Agenda included an addition to the Executive Session. **Mr. Hattenburg moved to approve the agenda as updated. Ms. Haley seconded and the motion passed unanimously.**
 5. Public Expressions – In addition to the 80+ written expressions received via email in advance of the meeting, public expressions were received from 16 individuals in person at the meeting. The individuals who wrote in or attended the meeting to provide public comment all spoke in favor of sales tax renewal to maintain and enhance public transportation services.

6. Public Hearing:

- A. Connect 2035 Strategic Plan: Draft Amendment – Chair Speirs opened the Public Hearing at 2:07 pm and asked Ms. Poole to present.

Ms. Poole provided background on Connect 2035. Ms. Poole emphasized that Connect 2035 aligns with STA’s funding strategy and updated agency goals and currently includes 39 initiatives intended to guide transit advancement over the next decade. She noted proposed amendments to adjust timelines and initiative descriptions to reflect updates made to *Connect Spokane* and reflect discussions with the Board and community.

Ms. Poole reviewed each proposed amendment. The first related to the Mobility on Demand (MOD) pilots in Latah Valley and North Spokane Valley. The plan currently schedules these pilots for 2027–2029, but staff propose moving implementation forward to 2026–2028 to reflect commitments in the 2026 Budget & Action Plan. Ms. Poole next addressed revisions to the High-Performance Transit (HPT) Planning and Design initiative. The existing plan references HPT planning for the former Route 90 extension to Appleway Park & Ride; however, staff propose updating the language to reflect current HPT concepts identified in *Connect Spokane*, specifically a future HPT corridor in Spokane Valley and Liberty Lake serving Sprague, Appleway, and additional activity centers and destinations. Ms. Poole explained this change aligns the strategic plan with the updated HPT network map, which envisions a rapid transit corridor distinct from Route 9.

Ms. Poole discussed revisions to the Zero-Emission Transition Plan. She noted current language assumes resumption of fixed-route battery-electric bus purchases, but the proposed revision would clarify that these purchases would focus on Division BRT vehicles and other fixed-route needs only if the agency secures required grant funding and in-route charging infrastructure. This clarification communicates that continued expansion of the zero-emission fleet is dependent on external funding sources.

It was noted the existing Facilities Master Plan language in Connect 2035 centers primarily on the clean-energy base, Plaza public space, and a new training facility. The proposed revisions would reorganize these under a new umbrella titled “Essential Support Facilities” and clearly identify five projects: renovating the Plaza for administrative and public meeting space, constructing a near-term operator training course in lieu of a full training facility, building a new Fixed-Route Operations center, constructing a new Paratransit and Rideshare Operations base, and acquiring property for a future clean-energy base. She explained these changes reflect the emerging strategy from Phase II of the Facilities Master Plan and clarify that the full clean-energy campus is not yet fully funded.

A Board member asked about property acquisition being included if the project is not anticipated for several years, and how that relates to any forthcoming ballot measure. Mr. Otterstrom responded that acquiring suitable property when opportunities arise is strategically important and the acquisition remains part of the Connect 2035 capital program regardless of ballot timing.

Ms. Poole then introduced the final proposed change to add a new Community Van Program under Goal Two. This program would make STA-owned vans available to partner organizations to support mobility needs for specific populations served through those organizations. A Board member asked how eligible partner organizations would be determined. Ms. Poole explained that program guidelines are still in development but are expected to follow the

structure of the Community Access Program (CAP), focusing on nonprofits serving target populations. Staff emphasized that the van program would not provide permanent operating capacity for organizations but would function as a periodic-use partnership.

Ms. Poole concluded by outlining the timeline for the amendment process and anticipated Board action at the April meeting.

Following the presentation, board members raised questions related to potential future service extensions. Ms. Dixit asked whether the Dogtown/Beacon Hill area in District 1 was considered during discussions about future expansion under Connect 2035. Staff explained that Route 36 is scheduled for an extension along Freya in September and that the upcoming MOD pilot includes the northeast zone in its service area. Fixed-route service is not currently planned for the area, but staff noted that MOD ridership data—specifically origin/destination patterns—will inform future decisions.

Staff referenced commitments in the 2026 Service Revisions Final Report, which include further evaluation of Wellesley Avenue with a Board member commenting on anticipated development in the northeast. Staff reiterated that Connect 2035 includes a Fixed Route Network Optimization initiative designed to reinvest operational efficiencies into underserved areas over time. They also explained that, under the existing 0.2% sales tax, STA is operating near its maximum fixed-route service capacity, making optimization a continuous rather than one-time effort.

A final question from a board member asked whether increased revenue or recurring surpluses could allow for service expansion beyond what Connect 2035 currently outlines. Staff responded that certain expansions—such as later evening service—could occur without requiring additional buses and would therefore be more easily implemented if funding becomes available. Staff also noted that, over the past decade, STA expanded service by 36% even though the plan initially called for 25%, due partly to receipt of state transit support grants and stronger-than-expected financial performance. Staff emphasized that the annual Transit Development Plan (TDP) serves as a rolling three-year roadmap and includes ongoing community input, allowing STA to integrate new service opportunities when financially feasible.

With no additional questions from the Board, Chair Speirs opened the public hearing for testimony from the public.

Mr. Ben Small was in person at the meeting and spoke in favor of the Community Van Program.

Chair Speirs called three times for comments from attendees in person or online. With no additional comments, Chair Speirs closed the Public Hearing at 2:28 PM

7. Board Action - Consent Agenda

Ms. Bowers requested Consent Agenda Item 7H be discussed separately.

The Chair indicated he was open to a motion to approve the balance of the Consent Agenda items 7A through 7G.

Ms. Haley moved to approve the Board consent agenda items 7A-7G. Mr. Hattenburg seconded and the motioned passed unanimously.

- A. Minutes of February 19, 2026, STA Board Meeting– Corrections/Approval
- B. Minutes of February 19, 2026, Special STA Board Workshop – Corrections/Approval
- C. Approval of February 2026 Vouchers – Approve claims as listed:

DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (February)	Nos. 636485 – 636889	\$ 5,293,396.63
Worker’s Comp Vouchers (February)	ACH – 2286	\$ 133,399.57
Payroll 02/06/2026	ACH – 02/06/2026	\$ 3,020,657.45
Payroll 02/20/2026	ACH – 02/20/2026	\$ 2,326,267.08
WA State – DOR (Excise Tax)	ACH – 1767	\$ 6,742.99
FEBRUARY TOTAL		\$ 10,780,463.72

- D. Public Works Contracts under \$35,000: Final Acceptance - Approved, by motion, acceptance of the contracts below as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
20260556	Division BRT Office – Network Wiring	Arctic Lighting & Electric, LLC	\$878.26	2/28/2026

- E. Mirabeau Transit Center: Final Acceptance - Approved, by motion, to accept the contract with Cameron-Reilly, LLC for the Mirabeau Transit Center contract as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
- F. Route 25 Downtown Layover: Final Acceptance - Approved, by motion, to accept the contract with Cameron-Reilly LLC for the Route 25 Downtown Layover contract as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.
- G. Connect Spokane Minor Update: Final Draft Recommendation: Resolution 852-26 - Approved, by Resolution 852-26, the minor updates to the Connect Spokane Comprehensive Plan as presented.

- H. Public Records Index Undue Burden Determination: Resolution 853-26 –
Chair Speirs recognized Ms. Bowers to speak to her question on this item. Ms. Bowers asked what a Record Index was and whether it refers to all records, if it is organized by department or type of information, and if items like customer complaints would be included.

Ms. Clark explained that state law requires public agencies to maintain an index describing the types or categories of records they hold. She clarified that this index is not a list of individual documents, but rather groupings of records maintained by the agency. She noted the law allows an agency to adopt a resolution declaring that keeping such an index would be unduly burdensome. Ms. Clark emphasized that this requirement pertains only to maintaining the index itself - it does not affect the agency’s responsibility to keep records, maintain them appropriately, or provide them in response to public records requests. She added that STA currently has one public records officer, whose primary responsibility is fulfilling requests, and that routinely creating and updating a detailed index would be a significant administrative burden. She stated the Index has nothing to do with responding to a public records request.

Discussion ensued regarding the RCW requirement, what constitutes an index, clarification of the type of information being indexed, what constitutes an undue burden, and why it was too burdensome for staff to maintain an index.

Ms. Clark and Mr. Otterstrom clarified that the legally required public records index is not a simple list of broad categories, but a detailed, department-by-department inventory of all types of records an agency maintains. Maintaining such an index is a significant, ongoing administrative burden, especially with only one public records officer, because it must be frequently updated and can itself become the target of public records requests and, if outdated, can pose a risk for the agency. The requirement stems from an older statute based on a time when agencies kept physical books of documents, and the law has not evolved alongside modern electronic records systems. Agencies, including STA, are therefore allowed to adopt a resolution stating that maintaining this detailed index would be unduly burdensome.

Ms. Bowers expressed concern that adopting a resolution declaring the records index an undue burden could give the appearance of reduced transparency. She noted that agencies have the ability to charge requesters for large or complex public records requests and questioned why that would not be preferable to eliminating the index requirement. She stated that, given recent public scrutiny of STA and the agency's upcoming request for public funding, the language and timing of the proposal appeared problematic to her.

Mr. Otterstrom noted that the statute requiring a records index dates back to the 1970s and confirmed there is no evidence STA has maintained such an index in recent decades. He explained that modern electronic systems already allow staff to search and locate records efficiently, making the traditional index envisioned by the statute outdated. He emphasized that the proposed resolution would not change STA's current public-records practices but would simply align board policy with how records are already managed. He stated that most jurisdictions have adopted similar resolutions. Ms. Klitzke agreed that, in her experience, it was much more comprehensive to use technology to capture records than a physical search. Mr. Cathcart said understanding what it is helps eliminate the concern and he asked if there was an urgency to pass this month or if it could be deferred to receive additional briefing to understand what other jurisdictions have in place. He said he'd like to understand the cost to implement, too.

Ms. Clark added and reiterated that STA already stores all records digitally and that creating and constantly updating a separate physical index of every record would duplicate effort. In addition, if a public records request came in between now and when the Resolution was approved requesting the index, STA would be unable to provide it.

Mr. Cathcart proposed adding a short-term expiration date to the resolution to allow the Board to gather additional information before making the index exemption permanent.

Mr. Cathcart moved to amend the Resolution by adding an expiration date of June 19, 2026. Ms. Klitzke seconded. Mr. Zappone, Ms. Dixit, Mr. Cathcart, Mr. Hattenburg, Mr. Speirs, Mr. Kerns, Ms. Klitzke voted yes. Ms. Haley voted no. The motion passed with a vote of 7-1.

Ms. Klitzke moved to approve Public Records Index Undue Burden Determination: Resolution 853-26 as amended. Mr. Zappone seconded and the motion passed unanimously.

8. Board Action/Discussion - Other

- A. Paratransit Operating Strategy - Mr. Rapez-Betty presented an overview of STA's Paratransit Operating Strategy and noted staff is recommending transitioning from the current hybrid model (partly contracted, partly directly operated) to a fully STA-operated service. He reviewed the history of STA's paratransit operations, challenges experienced under the hybrid model, and trends in contractor performance and cost escalation. He compared the components of contractor costs versus STA's internal costs and outlined the assumptions used in the financial projections. He then summarized projected operating and capital savings associated with bringing the service fully in-house, along with anticipated benefits to service quality and customer experience.

Mr. Rapez-Betty described operational considerations for the transition, including staffing, training, facility and fleet readiness, and the plan to work collaboratively with the contractor during the wind-down period. The presentation concluded with an overview of the performance metrics STA will monitor to evaluate the success of the transition over time.

Mr. Rapez-Betty outlined how STA will manage workforce stability during the transition, including onboarding new employees together, ensuring consistent training, and coordinating with the union on bargaining topics. He described facility and fleet readiness. He reviewed the success metrics that STA will monitor. Mr. Rapez-Betty concluded his presentation by reiterating the recommendation that the Board approve the proposed paratransit operating strategy prior to discussion.

Board members and staff engaged in a detailed discussion following the presentation, focusing first on the cost calculations and whether rising contractor rates were related to STA shifting service levels. Staff clarified that increases reflected contractor cost escalation, not changes in service volume, and that STA already maximizes the work the contractor can reliably perform. Additional discussion ensued about whether STA should issue an RFP before making a long-term decision; some members felt competitive bidding might reduce costs, while staff explained that contracting trends suggest similar or higher pricing and that the timeline before the contract expires leaves little room for an RFP and transition.

Several questions centered on impacts on contractor employees, including whether their jobs would be absorbed, how seniority would be handled, and how shifts—particularly nights and weekends—would be assigned. Staff described the preliminary transition plan. Board members also asked about reliability issues, contractor turnover, and whether fluctuations in ridership would pose challenges. Staff explained ridership is steady and variability stems from contractor staffing shortages, which STA can better manage in-house.

Further questions addressed the contractor's presence in the region, the feasibility of returning to contracted service in the future, and the historical reasons STA outsourced Paratransit service. Staff noted that outsourcing originally offered cost advantages that no longer exist. As discussion continued, some members voiced readiness to move forward, citing service quality and cost savings, while others expressed interest in additional time or an RFP.

Mr. Hattenburg moved to approve the Paratransit Operating Strategy as presented. Mr. Speirs seconded. Discussion ensued.

Ms. Haley called for the question. Chair Speirs called for a vote to approve the motion of calling the question. The motion passed 6-2.

Chair Speirs called for a vote on the motion to approve the Paratransit Operating Strategy as presented.

Mr. Hattenburg, Mr. Kerns, Ms. Dixit, Ms. Haley, and Mr. Speirs voted yes. Mr. Zappone, Mr. Cathcart, and Ms. Klitzke voted no. The motion passed 5-3.

9. Board Operations Committee

- A. Chair Report – Chair Speirs noted the Board Operations discussed the policy review cycle and policies and the Public Records Index item presented today.

10. Planning & Development Committee

- A. Chair Report – Ms. Klitzke reviewed the items presented at the Planning & Development Committee meeting of March 4.

11. Performance Monitoring & External Relations Committee

- A. Chair Report – Mr. Hattenburg gave a brief review of the agenda items presented at the Performance Monitoring & External Relations Committee meeting of March 4.
 - i) 2025 Preliminary Year-End Financial Report – *Due to time constraints, this item was not presented. The Clerk will forward a copy of the presentation to Board Members for their review. Any questions should be directed to Mr. Hamud.*

12. CEO Report - Mr. Otterstrom reminded Board members of the invitation to attend the annual STA Safety Awards Banquet at Northern Quest and noted it as a valuable opportunity to connect with employees.

13. Board Information – *no action or discussion*

- A. Committee Minutes
- B. February 2026 Sales Tax Revenue
- C. January 2026 Financial Results Summary
- D. January 2026 Operating Indicators
- E. 2027-2032 Transit Development Plan: Tactical Framework and Stakeholder Outreach
- F. Five Mile Mobility Hub Update
- G. Meadowglen Layover Project Order Update
- H. Opportunity Fare Program Update
- I. Legislative Update
- J. 2026 Service Revision Final Report Review
- K. 2025 Year-End Performance Measures
- L. Connect 2035 Funding Requirements Public Outreach Plan Update

14. Executive Session - Ms. Clark advised the Board would adjourn to Executive Session for the following purposes:

- 1) *Pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, and*
- 2) *For the purpose of discussing, planning, or adopting the strategy or position to be taken during the course of ongoing collective bargaining.*

- 3) *Pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.*

The Chair advised the Board would meet in Executive session for 30 minutes and would reconvene in open session at 4:15 pm. Should additional time be needed, the clerk would advise members of the public.

- At 4:15 pm, the clerk advised the board requested an additional 15 minutes and would return at 4:30.
- At 4:30 pm, the clerk advised the board requested an additional 30 minutes and would return at 5:00.
- At 5:00 pm, the board returned to open session.

15. New Business - *none*

16. Board Member Expressions - *none*

17. Adjourn – With there being no further business to come before the Board, the Chair adjourned the meeting at 5:00 pm.

Respectfully submitted,



Dana Infalt
Clerk of the Authority



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda
Meeting Date: April 16, 2026
Agenda Item: 7B

Presented To: Board of Directors
Referral Committee: n/a
Title: MINUTES OF MARCH 24, 2026, SPECIAL STA BOARD MEETING
Submitted by: Dana Infalt, Clerk of the Board

Purpose: For decision.
Recommendation: Corrections/Approval of STA Board Meeting Minutes
Attachments and/or Online Links: MARCH 24, 2026, SPECIAL STA BOARD MEETING MINUTES

SUMMARY: The minutes of the March 24, 2026, Special STA Board meeting are attached for corrections and/or approval.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

SPECIAL STA BOARD MEETING

Draft Minutes of March 24, 2026, Meeting

Held via Webex Virtual w/ in-Person Joining Option

MEMBERS PRESENT

Lance Speirs, Small Cities Medical Lake, *Chair*
Josh Kerns, Spokane County
Kitty Klitzke, City of Spokane
Sarah Dixit, City of Spokane
Zack Zappone, City of Spokane
Elsa Martin, Small Cities Cheney-ex-officio

MEMBERS ABSENT

Al French, Spokane County
Michael Cathcart, City of Spokane
Pam Haley, City of Spokane Valley
Tim Hattenburg, City of Spokane Valley
Dan Dunne, Liberty Lake ex-officio
Bill Campbell, Airway Heights-ex-officio
Dan Sander, Millwood-ex-officio
Rhonda Bowers, Labor Representative, *Non-Voting*

STAFF PRESENT

Karl Otterstrom, Chief Executive Officer
Brandon Rapez-Betty, Chief Operations Officer
Nancy Williams, Chief Human Resources Officer
Dana Infalt, Clerk of the Authority

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
VanWert and Oreskovich, P.C.

Rod Yonkers, Legal Counsel, Summit Law

-
1. Call to Order and Roll Call – Chair Speirs called the meeting to order at 4:06 pm and the Clerk conducted roll call.
 2. Executive Session - Pursuant to RCW 42.30.110(1)(i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
 - At 4:08, the Board adjourned to Executive Session for 40 minutes.
 - At 4:48, the Board requested an additional 15 minutes.
 - At 5:03, the Board requested an additional 15 minutes.
 - At 5:18, the board reconvened in open session.
 3. Adjourn – With there being no further business to come before the Board, the Chair adjourned the meeting at 5:18 pm.

Respectfully submitted,

Dana Infalt
Clerk of the Authority



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda

Meeting Date: April 16, 2026

Agenda Item: **7C**

Presented To: Board of Directors
Referral Committee: n/a
Title: MARCH 2026 VOUCHERS
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For decision.
Recommendation: Approve claims as listed below.
Attachments and/or Online Links: MARCH 2026 DISBURSEMENTS

SUMMARY: The following warrants and ACH transfers for the period of March 1 through 31, 2026, have been audited and processed for payment by the Finance Department in accordance with RCW 42.24.080 and are hereby recommended for STA Board approval. Supporting invoices are in the Finance Department for review.

DESCRIPTION	VOUCHER/ACH NUMBERS	AMOUNT
Accounts Payable Vouchers (March)	Nos. 636890 – 637287	\$ 6,469,211.45
Worker's Comp Vouchers (March)	ACH – 2286	\$ 102,844.16
Wire Payments (March)	ACH – 2286	\$ 1,481,343.49
Payroll 03/06/2026	ACH – 03/06/2026	\$ 2,969,565.38
Payroll 03/20/2026	ACH – 03/20/2026	\$ 2,351,953.53
WA State – DOR (Excise Tax)	ACH – 1767	\$ 16,803.16
MARCH TOTAL		\$ 13,391,721.17

Certified:

Tammy Johnston (Mar 8, 2026 10:25:30 PDT)

Tammy Johnston
Director of Financial Services

This certifies that the above vouchers have been audited and certified as required by RCW 42.24.080

Robert Hamud
Chief Financial Officer
(Auditing Officer)

Spokane Transit Authority
Vouchers - March 2026

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
03/02/2026	636890	CHRYSTINE PEMBLETON/BRANDEN FIELD	3100	1,700.00
03/06/2026	636891	ASH & ROWAN HARDWARE LLC	2278	43.70
03/06/2026	636892	FRANCIS AVENUE HARDWARE	2279	67.60
03/06/2026	636893	AFSCME	1328	687.37
03/06/2026	636894	AFSCME	1328	104.00
03/06/2026	636895	AK CHILD SUPPORT	3085	99.23
03/06/2026	636896	ALCOBRA METALS INC	2140	48.84
03/06/2026	636897	AMAZON CAPITAL SERVICES INC	2098	1,757.32
03/06/2026	636898	AMALG TRANSIT UNION #1015	1055	26,284.80
03/06/2026	636899	AMALG TRANSIT UNION #1598	1056	1,214.57
03/06/2026	636900	NAF FAIRCHILD AFB	1466	39.00
03/06/2026	636901	AUTODESK, INC	2980	5,302.26
03/06/2026	636902	AVISTA UTILITIES	1081	5,514.39
03/06/2026	636903	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
03/06/2026	636904	LITHIA MOTORS SUPPORT SERVICES	1024	1,071.46
03/06/2026	636905	CANON FINANCIAL SERVICES INC	1154	508.18
03/06/2026	636906	CARDINAL INFRASTRUCTURE LLC	2059	14,500.00
03/06/2026	636907	CDW-GOVERNMENT	1132	5,488.17
03/06/2026	636908	QWEST CORPORATION	1148	207.03
03/06/2026	636909	CHEM-RITE INC	2984	300.03
03/06/2026	636910	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
03/06/2026	636911	CHK AMERICA INC	1155	2,750.00
03/06/2026	636912	CITY OF CHENEY BUILDING DEPARTMENT	1158	87,006.52
03/06/2026	636913	CITY OF SPOKANE	1601	135.31
03/06/2026	636914	COFFMAN ENGINEERS INC	1162	70,304.82
03/06/2026	636915	COLEMAN OIL COMPANY LLC.	2683	82,399.97
03/06/2026	636916	COMMERCIAL TIRE	2451	3,613.46
03/06/2026	636917	CONTINENTAL DOOR COMPANY	1986	615.00
03/06/2026	636918	CUMMINS INC	1027	38,825.98
03/06/2026	636919	DRIVENTIC LLC	3051	364.95
03/06/2026	636920	EMPLOYEE ADVISORY COUNCIL	1236	831.50
03/06/2026	636921	EL JAY OIL CO INC	1003	10,563.10
03/06/2026	636922	ELECTRICAL SERVICE PRODUCTS INC	1230	49.10
03/06/2026	636923	FASTENAL COMPANY	1249	1,936.39
03/06/2026	636924	FERGUSON ENTERPRISES INC	1252	49.14
03/06/2026	636925	FLEET EFORCE INC	2970	216,290.18
03/06/2026	636926	FRANCOTYP-POSTALIA INC	1878	171.80
03/06/2026	636927	FEDEX	1808	238.58
03/06/2026	636928	FREIGHTLINER NORTHWEST	1018	10,614.58
03/06/2026	636929	GALLS PARENT HOLDINGS LLC	1271	1,299.77
03/06/2026	636930	GENFARE LLC	1268	465.01
03/06/2026	636931	GENSCO INC	2540	451.86
03/06/2026	636932	GILLIG LLC	1279	34,530.64
03/06/2026	636933	GOODSON MANUFACTURING COMPANY	1284	1,885.39
03/06/2026	636934	W.W. GRAINGER INC	1285	114.61
03/06/2026	636935	GREAT FLOORS LLC	1288	20.91
03/06/2026	636936	GREAT WESTERN PUMP COMPANY INC	2986	1,595.04
03/06/2026	636937	H & H BUSINESS SYSTEMS	1298	1,119.01
03/06/2026	636938	HOGAN MFG INC	1008	433.30
03/06/2026	636939	ID DEPT OF HEALTH AND WELFARE	3101	342.70
03/06/2026	636940	IDAHO STATE TAX COMMISSION	2504	6,693.91
03/06/2026	636941	INLAND FIRST AID AND SAFETY	2895	776.03
03/06/2026	636942	JENNIFER ZIEGLER PUBLIC AFFAIRS CONSULTING	3072	6,500.00
03/06/2026	636943	KIRK'S AUTOMOTIVE INC	1007	3,329.00
03/06/2026	636944	LOWE'S COMPANIES, INC	2913	22.74
03/06/2026	636945	M & L SUPPLY CO INC	1413	452.02
03/06/2026	636946	MAGALDI & MAGALDI INC	1416	5,033.39
03/06/2026	636947	MCGUIRE BEARING COMPANY	1010	54.01
03/06/2026	636948	Q49 SOLUTIONS LLC	2594	25.09
03/06/2026	636949	MOHAWK MANUFACTURING & SUPPLY CO	1011	698.27
03/06/2026	636950	JUDD VANDENDRIESSCHE	3077	8,220.00
03/06/2026	636951	MOTION AUTO SUPPLY INC	1012	68.46
03/06/2026	636952	MOUSER ELECTRONICS INC	1449	38.82
03/06/2026	636953	MUNCIE RECLAMATION AND SUPPLY CO	1013	1,563.50
03/06/2026	636954	NAPA AUTO PARTS INC	1014	18,524.47
03/06/2026	636955	NATIONAL COLOR GRAPHICS INC	1455	9,309.87
03/06/2026	636956	THE AFTERMARKET PARTS COMPANY LLC	1015	21,128.84
03/06/2026	636957	NEWARK ELEMENT14	1463	850.49
03/06/2026	636958	CSWW INC	1102	587.22
03/06/2026	636959	NORTHWEST BUSINESS STAMP INC	1472	83.00
03/06/2026	636960	NYS CHILD SUPPORT PROCESSING CENTER	3040	509.36
03/06/2026	636961	OREILLY AUTO ENTERPRISES LLC	3011	374.52
03/06/2026	636962	PARAMETRIX INC	2062	266,211.69
03/06/2026	636963	PURE FILTRATION PRODUCTS INC	1531	417.11
03/06/2026	636964	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	475.52
03/06/2026	636965	RODDA PAINT CO.	2966	79.70
03/06/2026	636966	ROMAINE ELECTRIC CORPORATION	1548	528.17
03/06/2026	636967	S T A - WELL	1557	614.50

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
03/06/2026	636968	SBA TOWERS II LLC	1569	5,349.05
03/06/2026	636969	SIX ROBBLEES INC	1017	67.99
03/06/2026	636970	SPORTWORKS GLOBAL LLC	1617	3,767.99
03/06/2026	636971	STONEWAY ELECTRIC SUPPLY CO	1633	1,176.15
03/06/2026	636972	TRAPEZE SOFTWARE GROUP	1669	8,641.82
03/06/2026	636973	TRANSIT SOLUTIONS LLC	2440	302.67
03/06/2026	636974	US BANK	1678	51,484.95
03/06/2026	636975	CARACAL ENTERPRISES LLC	2419	16.80
03/06/2026	636976	VERITECH INC	2049	802.00
03/06/2026	636977	VERIZON WIRELESS LLC	1686	25,234.58
03/06/2026	636978	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,648.07
03/06/2026	636979	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	96.85
03/06/2026	636980	WESTINGHOUSE AIR BRAKE TECHNOLOGIES CORP	2507	38,387.41
03/06/2026	636981	APRIL WALLACE	3046	897.60
03/06/2026	636982	WALTER E NELSON CO	1721	973.36
03/06/2026	636983	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION	1709	51.95
03/06/2026	636984	WASTE MANAGEMENT RECYCLE AMERICA	1702	240.19
03/06/2026	636985	WENDLE MOTORS INCORPORATED	1021	7,038.70
03/06/2026	636986	WESTERN STATES EQUIPMENT	1740	104.36
03/06/2026	636987	WEX BANK	2642	16,052.22
03/06/2026	636988	THE W.W. WILLIAMS COMPANY	2870	2,090.90
03/13/2026	636989	A CUSTOMER'S POINT OF VIEW INC	3038	7,350.00
03/13/2026	636990	CBS REPORTING INC	1035	1,020.63
03/13/2026	636991	AMERICAN HAZMAT RENTALS LLC	3088	245,269.00
03/13/2026	636992	AIRGAS, INC	3063	1,414.14
03/13/2026	636993	ALCOBRA METALS INC	2140	885.02
03/13/2026	636994	AMAZON CAPITAL SERVICES INC	2098	1,905.59
03/13/2026	636995	STEVEN W NILES JR	2276	26.13
03/13/2026	636996	NORTHWEST INDUSTRIAL SERVICES LLC	1058	156.37
03/13/2026	636997	NORTHWEST CENTER SERVICES	2271	55,698.70
03/13/2026	636998	AUTO B CLEAN INC	1077	6,169.30
03/13/2026	636999	AVISTA CORPORATION	1081	1,891.94
03/13/2026	637000	AVISTA UTILITIES	1081	84,395.17
03/13/2026	637001	BUDINGER & ASSOCIATES INC	2149	6,164.12
03/13/2026	637002	CAMERON-REILLY LLC	1137	43,404.00
03/13/2026	637003	CANON FINANCIAL SERVICES INC	1154	1,346.70
03/13/2026	637004	NCH CORPORATION	2853	1,942.25
03/13/2026	637005	CITY OF CHENEY - UTILITY	1158	984.25
03/13/2026	637006	CITY OF SPOKANE	1601	566.24
03/13/2026	637007	CITY OF SPOKANE	1601	14,365.44
03/13/2026	637008	COLEMAN OIL COMPANY LLC.	2683	146,561.89
03/13/2026	637009	COMPLETE COACH WORKS	1879	4,600.07
03/13/2026	637010	CONSOLIDATED IRRIGATION	1177	68.13
03/13/2026	637011	CUMMINS INC	1027	11,295.19
03/13/2026	637012	DOW JONES & COMPANY	2698	198.56
03/13/2026	637013	DOWNTOWN SPOKANE DEVELOPMENT ASSOCIATION	1217	150.00
03/13/2026	637014	EARTHWORKS RECYCLING INC.	2816	192.50
03/13/2026	637015	EL JAY OIL CO INC	1003	724.53
03/13/2026	637016	FASTENAL COMPANY	1249	1,528.83
03/13/2026	637017	FIRST TRANSIT INC	2430	646,005.27
03/13/2026	637018	FLEET EFORCE INC	2970	217.04
03/13/2026	637019	V02 COLLECTION INC.	2860	869.39
03/13/2026	637020	FRANK BEZEMER	3106	500.00
03/13/2026	637021	FEDEX	1808	252.30
03/13/2026	637022	FREIGHTLINER NORTHWEST	1018	2,656.30
03/13/2026	637023	GALLAGHER HEALTHINVEST FSA	3084	300.00
03/13/2026	637024	GALLS PARENT HOLDINGS LLC	1271	8,013.35
03/13/2026	637025	GENFARE LLC	1268	1,098.63
03/13/2026	637026	GILLIG LLC	1279	4,887.17
03/13/2026	637027	GOODSON MANUFACTURING COMPANY	1284	820.09
03/13/2026	637028	W.W. GRAINGER INC	1285	1,619.19
03/13/2026	637029	H & H BUSINESS SYSTEMS	1298	4,204.90
03/13/2026	637030	HOGAN MFG INC	1008	592.60
03/13/2026	637031	HUMANIX CORP	1329	690.26
03/13/2026	637032	ARCADIS, A CALIFORNIA PARTNERSHIP	1336	1,334.20
03/13/2026	637033	IDAHO CENTRAL CREDIT UNION	3102	12,627.00
03/13/2026	637034	INLAND FIRST AID AND SAFETY	2895	668.74
03/13/2026	637035	JACOBS ENGINEERING GROUP INC	2285	3,744.25
03/13/2026	637036	G-A-P SUPPLY CORP	1363	385.68
03/13/2026	637037	KERSHAW'S INC	1374	87.35
03/13/2026	637038	KPFF INC	2510	67,079.72
03/13/2026	637039	LOOMIS ARMORED US LLC	1408	1,212.40
03/13/2026	637040	LOWE'S COMPANIES, INC	2913	162.07
03/13/2026	637041	M & L SUPPLY CO INC	1413	12.86
03/13/2026	637042	MAGALDI & MAGALDI INC	1416	478.53
03/13/2026	637043	Q49 SOLUTIONS LLC	2594	25.09
03/13/2026	637044	MODERN ELECTRIC WATER CO INC	1439	2,265.79
03/13/2026	637045	MOHAWK MANUFACTURING & SUPPLY CO	1011	990.11
03/13/2026	637046	BLACK REALTY MANAGEMENT INC	1658	25,184.40
03/13/2026	637047	NAPA AUTO PARTS INC	1014	1,381.45
03/13/2026	637048	LEGEND INVESTMENTS INC	1454	790.98

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
03/13/2026	637049	THE AFTERMARKET PARTS COMPANY LLC	1015	5,355.20
03/13/2026	637050	NEW PIG CORPORATION	1462	1,725.80
03/13/2026	637051	NORLIFT INC	1470	536.71
03/13/2026	637052	CSWW INC	1102	942.03
03/13/2026	637053	OFFICE DEPOT INC	1483	628.27
03/13/2026	637054	OREILLY AUTO ENTERPRISES LLC	3011	57.74
03/13/2026	637055	PARAMETRIX INC	2062	3,906.37
03/13/2026	637056	PURE FILTRATION PRODUCTS INC	1531	2,099.54
03/13/2026	637057	QUALITY LAPEL PINS INC.	2800	645.84
03/13/2026	637058	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	199.74
03/13/2026	637059	RODDA PAINT CO.	2966	416.16
03/13/2026	637060	ROMAINE ELECTRIC CORPORATION	1548	2,242.72
03/13/2026	637061	ANDREY GREBENSHCHIKOV	2671	260.00
03/13/2026	637062	SAFETY-KLEEN SYSTEMS INC	1564	10,785.41
03/13/2026	637063	BECKI B COACHING, LLC	2982	5,689.07
03/13/2026	637064	SIX ROBBLEES INC	1017	342.83
03/13/2026	637065	SPOKANE PUBLIC FACILITIES DISTRICT	1941	1,050.00
03/13/2026	637066	SPORTWORKS GLOBAL LLC	1617	152.84
03/13/2026	637067	SPRING ENVIRONMENTAL INC	3026	229.11
03/13/2026	637068	SWIFTLY INC	2480	204,963.22
03/13/2026	637069	TERMINAL SUPPLY INC	1648	8,751.58
03/13/2026	637070	TRAPEZE SOFTWARE GROUP	1669	14,229.91
03/13/2026	637071	TVEYES INC	1673	3,174.00
03/13/2026	637072	ULINE INC	2401	845.38
03/13/2026	637073	UNIFIRST CORPORATION	2868	8,466.23
03/13/2026	637074	WALTER E NELSON CO	1721	1,133.61
03/13/2026	637075	WENDLE MOTORS INCORPORATED	1021	430.79
03/13/2026	637076	WESCO GROUP LLC	2368	12,423.55
03/13/2026	637077	WHITES BOOTS INC	1744	166.91
03/13/2026	637078	THE W.W. WILLIAMS COMPANY	2870	59.16
03/13/2026	637079	WOMEN'S TRANSPORTATION SEMINAR	2007	500.00
03/17/2026	637080	LECIP INC	2386	184,625.14
03/20/2026	637081	ASH & ROWAN HARDWARE LLC	2278	18.54
03/20/2026	637082	JANT GROUP II	2263	43.52
03/20/2026	637083	IRIS GROUP HOLDINGS	2462	6,639.89
03/20/2026	637084	AFSCME	1328	687.37
03/20/2026	637085	AFSCME	1328	104.00
03/20/2026	637086	AIRGAS, INC	3063	577.48
03/20/2026	637087	AK CHILD SUPPORT	3085	99.23
03/20/2026	637088	AMAZON CAPITAL SERVICES INC	2098	7,218.29
03/20/2026	637089	STEVEN W NILES JR	2276	57.76
03/20/2026	637090	APS INC	1841	410.04
03/20/2026	637091	THE ARC OF SPOKANE	2361	7,134.08
03/20/2026	637092	NORTHWEST CENTER SERVICES	2271	5,588.76
03/20/2026	637093	AMALG TRANSIT UNION #1015	1055	26,715.91
03/20/2026	637094	AMALG TRANSIT UNION #1598	1056	1,214.57
03/20/2026	637095	AMALGAMATED TRANSIT UNION	1057	214.86
03/20/2026	637096	AUTONATION	1068	167.95
03/20/2026	637097	AVISTA CORPORATION	1081	0.00
03/20/2026	637098	AVISTA UTILITIES	1081	7,746.47
03/20/2026	637099	BRAND BOOST PRINTS	3105	174.56
03/20/2026	637100	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	1130	1,620.90
03/20/2026	637101	CAMERON-REILLY LLC	1137	32,245.79
03/20/2026	637102	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	1133	92.77
03/20/2026	637103	CHILD SUPPORT ENFORCEMENT AGENCY	1825	392.30
03/20/2026	637104	CITY OF MEDICAL LAKE	1424	104.11
03/20/2026	637105	CITY OF SPOKANE	1601	836.51
03/20/2026	637106	COFFMAN ENGINEERS INC	1162	34,451.77
03/20/2026	637107	COLEMAN OIL COMPANY LLC.	2683	87,337.25
03/20/2026	637108	COMPUNET INC	1166	11,040.88
03/20/2026	637109	CORPORATE TRANSLATION SERVICES INC	2158	9.23
03/20/2026	637110	CUMMINS INC	1027	11,077.73
03/20/2026	637111	DESAUTEL HEGE	1839	8,401.25
03/20/2026	637112	EMPLOYEE ADVISORY COUNCIL	1236	889.50
03/20/2026	637113	EL JAY OIL CO INC	1003	4,504.30
03/20/2026	637114	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC	1246	775.70
03/20/2026	637115	ETTER MCMAHON LAMBERSON VAN WERT & ORESKOVICH P.C.	2737	9,360.00
03/20/2026	637116	EVCO SOUND & ELECTRONICS	2806	76,092.68
03/20/2026	637117	FLEET EFORCE INC	2970	932.08
03/20/2026	637118	FRANCOTYP-POSTALIA INC	1878	170.22
03/20/2026	637119	FEDEX	1808	69.10
03/20/2026	637120	FREIGHTLINER NORTHWEST	1018	18,168.98
03/20/2026	637121	GALLS PARENT HOLDINGS LLC	1271	508.82
03/20/2026	637122	THE GENERAL STORE	1956	102.08
03/20/2026	637123	GILLIG LLC	1279	14,443.68
03/20/2026	637124	COLLEGE PUBLICATIONS	3096	695.00
03/20/2026	637125	W.W. GRAINGER INC	1285	1,389.72
03/20/2026	637126	GREENHECK FAN CORP	2971	927.13
03/20/2026	637127	GRIMCO INC	2696	858.79
03/20/2026	637128	THE HILLER COMPANIES LLC	2888	1,793.62
03/20/2026	637129	HUMANIX CORP	1329	162.26

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
03/20/2026	637130	ID DEPT OF HEALTH AND WELFARE	3101	342.70
03/20/2026	637131	NW SOLAR PROTECTION	2981	4,358.72
03/20/2026	637132	G-A-P SUPPLY CORP	1363	831.07
03/20/2026	637133	JOTFORM INC	2614	31,145.87
03/20/2026	637134	KATHRYN LYNN HOLMES	3069	1,044.00
03/20/2026	637135	KHQ - SPOKANE	2575	1,000.00
03/20/2026	637136	KIRK'S AUTOMOTIVE INC	1007	1,639.64
03/20/2026	637137	KPFF INC	2510	2,698.13
03/20/2026	637138	KREM	2559	175.00
03/20/2026	637139	KSKN TELEVISION INC	2577	254.00
03/20/2026	637140	L&E PARK LLC	2391	4,477.70
03/20/2026	637141	LEVEL 3 FINANCING, INC	3047	1,674.16
03/20/2026	637142	LIBERTY LAKE SEWER AND WATER DISTRICT	1396	370.00
03/20/2026	637143	LOOMIS ARMORED US LLC	1408	3,628.97
03/20/2026	637144	LOWE'S COMPANIES, INC	2913	414.31
03/20/2026	637145	M & L SUPPLY CO INC	1413	30.48
03/20/2026	637146	MENTIONLYTICS LTD	2987	4,199.00
03/20/2026	637147	MICHELIN NORTH AMERICA INC	2325	55,786.89
03/20/2026	637148	MOHAWK MANUFACTURING & SUPPLY CO	1011	91.86
03/20/2026	637149	MOTION AUTO SUPPLY INC	1012	2,609.54
03/20/2026	637150	MUNCIE RECLAMATION AND SUPPLY CO	1013	1,104.00
03/20/2026	637151	BLACK REALTY MANAGEMENT INC	1658	21,204.89
03/20/2026	637152	NAPA AUTO PARTS INC	1014	2,561.48
03/20/2026	637153	LEGEND INVESTMENTS INC	1454	227.81
03/20/2026	637154	ARGOSY CREDIT PARTNERS HOLDINGS LP	2006	72.07
03/20/2026	637155	THE AFTERMARKET PARTS COMPANY LLC	1015	31,546.88
03/20/2026	637156	NICK'S CUSTOM BOOTS LLC	1464	363.46
03/20/2026	637157	NORLIFT INC	1470	619.55
03/20/2026	637158	CSWW INC	1102	655.21
03/20/2026	637159	OFFICE DEPOT INC	1483	203.92
03/20/2026	637160	OREILLY AUTO ENTERPRISES LLC	3011	506.25
03/20/2026	637161	ZAKARIAH HELLING	901	25.00
03/20/2026	637162	PENSER NORTH AMERICA, INC	1502	6,437.50
03/20/2026	637163	KXLY-FM	2318	540.00
03/20/2026	637164	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	2146	665.96
03/20/2026	637165	ROMAINE ELECTRIC CORPORATION	1548	462.89
03/20/2026	637166	S T A - WELL	1557	673.50
03/20/2026	637167	DIRECTIONAL AD-VANTAGE HOLDINGS LLC	3104	3,835.00
03/20/2026	637168	SPALDINGS INC	1771	200.56
03/20/2026	637169	SPECIAL MOBILITY SERVICES	2122	31,701.70
03/20/2026	637170	SPOKANE ARTS FUND	2287	5,075.00
03/20/2026	637171	SPOKANE COUNTY TREASURER	1603	730.93
03/20/2026	637172	SPOKANE COUNTY ENVIRONMENTAL SERVICES	1603	448.02
03/20/2026	637173	STONEMAN ELECTRIC SUPPLY CO	1633	1,913.05
03/20/2026	637174	SUN SUPPLY INC.	2710	3,198.95
03/20/2026	637175	TERMINAL SUPPLY COMPANY	1648	176.58
03/20/2026	637176	TERMINAL SUPPLY INC	1648	955.88
03/20/2026	637177	THERMO KING NORTHWEST	1650	997.18
03/20/2026	637178	TOLAR MANUFACTURING COMPANY INC.	2065	550.00
03/20/2026	637179	TRANSPORTATION CHOICES COALITION	1668	10,000.00
03/20/2026	637180	ULINE INC	2401	232.00
03/20/2026	637181	UNIFIRST CORPORATION	2868	8,483.15
03/20/2026	637182	VERITECH INC	2049	1,280.00
03/20/2026	637183	AMERICAN FEDERATION OF STATE COUNTY 2 WA COUNCIL	1705	1,648.77
03/20/2026	637184	STATE OF WASHINGTON DEPARTMENT OF REVENUE	1767	275.45
03/20/2026	637185	WALTER E NELSON CO	1721	7,759.22
03/20/2026	637186	WASTE MANAGEMENT SPOKANE	1702	450.44
03/20/2026	637187	WASTE MANAGEMENT RECYCLE AMERICA	1702	240.10
03/20/2026	637188	WENDLE MOTORS INCORPORATED	1021	138.96
03/20/2026	637189	WHITWORTH WATER DISTRICT	1746	64.40
03/20/2026	637190	WASHINGTON STATE TRANSIT ASSOC	1715	684.50
03/20/2026	637191	ZAYO GROUP LLC	2321	42,876.77
03/26/2026	637192	ABCORP NA INC	2814	8,297.38
03/26/2026	637193	IRIS GROUP HOLDINGS	2462	48.00
03/26/2026	637194	CONTINENTAL AMERICAN INSURANCE COMPANY	2682	3,824.41
03/26/2026	637195	AMAZON CAPITAL SERVICES INC	2098	2,480.70
03/26/2026	637196	ARCTIC LIGHTING & ELECTRIC LLC	2100	1,148.26
03/26/2026	637197	ATS INLAND NW LLC	1916	8,025.12
03/26/2026	637198	BRAND BOOST PRINTS	3105	1,312.04
03/26/2026	637199	THE BRAUN CORPORATION	1117	75.64
03/26/2026	637200	LITHIA MOTORS SUPPORT SERVICES	1024	279.88
03/26/2026	637201	CANON FINANCIAL SERVICES INC	1154	547.25
03/26/2026	637202	CDW-GOVERNMENT	1132	9,243.31
03/26/2026	637203	QWEST CORPORATION	1148	255.08
03/26/2026	637204	KELLY S SMITH JOHNSTON	2946	500.00
03/26/2026	637205	COFFMAN ENGINEERS INC	1162	49,409.60
03/26/2026	637206	COLEMAN OIL COMPANY LLC.	2683	117,299.04
03/26/2026	637207	COMCAST	1170	2,063.27
03/26/2026	637208	COMMERCIAL TIRE	2451	3,613.47
03/26/2026	637209	COMPUNET INC	1166	46,528.78
03/26/2026	637210	CONTINENTAL DOOR COMPANY	1986	743.49

Check Date	Check #	Payee	Reference	Amount
03/26/2026	637211	COSTAR REALTY INFORMATION INC.	2851	514.26
03/26/2026	637212	CROWN CASTLE INTERNATIONAL CORP.	2733	2,323.55
03/26/2026	637213	CUMMINS INC	1027	13,848.66
03/26/2026	637214	D-MCP CONSTRUCTION LLC	2536	9,388.45
03/26/2026	637215	DELTA DENTAL OF WASHINGTON	1726	74,198.11
03/26/2026	637216	DEVRIES BUSINESS RECORDS MANAGEMENT INC	1766	1,217.38
03/26/2026	637217	DIAMOND MANUFACTURING	2897	6,760.00
03/26/2026	637218	EATON CORPORATION	1221	22,299.96
03/26/2026	637219	EDEN ADVANCED PEST TECHNOLOGIES	2428	190.93
03/26/2026	637220	EL JAY OIL CO INC	1003	2,498.39
03/26/2026	637221	ETC INSTITUTE	2792	15,410.00
03/26/2026	637222	FASTENAL COMPANY	1249	1,366.65
03/26/2026	637223	FIRST DIGITAL TELECOM	2730	1,435.97
03/26/2026	637224	FIRST TRANSIT INC	2430	608,499.72
03/26/2026	637225	FLEET EFORCE INC	2970	2,220.33
03/26/2026	637226	V02 COLLECTION INC.	2860	360.04
03/26/2026	637227	ASCENT MECHANICAL AND PLUMBING INC	2494	4,035.60
03/26/2026	637228	FRANCOTYP-POSTALIA INC	1878	3,000.00
03/26/2026	637229	FEDEX	1808	109.54
03/26/2026	637230	FREIGHTLINER NORTHWEST	1018	31,278.74
03/26/2026	637231	THE GENERAL STORE	1956	60.87
03/26/2026	637232	GILLIG LLC	1279	25,126.01
03/26/2026	637233	GLOBAL EQUIPMENT COMPANY INC	1280	24,990.40
03/26/2026	637234	W.W. GRAINGER INC	1285	10,996.19
03/26/2026	637235	GRAYBAR ELECTRIC CO INC	1287	120.97
03/26/2026	637236	H & H BUSINESS SYSTEMS	1298	71.64
03/26/2026	637237	HOGAN MFG INC	1008	1,010.36
03/26/2026	637238	HUMANIX CORP	1329	264.16
03/26/2026	637239	INTERNET ARCHIVE	1354	4,000.00
03/26/2026	637240	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	109,714.73
03/26/2026	637241	KAISER FOUNDATION HEALTH PLAN OF WASHINGTON	1296	475,733.45
03/26/2026	637242	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	14,034.51
03/26/2026	637243	KAISER FOUNDATION HEALTH PLAN OF WA OPTIONS INC	1295	46,741.63
03/26/2026	637244	KEYSTONE PEER REVIEW ORGANIZATION LLC	2840	1,489.80
03/26/2026	637245	KIRK'S AUTOMOTIVE INC	1007	1,227.77
03/26/2026	637246	KPFF INC	2510	19,204.12
03/26/2026	637247	LANDAU ASSOCIATES INC	3000	5,592.75
03/26/2026	637248	LONG BUSINESS FORMS	2301	1,969.26
03/26/2026	637249	LOWE'S COMPANIES, INC	2913	401.28
03/26/2026	637250	MOHAWK MANUFACTURING & SUPPLY CO	1011	1,416.74
03/26/2026	637251	MORRYDE INTERNATIONAL INC	1447	177.04
03/26/2026	637252	MOTION AUTO SUPPLY INC	1012	2,680.73
03/26/2026	637253	MUNCIE RECLAMATION AND SUPPLY CO	1013	2,015.14
03/26/2026	637254	BLACK REALTY MANAGEMENT INC	1658	25,519.16
03/26/2026	637255	NAPA AUTO PARTS INC	1014	2,909.91
03/26/2026	637256	NATIONWIDE	2592	2,169.84
03/26/2026	637257	NEL/SON DISTRIBUTING INC	3099	3,237.96
03/26/2026	637258	THE AFTERMARKET PARTS COMPANY LLC	1015	22,488.57
03/26/2026	637259	OREILLY AUTO ENTERPRISES LLC	3011	208.69
03/26/2026	637260	Brad Clauson	900	22.00
03/26/2026	637261	Brad Clauson	900	25.00
03/26/2026	637262	PENSER NORTH AMERICA, INC	1502	6,437.50
03/26/2026	637263	PREMERA BLUE CROSS	1521	475,523.17
03/26/2026	637264	PROVISIONAL SERVICES INC.	2697	1,489.59
03/26/2026	637265	REHN & ASSOCIATES	2395	188.00
03/26/2026	637266	ROMAINE ELECTRIC CORPORATION	1548	981.95
03/26/2026	637267	S & A SYSTEMS INC	2223	12,133.55
03/26/2026	637268	BECKI B COACHING, LLC	2982	9,500.00
03/26/2026	637269	SAM SCHWARTZ CONSULTING LLC	2369	14,436.70
03/26/2026	637270	SAMSARA INC	2872	9,493.21
03/26/2026	637271	SITEONE LANDSCAPE SUPPLY LLC	2557	9,201.36
03/26/2026	637272	SIX ROBBLEES INC	1017	774.61
03/26/2026	637273	SPOKANE ARTS FUND	2287	2,800.00
03/26/2026	637274	SPOKANE RESTAURANT EQUIPMENT	2031	102.43
03/26/2026	637275	DGT ENTERPRISES LLC	2670	9,344.40
03/26/2026	637276	STA OPERATIONS	1556	112.45
03/26/2026	637277	SUN SUPPLY INC.	2710	4,277.11
03/26/2026	637278	THERMO KING NORTHWEST	1650	3,672.65
03/26/2026	637279	TRAPEZE SOFTWARE GROUP	1669	26,708.78
03/26/2026	637280	TYLER TECHNOLOGIES INC	1675	217,879.28
03/26/2026	637281	ULINE INC	2401	7,452.81
03/26/2026	637282	THE FAMILY GUIDE	3089	250.00
03/26/2026	637283	USABLE	2988	31,334.20
03/26/2026	637284	WALTER E NELSON CO	1721	1,955.09
03/26/2026	637285	WCP SOLUTIONS	1737	1,636.50
03/26/2026	637286	WESCO GROUP LLC	2368	4,146.50
03/26/2026	637287	THE W.W. WILLIAMS COMPANY	2870	249.74
TOTAL MARCH ACCOUNTS PAYABLE				6,469,211.45
3/1/2026-3/31/2026	ACH	WORKER'S COMPENSATION	2286	102,844.16

<u>Check Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Reference</u>	<u>Amount</u>
TOTAL MARCH WORKER'S COMPENSATION DISBURSEMENTS				102,844.16
03/11/2026	ACH	WFG NATIONAL TITLE COMPANY OF EASTERN WA	2467	1,476,088.56
03/05/2026	ACH	WASHINGTON STATE TRANSIT INSURANCE POOL	1703	5,254.93
TOTAL MARCH WIRE PAYMENTS				1,481,343.49
03/06/2026	731597-731611	PAYROLL AND TAXES PR 05, 2026	VARIES	2,969,565.38
03/20/2026	731612-731640	PAYROLL AND TAXES PR 06, 2026	VARIES	2,351,953.53
TOTAL MARCH PAYROLL AND TAXES				5,321,518.91
03/23/2026	ACH	WA STATE - DOR (EXCISE TAX)	1767	16,803.16
TOTAL MARCH EXCISE AND LEASEHOLD TAX DISBURSEMENT				16,803.16
TOTAL MARCH DISBURSEMENTS FROM TO1 ACCOUNTS				13,391,721.17
TOTAL MARCH DISBURSEMENTS FROM TO5 TRAVEL ADVANCE ACCOUNT				0.00
TOTAL MARCH DISBURSEMENTS TO1 & TO5 ACCOUNTS				13,391,721.17



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda

Meeting Date: April 16, 2026

Agenda Item: **7D**

Presented To: Board of Directors
Referral Committee: n/a
Title: PUBLIC WORKS PROJECTS UNDER \$35,000: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contracts below as complete and authorize release of retainage security subject to receipt of Department of Labor & Industries approved prevailing wage affidavits.

**Attachments and/or
Online Links:** n/a

SUMMARY: Per RCW 39.08.030, all Public Works contracts require acceptance for completion by the STA Board of Directors and an approved affidavit of wages paid from the Washington State Department of Labor & Industries.

Purchase Order/ Contract Number	Project Description	Contractor	Purchase Order/ Contract Value	Substantial Completion Date of the Work
20260699	Fleck Overhead Door Emergency Repair	Continental Door Company	\$818.59	2/19/2026
20260658	Replace Door Motor – Plaza	Elite Entry Systems, LLC	\$1,194.00	3/26/2026

Public Works contracts with a value of \$35,000 or more (before tax) also require release of retainage authorization from the Washington State Employment Security Department, Department of Revenue, & Department of Labor & Industries. These contracts are presented individually to the Board for approval as part of the consent agenda when needed.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda

Meeting Date: April 16, 2026

Agenda Item: **7E**

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: CONNECT 2035 STRATEGIC PLAN: AMENDMENT ADOPTION (RESOLUTION)
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Mike Tresidder, Senior Transit Planner

Purpose: For decision.
Recommendation: Approve, by Resolution 854-26, the amendments to Connect 2035 Strategic Plan as presented.
Attachments and/or Online Links: CONNECT 2035 AMENDMENTS
<https://staconnect2035.com/connect-2035/proposed-connect-2035-amendments/>

SUMMARY: Through discussions with the STA Board of Directors and the community, several projects identified in *Connect 2035* warrant adjustments to their timelines or description. Staff reviewed those projects and their potential adjustments, plus one potential addition to *Connect 2035*, in detail at the March 2026 Planning & Development Committee meeting. Those proposed edits may be found in the accompanying staff report.

A public hearing was held at the STA Board of Directors meeting on March 19, 2026. There were three comments – two written and one oral – submitted at the public hearing. All three comments indicated support for the new community van program. In addition, one of the written comments expressed support for early implementation of the mobility on demand pilots and aligning planning and facilities investments with outcomes. In addition, based on conversations with Board members at the public hearing, it seemed appropriate to revise the language describing the Community Van Program which is reflected in the accompanying staff report.

At the April 2, 2026, Special Planning & Development Committee meeting staff recommended the Board adopt, by resolution, the proposed amendments to *Connect 2035*.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **7E**

Presented to: Board of Directors

SUBJECT: CONNECT 2035 AMENDMENTS

Connect 2035 Project Description	Revised Project Description	Targeted Delivery Year	Revised Delivery Year
Implement a Mobility-on-Demand pilot in Latah Valley	<i>(no changes to project description)</i>	2027-2029	2026-2028
Implement a Mobility-on-Demand pilot in North Spokane Valley	<i>(no changes to project description)</i>	2027-2029	2026-2028
Conduct planning and design for future HPT corridors: extend Route 90 - Sprague to the Appleway Park-n-Ride	Conduct planning and preliminary design for a future HPT corridor in Spokane Valley and Liberty Lake, serving Sprague and Appleway, among other activity centers and destinations	2032	<i>(no changes to targeted delivery year)</i>
No existing project description	Under Goal 2: Lead and Collaborate with Community Partners Implement a Community Van program whereby a van or other passenger vehicle is made available to an identified partner organization to provide mobility assistance for targeted groups or individuals that align with STA's mission, organizational priorities, and strategic goals.		2026-2028

Connect 2035 Project Description	Revised Project Description	Targeted Delivery Year	Revised Delivery Year
Implement the Zero-Emission Vehicle Transition Plan <i>ZETVP 2: Resume Purchase of Fixed-Route EV</i>	<i>ZETVP 2: Continue purchase of ZEV fixed-route coaches for Division BRT and other fixed-route operations, contingent upon successful grant funding and availability of in-route charging infrastructure</i> <i>[Partner agencies column updated to omit names of bus manufacturers]</i>	2029-2035	(no changes to targeted delivery year)
Implement the Facilities Master Plan to create a Clean Energy Campus <i>FMP 1: Build Out Plaza Public Space</i> <i>FMP 2: Open Training Facility</i> <i>FMP 3: Clean Energy Campus #1</i>	<i>Implement the Facilities Master Plan to construct and provide Essential Support Facilities</i> <i>ESF 1: Renovate the Plaza for public meeting and administrative space</i> <i>ESF 2: Build the near-term operator training course</i> <i>ESF 3: Construct new Fixed Route Operations Center</i> <i>ESF 4: Build a new Paratransit and Rideshare Operations base</i> <i>ESF 5: Acquire property for future clean energy base</i>	2032 2027 2029 2032	2026 – 2035 2028 2028 2028-2030 2029-2030 2028

Redline text revisions for Page 35 “Core Investments: ~~Clean Energy Campus~~ Essential Support Facilities & Zero Emission Buses”

We are continuing our work to create a ~~healthier resilient~~ region ~~and reduce greenhouse gas emissions~~ by purchasing zero emission vehicles when practicable and building essential support facilities to maintain and enhance transit operations long into the future. ~~a new clean energy campus for STA to store and charge these vehicles.~~

~~Clean Energy Campus~~ Essential Support Facilities

~~STA is committed to reducing the carbon impact of our campus through new and energy-efficient facilities. The new campus will contribute to our operational efficiency that have lower maintenance costs. The future campus showcases our commitment to sustainability and positions STA as a leader in environmental responsibility, inspiring broader adoption of similar practices.~~

Critical to investing in and sustaining transit operations in the coming decades is a thoughtful and timely investment in essential support facilities. This includes but is not limited to maintenance, storage, training, and administrative facilities. Investments in essential support infrastructure ensure STA can address existing needs while pursuing its long-term commitment to reducing the carbon impact of our operations through new and energy-efficient vehicles and facilities. These investments are informed by the STA Facilities Master Plan which has identified a strategic complement of investments to support Fixed Route and Paratransit operations, vehicle maintenance, operator training, administrative offices, and an improved public meeting location and configuration. Additionally, STA is committed to acquiring property to support a new clean energy base which we envision constructing later next decade (subject to funding availability) to support transit expansion and sustainable operations for decades to come.

Zero Emission Vehicles

STA currently has 36 battery electric buses and aims to achieve a 100% zero-emission bus fleet by 2045 to meet state requirements. To date STA has primarily funded the transition to zero-emission technologies through available grant funding and will continue to identify, pursue, and leverage these opportunities to reduce the burden on Spokane taxpayers. In addition to environmental benefits, zero emission buses offer lower operating and maintenance costs, helping to ensure the long-term financial sustainability of our transit system.

RESOLUTION NO. 854-26

A RESOLUTION FOR THE PURPOSE OF AMENDING CONNECT 2035 STRATEGIC PLAN

SPOKANE TRANSIT AUTHORITY
Spokane County, Washington

BE IT RESOLVED BY THE SPOKANE TRANSIT AUTHORITY as follows:

WHEREAS, the Spokane Transit Authority (STA) is a municipal corporation operating and existing under and pursuant to the Constitution and Laws of the State of Washington, including RCW Title 36, Chapter 57A, Public Transportation Benefit Area; and,

WHEREAS, STA adopted by Resolution No. 803-22 the *Connect 2035* Phase 1 Strategic Foundation document and the accompanying *Connect 2035* Phase 1 Technical Report, setting the foundation for Phase 2 strategic planning that followed;

WHEREAS, STA adopted Resolution No. 818-24, a resolution establishing the funding and investment principles for the development of Connect 2035 Phase 2;

WHEREAS, STA adopted by Resolution No. 831-24 the *Connect 2035* Strategic Plan (the “Plan”) that identified projects, initiatives, and investments to maintain and improve public transit in the Spokane region;

WHEREAS, STA adopted by Resolution No. 836-25, a resolution which amended the appendix to the *Connect 2035* Strategic Plan and incorporated the relevant sequencing and timeline of the identified projects, initiatives, and investments within the Plan;

WHEREAS, through discussions with the STA Board of Directors and the community, the general scope description or timeline for five projects identified in the Plan should be updated; and one additional project that is consistent with the goals of Connect 2035 should be added; and

WHEREAS, the STA Board of Directors conducted a duly noticed public hearing on March 19, 2026 concerning a proposed amendment to the Plan, reflecting adjustments and other revisions to more accurately reflect the implementation of improvements identified in the Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of STA as follows:

Section 1. The STA Board of Directors hereby adopts the amendments and associated text updates to the Connect 2035 Strategic Plan that is attached as Exhibit A

Section 2. The STA Board of Directors hereby directs and authorizes the Chief Executive Officer to effectuate and finalize these amendments and take all other necessary and proper action to administer the Connect 2035 Strategic Plan.

Section 3. This resolution shall take effect and be in force immediately upon passage.

ADOPTED by STA at a regular meeting thereof held on the 16th day of April 2026.

Attest:

Dana Infalt
Clerk of the Authority

Lance Speirs
STA Board Chair

Approved as to form:

Megan Clark
Legal Counsel



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda

Meeting Date: April 16, 2026

Agenda Item: **7F**

Presented To: Board of Directors
Referral Committee: n/a
Title: S. UNION ROOFING REPAIR & REPLACEMENT: FINAL ACCEPTANCE
Submitted by: Jordan Hayes-Horton, Director of Procurement

Purpose: For decision.
Recommendation: Approve, by motion, acceptance of the contract with Flynn BEC LP, for the S. Union Roofing Repair & Replacement project as complete and authorize release of retainage security subject to the receipt of such certificates and releases as are required by law.

**Attachments and/or
Online Links:** n/a

SUMMARY: All Public Works contracts require STA Board of Directors acceptance for completion.

Public Works Contract for:	S. Union Roofing Repair & Replacement
Purchase Order Number:	20252873
Contractor:	Flynn BEC LP
Project Start:	November 17, 2025
Substantial Completion:	February 10, 2026
Final Completion:	February 17, 2026
Scope of Work:	Repair existing metal roof, including installation of new screws, fasteners, flashing, and sealant. Remove existing shingle roof and replace with new 30-year architectural shingles, including new pipe boot seals, pipe vents, and drip edge.

Contract Authority, Including Contingency	\$62,118.01
Awarded Contract	\$62,118.01
Additive Change Orders (Applied Contingency)	(\$0.00)
Deductive Amount	(\$0.00)
Total Final Contract Value	\$62,118.01
Unspent	\$0



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Consent Agenda

Meeting Date: April 16, 2026

Agenda Item: **7G**

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: SPECIAL REVENUE & RESERVE FUND DESIGNATIONS (RESOLUTION)
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For decision.
Recommendation: Approve, by Resolution 855-26, the Special Revenue & Reserve Fund Designations as presented.
Attachments and/or Online Links: STAFF REPORT: SPECIAL REVENUE & RESERVE FUND DESIGNATIONS
SPECIAL REVENUE & RESERVE FUND DESIGNATIONS (RESOLUTION)

SUMMARY: In accordance with STA Board Resolution 681-11, the Planning & Development Committee is accountable for designing and coordinating the Board's participation in Spokane Transit's strategic and operational planning. In 2007, Resolution 630-A 07 established a Cash Reserve policy that included a restricted operating reserve comprising 15% of annual operating expenditures. In 2022, Resolution 804-22 established a Real Estate Acquisition reserve of \$25 million. All of these reserves currently reside in the General Fund.

This resolution will direct the CEO to establish five new special revenue funds that will be created and appropriated in the 2027 Budget Resolution. The new funds will establish individual funds for both the Board approved reserves as well as capital operating budgets separate from the General Fund, in line with other transportation agency budgets. The passage of this resolution will create a new structure of funds for STA and will be part of the annual budgeting and appropriations process in upcoming years and be reflected in financial forecasting and capital programs.

At the April 2, 2026, Special Planning & Development Committee meeting staff recommended the Board approve, by Resolution, the Special Revenue & Reserve Fund Designations as presented.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **7G**

Presented to: Board of Directors

SUBJECT: SPECIAL REVENUE & RESERVE FUND DESIGNATIONS (RESOLUTION)

Fund 01 General Fund (Existing): Will continue to house the general operating revenues and expenditures of the STA including sales tax, farebox, state and federal ongoing operational support grants, and all “day-to-day” operational expenditures of STA.

Fund 02 Operating Reserve Fund: Resolution 630-A 07 sets aside 15% of annual General fund operating expenditures to be held in reserve. Right now, the reserve still “resides” within the General Fund. The 2027 budget will create this fund and appropriate an amount equal to 15% of the annual operating budget appropriation to hold as a separately reported reserve on the financial statements and budget. This reserve will only be spent or transferred back to the General Fund with a board-approved appropriation or annual budget action as needed.

Fund 03 Capital Projects Fund: This fund will be appropriated with funding intended to fulfill the STA Capital Improvement Program and include funding for general capital and facilities projects. The intention is for the Board to approve annual support transfers to the Capital Projects Fund from the General fund during the budget process to support the Capital Improvement Program. This fund will be fully appropriated each year to account for variable spending of multi-year capital projects. The fund balance of the fund will be determined by the appropriation requirement of approved and active Capital projects, with the determination to be set during the annual budget process. This fund will be reported separately from the General Fund. Grant proceeds tied to specific projects will be deposited directly into the Capital Projects fund beginning in 2027.

Fund 04 Vehicle Replacement Fund: Resolution 369-89 established a Capital Acquisition reserve “account” intended to hold reserves for vehicle replacement at levels determined during the annual budget process. The creation of this fund is to be used for all vehicle equipment and replacement, with annual appropriated transfers from the General Fund to fulfill the long-term vehicle replacement plan of STA. Currently, STA shows annual expenditures and a fleet replacement reserve amount that are housed in the General Fund. This resolution will shift the reserve funds and annual fleet replacement expenditures from the General Fund to the new Vehicle Replacement Fund and will be reported as a separate fund on STA’s annual financial statements.

Fund 05 Technology Projects Fund: This fund will house all Information Technology Projects and upgrades and will be intended to be appropriated annually during the budget process with annual budgeted transfers from the General Fund. Presently, capital and non-capital IT projects appear as different expenditure categories in the annual budget. The creation of a fund for IT projects will better reflect the annual and multi-year IT requirements of the agency. Please note that IT operations, including salaries, will still reside in the General Fund.

Fund 06 Real Estate Acquisition Fund: Resolution 804-22 established \$25 million real estate acquisition reserve that was set aside in the General Fund. In addition, a \$5 million right of way acquisition reserve is also held in the general fund. The Real Estate Acquisition Fund will replace both reserves beginning in the 2027 budget and be maintained at a Board approved minimum level during annual budget appropriations, funded with both revenues from the General Fund and proceeds from any sale or disposal of STA real estate, and or grant funding or donations dedicated to property and/or right of way acquisition.

Note: Resolution 630-A 07 STA also established a Risk Management reserve of an amount of \$5.5 million within the general fund to cover insurance losses. In addition, there is a reserve for L&I reserves to cover workers' compensations claims. These reserve amounts are currently set aside in General Fund during the annual budget process. These two reserves will still be committed within the General Fund for the 2027 budget and subsequent years.

Funding: All funds created by this resolution will still be housed in the main STA cash bank account, accounted for separately in the financial statements and software. No new cash bank accounts will be created with the establishment of these funds.

This resolution will supersede Resolutions 630 A-07, 804-22 and 369-89.

RESOLUTION NO. 855-26

A RESOLUTION FOR THE PURPOSE OF THE ESTABLISHMENT OF NEW SPECIAL REVENUE FUNDS FOR THE 2027 BUDGET

**SPOKANE TRANSIT AUTHORITY
Spokane County, Washington**

BE IT RESOLVED BY THE SPOKANE TRANSIT AUTHORITY as follows:

WHEREAS, the Spokane Transit Authority (STA) is a municipal corporation operating and existing under and pursuant to the Constitution and the laws of the state of Washington, pursuant to RCW Title 36, Chapter 57A, Public Transportation Benefit Area;

WHEREAS, the STA Board of Directors, pursuant to applicable state law and the STA Bylaws, Article III Section 3.1(5), shall have the power to prepare and adopt a budget and establish financial policies;

WHEREAS, STA staff have recommended the establishment of new special revenue funds beginning with the 2027 Annual Budget in order to provide more transparency and efficiency to the fiscal management of the organization. These funds will include the following:

- Fund 01 – General Fund (Existing): Will be the general operating revenues and expenditures of the STA.
- Fund 02 – Operating Reserve Fund: Will hold an operating reserve in the amount of 15% of the total annual operating appropriation or other amount as designated by the Board, superseding Resolution 630A-07 This reserve will be replenished to the minimum amounts if any monies are spent during an emergency or other designation by the Board.
- Fund 03 – Capital Projects Fund: This fund will be appropriated with funding intended to fulfill the STA Capital Improvement Program and include funding for general capital and facilities projects. The intention is for the Board to approve annual support transfers to the Capital Projects Fund from the General fund during the budget process to support the Capital Improvement Program.
- Fund 04 – Vehicle Replacement Fund: The intention of this fund is to be used for all vehicle equipment and replacement, with annual appropriated transfers from the General Fund to fulfill the long-term vehicle replacement plan of STA to supersede Resolution 369-89 which established a Capital equipment replenishment reserve account.
- Fund 05 – Technology Projects Fund: This fund will house all Information Technology Projects and upgrades and will be intended to be appropriated annually during the budget process with annual budgeted transfers from the General Fund.
- Fund 06 – Real Estate Acquisition Fund: This fund will be maintained at a Board approved minimum level during annual budget appropriations, funded with both revenues from the General Fund and proceeds from any sale or disposal of STA real estate superseding Resolution 804-22 which established a Real Estate acquisition reserve.

WHEREAS, STA will continue to maintain in the General Fund, the Risk Management Reserve originally established by Resolution 630-A-07, and the Labor & Industry reserve for workers compensation.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of STA as follows:

Fund	Description
01	General Fund
02	Operating Reserve Fund
03	Capital Projects Fund
04	Vehicle Replacement Fund
05	Technology Projects Fund
06	Real Estate Acquisition Fund

Section 1. The STA Board of Directors hereby approves the establishment of five (6) new special revenues funds beginning in the 2027 budget, in addition to the existing General Fund which will continue to house the Risk Management reserve of an amount of \$5.5 million to cover insurance losses as well as the reserve for L&I reserves to cover workers' compensations claims which level is determined in the annual budget.

Section 2. The STA Board of Directors hereby authorizes and instructs the Chief Executive Officer to carry out the 2027 budget development and multi-year forecasting to establish the new funds authorized by this Resolution. STA may establish and implement written policies and procedures to ensure the proper administration, oversight, and accountability of the funds, in compliance with all applicable laws, regulations, and funding requirements.

Section 3. Upon enactment of this Resolution, Resolutions 630A-07, 804-22, 369-89 are hereby superseded and rescinded in full.

ADOPTED by STA at a regular meeting thereof held on the 16th day of April 2026.

Attest:

Dana Infalt
Clerk of the Authority

Lance Speirs
STA Board Chair

Approved as to form:

Megan Clark
Legal Counsel



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Action-Other

Meeting Date: April 8, 2026

Agenda Item: **8A**

Presented To: Board of Directors
Referral Committee: Board Operations Committee
Title: SALES TAX RENEWAL AUTHORIZATION: RESOLUTION
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For decision.
Recommendation: No formal committee recommendation provided by Board Operations
Attachments and/or
Online Links: N/A

SUMMARY: Staff requested guidance from the Board Operations Committee on how to arrange and present to the Board a discussion about a future ballot proposition for renewal of the sales tax. As described below, this proposed discussion was preceded by extensive engagement with the Board and the community on the funding requirements to maintain and enhance public transportation in the region.

Board Resolution No. 818-24 established the Board's financial framework for finalizing the *Connect 2035* plan, which was first adopted in December 2024. The resolution concluded that STA should plan to seek renewal of the existing voter-approved sales tax that has funded service increases and the overall delivery of the *STA Moving Forward Plan*, while leveraging STA's financial position to deliver initiatives that support the strategic goals of *Connect 2035*.

Over the past six months, the Board has convened three workshop sessions to understand the funding requirements for maintaining service and enhancing public transportation. Staff conducted outreach to local jurisdictions and community members on the opportunities and requirements while gathering additional input. That additional input, in part, has resulted in recommended amendments to *Connect 2035* (recommended for approval by the Planning & Development Committee on April 2, 2026), and confirmation of broad public support for continued investment in public transportation.

At the Board workshop held on April 2, 2026, staff presented analyses indicating the financial expectations associated with maintaining and enhancing transit, the potential impacts of a temporary sales tax holiday, and a draft ballot title. Staff indicated the discussion would be referred to the Board Operations Committee to seek guidance and direction prior to revisiting the topic with the entire Board.

At the April 8, 2026, Board Operations Committee meeting, committee members provided feedback to staff and legal counsel on the draft resolution concerning a proposed sales tax renewal ballot proposition. Staff anticipate providing an updated draft resolution that incorporates the committee's feedback at the Board meeting for consideration and potential action.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Chair Report

Meeting Date: April 16, 2026

Agenda Item: **9A**

Presented To: Board of Directors
Referral Committee: n/a
Title: BOARD OPERATIONS COMMITTEE – CHAIR REPORT
Submitted by: Lance Speirs, Committee & Board Chair

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: n/a

SUMMARY: A verbal report will be given at the Board meeting.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Chair Report

Meeting Date: April 16, 2026

Agenda Item: **10A**

Presented To: Board of Directors
Referral Committee: n/a
Title: PLANNING & DEVELOPMENT COMMITTEE – CHAIR REPORT
Submitted by: Kitty Klitzke, Committee Chair

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: n/a

SUMMARY: A verbal report will be given at the Board meeting.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Report to Board

Meeting Date: April 16, 2026

Agenda Item: **10Ai**

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: 2027-2032 TRANSIT DEVELOPMENT PLAN: REVIEW PRELIMINARY REVENUE & EXPENDITURE FORECAST ASSUMPTIONS
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: STAFF REPORT: 2027-2032 TRANSIT DEVELOPMENT PLAN: REVIEW PRELIMINARY REVENUE & EXPENDITURE FORECAST ASSUMPTIONS

SUMMARY: As part of the preparation of the 2027-2032 Transit Development Plan (TDP), STA is required to incorporate financial projections for this 6-year period. The initial step in this preparation was to seek affirmation by the Planning & Development Committee of the financial assumptions used in deriving the 2027-2032 forecast.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 10Ai

Presented to: Planning & Development Committee

SUBJECT: 2027-2032 TRANSIT DEVELOPMENT PLAN: REVIEW PRELIMINARY REVENUE & EXPENDITURE FORECAST ASSUMPTIONS

Staff recommends that the financial assumptions generally remain in line with those reviewed and approved by the Board in 2024, as detailed below:

Revenue

- Sales Tax growth is assumed to be 2.2% for 2026 and 2.7% for 2027, then resuming an approximate 3.5% annual growth trend applied from the 2027 forecast annually through 2032.
- The two-tenths of a percent voter-approved sales tax increase sunsetting in 2028 will be renewed for 2029 and beyond.
- There are two planned 10% across-the-board fare increases during the 2027-2032 TDP period, one in 2028 and the other in 2031.
- FTA Section 5307 Urbanized Area Formula grant funds are used primarily for preventive maintenance. This is the third largest source of operating revenue and is forecasted to grow at a 1% rate from 2026 budgeted levels through 2032.
- State operating funding through the Paratransit/Special Needs formula grant will grow at 1% per year from the 2026 budgeted level. This formula grant was doubled beginning in 2023 through the Move Ahead Washington 16-Year Transportation Package (MAW) supported through the 2021 Washington Climate Commitment Act.
- State operating funds also reflect the MAW Transit Support grant at the full annual estimated amount of \$6.5 million through the TDP period, as part of STA's adoption of zero-fare for youth 18 years and under.
- Interest income on cash balances will decrease over the 2027-2032 TDP period due to budgeted spend-downs of reserves for the local share of Capital projects and vehicle purchases.

Expenditures

- The 2026 annual budget provides the baseline for operating expenses.
- STA Moving Forward service changes are completed in the current 2026 fiscal year and service levels remain relatively stable, while addressing service optimizing efforts within Connect 2035.
- Operating expenses grow at 3.5% annually over the 2027-2032 TDP period, accounting for wage and benefit increases and inflation.
- The Capital Improvement Program is fully funded through the TDP period.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 10Aii

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: 2027-2032 TRANSIT DEVELOPMENT PLAN: TACTICAL FRAMEWORK
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Madeline Arredondo, Associate Transit Planner

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: <https://www.spokanetransit.com/projects/transit-development-plan/>
DRAFT 2027-2032 MID-RANGE TACTICAL FRAMEWORK

SUMMARY: STA's primary mid-range planning document is the Transit Development Plan (TDP). The 2027-2032 TDP is expected to be adopted in July 2026 and will include the Capital Improvement Program, the Service Improvement Program, and STA's Program of Projects for formula grants received from the Federal Transit Administration (FTA). As a step in the annual preparation of STA's TDP, the Committee prepares and recommends to the Board of Directors guidance statements that align with the agency's strategic plan, *Connect 2035*, and responds directly to the goals identified:

- Elevate the customer experience.
- Lead and collaborate with community partners to enhance the quality of life in our region.
- Strengthen our capacity to anticipate and respond to the demands of the region.

On March 4, 2026, the Planning & Development Committee was offered an opportunity to review existing guidance statements and consider revisions for the 2027-2032 TDP. Based on feedback from Committee members, the guidance statements have been revised to provide specificity and address stakeholder engagement. Staff removed one milestone related to the delivery of *STA Moving Forward* due to it being completed prior to the 2027-2032 TDP timeframe. STA also presented the planned stakeholder outreach approach for Committee review. Feedback from committee members produced additional outreach to organizations discussed, including local school districts.

At the April 2, 2026, Special Planning & Development Committee meeting staff proposed the revised text on the attached staff report that represents a proposed narrative to tie the *Connect 2035* goals to planned milestones during the upcoming six-year period. Staff will be presenting the finalized mid-range tactical framework to the Board for review.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 10Aii

Presented to: Board of Directors

SUBJECT: 2027-2032 TRANSIT DEVELOPMENT PLAN: TACTICAL FRAMEWORK

Tactical Framework for the 2027-2032 Transit Development Plan (TDP)

Staff revised the mid-range tactical framework following input from committee members at the March Planning and Development Committee meeting:

Goal 1: Elevate the customer experience.

- Advance Division Street Bus Rapid Transit (BRT) through Project Development toward a future Federal Transit Administration (FTA) capital investment grant.
- Upgrade Route 33 Wellesley to High Performance Transit.
- Implement Mobility-On-Demand (MOD) pilots across the Public Transportation Benefit Area (PTBA).
- Continue to implement and evaluate the safety ambassador program with trained personnel on buses and at facilities.
- Implement fixed route network optimization.
 - Address increased and changing travel demand by implementing service improvements in Spokane Valley.
- Implement shelter and lighting program.

Goal 2: Lead and collaborate with community partners to enhance the quality of life in our region.

- Partner in developing and implementing the regional transportation and land use visions.
 - Review jurisdictional comprehensive plans.
 - Collaborate with Spokane City and Spokane County on the Division Transit Oriented Development (TOD) study.
- Plan and implement a pilot TOD program and partner with regional jurisdictions to further TOD land use planning.
- Expand opportunities for community partners, especially community-based organizations (CBO), to collaborate with STA on key efforts such as the design and implementation of initiatives in Connect 2035.
 - Collaborating with CBOs to identify communities that would benefit from the Opportunity Fare Program.
 - Establish a CBO network to support and strengthen our engagement efforts with underrepresented communities.
 - Increase engagement efforts to reach new riders with information on how to ride the bus by installing signage and developing new rider resources in languages other than English.
- Engage community partners in educational efforts related to the expiration and planned renewal of voter-approved 2/10 of a 1% sales tax prior to late 2028.

- o Prepare and communicate information about implementation of *STA Moving Forward* projects and status of delivery.
 - o Prepare and communicate information about how investments have benefited residents and communities in our region.
- Utilize relationships with public and private entities, continuously gathering feedback to evolve business-to-business product offerings and aligning service delivery strategies with community needs.
 - o Identify partner organizations to provide mobility assistance for targeted groups by introducing the Community Van program.
- Partner in developing and implementing plans to connect to and address multimodal transportation needs and opportunities in the region.
 - o Implement Mobility-on-Demand (MOD) pilots to serve multimodal needs and evaluate opportunities to consider demand for transit across the PTBA.
- Continue to implement and evaluate the eligibility-based reduced fare program for riders experiencing low incomes.
- Continue efforts to gauge community sentiment, understanding, and interest in transit.

Goal 3: Strengthen our capacity to anticipate and respond to the demands of the region.

- Begin to implement the initiatives from *Connect 2035* that were identified as high priorities by the community and the STA Board.
- Develop and implement the Facilities Master Plan to position STA for strategic growth that supports STA's growing and changing role in the region.
- Develop user-friendly public-facing dashboards for key performance indicators and ease access and use publicly available data.
- Develop and implement a customer relationship management system to streamline customer interactions and improve service delivery.
- Continue implementing organizational development program.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Chair Report

Meeting Date: April 16, 2026

Agenda Item: **11A**

Presented To: Board of Directors

Referral Committee: n/a

Title: PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE
– CHAIR REPORT

Submitted by: Tim Hattenburg, Committee Chair

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: A verbal report will be given at the Board meeting.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

CEO Report

Meeting Date: April 16, 2026

Agenda Item: **12**

Presented To: Board of Directors
Referral Committee: n/a
Title: CEO REPORT
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: Receive report.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, the CEO will report on topics of interest to the Board.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13A

Presented To: Board of Directors

Referral Committee: n/a

Title: COMMITTEE MINUTES
- Board Operations Committee
- Planning & Development Committee
- Performance Monitoring & External Relations Committee

Submitted by: Dana Infalt, Clerk of the Board

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: APPROVED MINUTES OF COMMITTEE MEETINGS OUTLINED BELOW

SUMMARY: The March 11, 2026, minutes of the Board Operations Committee meeting were approved at the April 8, 2026, meeting and are attached.

The March 4, 2026, minutes of the Planning & Development Committee meeting were approved at the Special Planning & Development Committee meeting held April 2, 2026, and are attached.

The March 4, 2026, minutes of the Performance Monitoring & External Relations Committee meeting were approved at the April 1, 2026, meeting and are attached.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

BOARD OPERATIONS COMMITTEE MEETING

Approved Minutes of the March 11, 2026, Meeting

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA
w/ Virtual Public Viewing Option

MEMBERS PRESENT

Lance Speirs, Small Cities Representative,
(Medical Lake), *Chair*
Kitty Klitzke, City of Spokane
Al French, Spokane County
Tim Hattenburg, City of Spokane Valley
Karl Otterstrom, STA CEO, *Ex Officio*

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Emily Poole, Chief Planning & Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Dana Infalt, Clerk of the Authority
Amie Blain, Executive Assistant to the Chief Financial
Officer and Chief Information Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson,
Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Speirs called the meeting to order at 1:30 p.m. Ms. Infalt conducted roll call.

2. **APPROVE COMMITTEE AGENDA**

Mr. French moved to approve the agenda as presented. Mr. Hattenburg seconded, and the motion passed unanimously.

3. **CHAIR'S COMMENTS**

There were no questions or comments.

4. **COMMITTEE ACTION/DISCUSSION**

A. **Minutes of the February 11, 2026, Committee Meeting**

Mr. Hattenburg moved to approve the February 11, 2026, Committee meeting minutes as submitted. Mr. French seconded, and the motion passed unanimously.

Ms. Klitzke arrived at 1:35 p.m.

5. BOARD OPERATIONS POLICY REVIEW CYCLE

Mr. Otterstrom presented the Board Operations Policy Review Cycle to the Committee, which included the list of current governance policies and associated resolution numbers, prior approval and review dates, and a proposed timeline. The timeline included the Public Transportation Improvement Conference (PTIC) and the quadrennial meeting of the member jurisdictions of the Spokane County Public Transportation Benefit Area (PTBA). Mr. French noted the other jurisdictions will be updating their 20-year comprehensive plans by December 31, 2026, which will also include revisiting the urban growth area. In the past, the PTBA boundaries have been aligned to include urban growth areas, recognizing transit as a key urban service. Mr. French requested to change the due date of the Public Transportation Improvement Conference (PTIC) to January 2027 to allow the jurisdictions to complete their comprehensive plans. Ms. Clark advised there is flexibility in the PTIC timeline. Mr. Otterstrom advised the last time the PTBA was adjusted to accommodate the urban growth areas was 2006, and he expects it would take multiple sessions to determine any changes to the boundaries of the PTBA. Mr. Otterstrom sought input on potential Bylaw changes from Committee members in advance of the June 2026 Board Operations Committee meeting, with a final proposed version for adoption estimated in September 2026.

6. APRIL 1, 2026, STA BOARD WORKSHOP AGENDA REVIEW

Mr. Otterstrom shared the April 1, 2026, STA Board Workshop Agenda with the Committee and provided updates on the Connect 2035 Outreach, financial outlook and considerations, and sales tax reauthorization. The Committee discussed STA Board attendance at the Council of Governments meeting scheduled for the morning of April 1, and the potential conflict with the regular Planning & Development Committee meeting. Ms. Klitzke expressed her thoughts that the entire STA Board attend. Mr. Otterstrom also explained the timeline needed for the sales tax reauthorization if a ballot measure moves forward this year. This timeline will be discussed in more detail at the April Board Workshop.

7. PUBLIC RECORDS INDEX UNDUE BURDEN DETERMINATIONS – RESOLUTION

Mr. Hamud explained this resolution is a housekeeping item and aims to remove the burden of maintaining an index of public records. Ms. Clark further explained the recent increase of public record requests for these indexes. Without a resolution indicating this undue burden for an agency, the agency is out of compliance if an index is not in place. Ms. Clark confirmed STA has not received a public records request for an index recently. Ms. Clark further explained this resolution does not relate to the keeping of the records themselves, only for an index of those records.

Mr. Hattenburg moved to recommend the STA Board adopt a resolution determining the creation and maintenance of a public records index to be unduly burdensome. Ms. Klitzke seconded, and the motion passed unanimously.

8. COMMITTEE CHAIR REPORTS

A. Kitty Klitzke, Chair, Planning & Development (P&D)

Ms. Klitzke shared the items presented at the Planning & Development Committee meeting on March 4, 2026.

B. Tim Hattenburg, Chair, Performance Monitoring & External Relations (PMER)

Mr. Hattenburg shared the items presented at the Performance Monitoring & External Relations Committee meeting on March 4, 2026.

Mr. Otterstrom advised that the PMER Committee recommended the agenda item for the Paratransit Operating Strategy be moved to the Board for discussion without a recommendation. Mr. Rapez-Betty shared some of the concerns from the PMER Committee members that included contractor cost growth over time as compared to STA's cost growth over time and cost projections, and he advised that additional information would be presented at the Board meeting in March.

9. BOARD OF DIRECTORS DRAFT AGENDA MARCH 19, 2026

The Committee reviewed the Board Draft Agenda for March 19, 2026. Ms. Infalt noted the increase in minutes to the Executive Session from 10 to 30 minutes, and the addition of a collective bargaining discussion, too.

Mr. Hattenburg moved to approve the Board of Directors agenda as amended. Ms. Klitzke seconded, and the motion passed unanimously.

10. BOARD OPERATIONS COMMITTEE DRAFT AGENDA APRIL 8, 2026

The Committee reviewed the Board Operations Draft Agenda for April 8, 2026. Mr. Otterstrom noted the "Sales Tax Renewal Ballot Proposition – Resolution" item will be based on results from the Board Workshop on April 1, 2026.

11. CEO REPORT

Mr. Otterstrom presented the CEO report, noting that sales tax revenue was 2.4% above budget YTD at \$0.5M, 5.6% above the February 2025 actuals at \$0.6M, and 5.5% above 2025 actuals at \$1.1M. Mr. Hamud explained retail sales were up significantly in January year over year, however construction was down year over year. Mr. Otterstrom explained the new state taxes imposed in October 2025 are contributing to the strong numbers for December 2025. The Committee agreed the new state millionaire's tax should be considered for STA's future revenues. Mr. Otterstrom clarified that tax takes effect in 2029, and the Committee discussed potential impacts to cities and counties.

Mr. Otterstrom shared the legislative update regarding the 2025-2027 Supplemental Budget (ESSB 6005) released that morning. Mr. Otterstrom highlighted the section declaring "The legislature deems that a voter-approved phased-in reauthorization of existing sales tax authority that maintains current levels of service hours, does not constitute a delay or suspension of voter-approved taxes under RCW 47.66.140." Mr. Otterstrom further explained this is a Yes/No vote and is expected to pass within the next 24 hours. The Committee discussed how this could impact STA's sales tax reauthorization timeline.

12. NEW BUSINESS

There was no new business.

13. EXECUTIVE SESSION

Ms. Clark advised the purpose of the executive session was in accordance with RCW 42.30.110(1)(b);
“To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.”

The Committee entered Executive Session at 2:10 p.m., with a 20-minute projected timeframe. At 2:30 p.m. the Executive Session was extended by 5 minutes. At 2:35 p.m., an additional 5-minute extension was requested. At 2:40 p.m., the Executive Session ended, and the Committee reconvened in open session.

14. ADJOURN

With no further business to come before the Committee, Chair Speirs adjourned the meeting at 2:40 p.m.

Respectfully submitted,

Amie Blain

Amie Blain
Executive Assistant to the Chief Financial Officer and Chief Information Officer

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Approved Minutes of the March 4, 2026, Meeting

Northside Conference Room
1230 W. Boone Avenue
Spokane, WA *w/Virtual Public Viewing Option*

MEMBERS PRESENT

Kitty Klitzke, City of Spokane - *Chair*
Pam Haley, City of Spokane Valley
Sarah Dixit, City of Spokane
Elsa Martin, Small Cities (Cheney)
Ex-Officio
Rhonda Bowers, Labor Representative
(*Non-voting*)
Karl Otterstrom, Chief Executive Officer

MEMBERS ABSENT

Al French, Spokane County
Dan Dunne, Small Cities (Liberty Lake)

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Chief Planning & Development
Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Kade Peterson, Chief Information Officer
Vicki Clancy, Executive Assistant to the Chief
Planning & Development Officer

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson, Van
Wert & Oreskovich, P.C.

GUESTS PRESENT

Tara Limon, Principal Planner
Brian Jennings, Director of Community
Development

1. **CALL TO ORDER AND ROLL CALL**

Chair Kitty Klitzke called the meeting to order at 10:00 a.m. and Ms. Vicki Clancy conducted roll call.

2. **COMMITTEE CHAIR REPORT**

Chair Klitzke had no updates for the Planning & Development Committee.

3. **COMMITTEE ACTION**

A. **MINUTES OF THE FEBRUARY 4, 2025, COMMITTEE MEETING**

Ms. Pam Haley moved to approve the February 4, 2025, Planning & Development Committee meeting minutes. Ms. Sarah Dixit seconded, and the motion passed unanimously.

4. COMMITTEE ACTION - RECOMMENDATION

A. BOARD ACTION - CONSENT AGENDA

1. CONNECT SPOKANE MINOR UPDATE: FINAL DRAFT RECOMMENDATION

Ms. Emily Poole presented the final draft recommendation for *Connect Spokane*, STA's Comprehensive Plan, which establishes a long-term vision and policy framework for transit in the region over the next 30 years. The plan guides decision-making by the Board of Directors, staff, and partnering agencies. The 2026 minor updates to the plan are anticipated to be completed this month, subject to Board adoption of the final draft. Staff proposed minor updates to improve the consistency and clarity of policies and related text throughout the document. Redlined draft changes were first presented at the Committee's November 2025 meeting. Following stakeholder feedback, a revised redline draft was presented at the February 2026 Committee meeting, and a public hearing was held at the February 19, 2026, Board meeting. Staff reviewed testimony, including a request from Councilmember Zack Zappone for clarification regarding the timing and frequency of plan updates. One oral comment and no written comments were received as part of the public hearing.

Ms. Pam Haley moved to approve, by resolution, the proposed amendments to Connect Spokane: A Comprehensive Plan for Public Transportation Ms. Sarah Dixit seconded, and the motion passed unanimously.

B. BOARD ACTION – OTHER/COMMITTEE RECOMMENDATION – *nothing presented*

5. REPORTS TO COMMITTEE

A. CONNECT 2035 STRATEGIC PLAN: DRAFT AMENDMENT

Ms. Emily Poole presented the Connect 2035 Strategic Plan Draft Amendment which includes several revisions based on *Connect Spokane* updates and Board and community discussions. The proposed amendments consist of changes to initiative timelines and descriptions including adjustments to the Mobility on Demand (MOD) pilot project timeline, revising the High Performance Transit (HPT) planning description in Spokane Valley to align with *Connect Spokane*, and expanding the Facilities Maintenance Plan implementation to align with the Phase 2 analysis focusing on Essential Support Facilities (ESF) rather than a clean energy campus. Additionally, the Zero Emission Vehicle (ZEV) Transition Plan description reflects the acquisition of buses for Division Street Bus Rapid Transit (BRT) and the requirement for future grant success for further ZEV acquisition. Staff are proposing adding a Community Van program under Goal 2 to support mobility needs through partner organizations. The public hearing will take place at the March 19, 2026, Board meeting. Final amendments and a resolution will be presented for committee recommendation in April 2026, followed by Board adoption.

Ms. Haley asked about the Community Van Program; there is a new organization in the Spokane Valley that may have a need for this type of program. Mr. Brandon Rapez-Betty responded that this program may be able to help them. Ms. Rhonda Bowers asked about Zero Emission grant funding and its potential impacts on the Division BRT. Mr. Rapez-Betty responded that the changes in this funding will not affect the Division BRT project.

B. 2027-2032 TRANSIT DEVELOPMENT PLAN: TACTICAL FRAMEWORK AND STAKEHOLDER OUTREACH

Ms. Emily Poole reviewed the tactical framework and stakeholder outreach approach for the 2027-

2032 Transit Development Plan (TDP), which is STA's primary mid-range planning document and is scheduled for Board adoption in July 2026. Under Board Resolution 767-19, the Committee is responsible for coordinating the Board's role in strategic and operational planning, including development of the TDP. Ms. Poole presented for discussion and feedback a framework aligned with the *Connect 2035* goals. During the discussion Ms. Klitzke encouraged statements to address the efforts towards capturing public sentiment, and community interest in the 2/10 of 1% renewal; Ms. Dixit requested more specificity in the statements.

Ms. Poole outlined a broader stakeholder outreach approach that extends beyond the required public hearing to increase participation in plan development. Open houses will begin in June, including a new hybrid open house. Several additional stakeholders were recommended by members of the committee including Spokane Public Schools and Spokane Homeless Association. The finalized framework alongside the TDP financial forecast and service assumptions will be presented at the April Planning & Development Committee meeting.

C. FIVE MILE MOBILITY HUB UPDATE

Ms. Poole introduced Mr. Brian Jennings, Director of Community Development. Mr. Jennings provided an update on the Five Mile Mobility Hub study, which supports the *Connect Spokane* goal of evaluating existing transit centers for potential mobility hub implementation. Mobility hubs are intended to support multiple travel options, including carshare, bikeshare, dockless vehicles, ride-sharing services, and future shared autonomous vehicles. Five Mile Park and Ride was identified as a candidate location and STA contracted with Toole Design Group to conduct a study of implementation options. The consultant will develop siting criteria, identify mobility hub features, evaluate locations across the region, and create design concepts and implementation recommendations for Five Mile Park and Ride. The draft Five Mile Mobility Hub Report is expected to be available for review in October 2026. The project will conclude with a final report and presentation at the December Board meeting.

Chair Klitzke shared her excitement for this concept and asked about ways mobility hubs can support more transportation modes. Mr. Jennings responded that through the study, staff will learn how others in the transit industry are using mobility hubs.

6. CEO REPORT

Double-Decker Rides Again – On February 21, 2026, Mr. Karl Otterstrom and Mr. Rapez-Betty rode the first double-decker bus (since temporarily taken out of service) from Spokane to Cheney and back. It was good to see firsthand the new safety protocols that have been put in place and also see the enthusiasm of our coach operator.

2026 Service Revisions – Kootenai County declined STA's service connection which enables STA to serve Hillyard Without near-term removal of service in Peaceful Valley.

7. COMMITTEE INFORMATION – *nothing presented*

8. REVIEW APRIL 1, 2026, COMMITTEE MEETING AGENDA

The Committee reviewed the draft agenda for the upcoming April 1, 2026, Planning & Development Committee meeting. No changes were suggested at this time.

9. NEW BUSINESS – *nothing presented*

10. COMMITTEE MEMBER EXPRESSIONS – *nothing expressed*

11. ADJOURN

With no further business to come before the Committee, Chair Klitzke adjourned the meeting at 10:46 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vicki Clancy".

Vicki Clancy
Executive Assistant to the Chief Planning & Development Officer

PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Approved Minutes of March 4, 2026, Meeting
Northside Conference Room
1230 W Boone Avenue, Spokane, WA

In person meeting with optional virtual link

COMMITTEE MEMBERS' PRESENT

Tim Hattenburg, City of Spokane Valley*
Dan Sander, City of Millwood (*Ex-Officio*)
Josh Kerns, Spokane County
Michael Cathcart, City of Spokane
Zack Zappone, City of Spokane
Karl Otterstrom, Chief Executive Officer

**Committee Chairman*

COMMITTEE MEMBERS' ABSENT

Bill Campbell, City of Airway Heights (*Ex-Officio*)

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Carly Cortright, Chief Communications and Customer Service Officer
Emily Poole, Chief Planning & Development Officer
Kade Peterson, Chief Information Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Molly Fricano, Executive Assistant to the COO

PROVIDING LEGAL COUNSEL

Megan Clark, Etter, McMahon, Lamberson, Van Wert & Oreskovich, P.C.

1. **CALL TO ORDER AND ROLL CALL**

Chair Hattenburg called the meeting to order at 1:30 p.m. and roll call was conducted.

2. **COMMITTEE CHAIR REPORT**

Chair Hattenburg had no report at this time.

3. **COMMITTEE APPROVAL**

A. **Minutes of February 4, 2026, Committee Meeting**

Mr. Cathcart moved to approve the February 4, 2026, committee meeting minutes. Mr. Hattenburg seconded, and the motion passed unanimously.

B. **Demand Response Transit Software: Scope of Work Approval**

Ms. Poole provided background on the request for Demand Response Transit Software. She noted that STA plans to launch new Mobility on Demand (MOD) pilot programs and enhance Paratransit service, which will require a modern software platform. The goal of the project is to enhance rider experience, improve operational efficiency, and ensure STA has the tools needed for future mobility initiatives.

The total estimated cost of the software is \$2,315,000, which includes components for Paratransit, eligibility, and MOD service. A general timeline for the procurement process was presented, showing the MOD pilots beginning in September 2026.

Mr. Cathcart moved to approve, by motion, the general scope of work and authorized staff to advertise the Request for Proposal for Demand Response Transit Software. Mr. Hattenburg seconded, and the motion passed unanimously.

4. COMMITTEE ACTION

A. Board Consent Agenda

1. Paratransit Operating Strategy

Mr. Rapez-Betty provided an overview of the Paratransit Operating Strategy and explained that STA is considering moving from a hybrid model, using contractors to supplement service, to a fully directly operated service with the goal of improving reliability, customer experience, and long-term financial sustainability. Performance data showed that STA's directly operated service has consistently outperformed contractor-provided service, and long-term projections indicated that bringing all service in-house would yield substantial operating and capital savings over the coming years. A transition approach was discussed, and key metrics were outlined that would be used to monitor success.

Discussion ensued about rising costs, long-term uncertainties, and reviewing more financial comparisons. Staff explained that even at low projected cost increases, STA would still save over \$2 million over four years and outperform contractors. It was noted contractor costs have risen 40%, RFP responses would likely be weak, and transition time is limited. Questions were raised from committee members about labor impacts, bargaining, fixed vs. variable costs, and long-term cost trends. Staff confirmed extensive analysis, union coordination, and contractor discussions.

Mr. Cathcart moved to approve, by motion, to forward the Paratransit Operating Strategy to the Board as Board Discussion without a recommendation. Mr. Zappone seconded, and the motion passed unanimously.

5. REPORTS TO COMMITTEE

A. 2025 Preliminary Year-End Financial Report

Mr. Hamud presented the 2025 Preliminary Year-End Financial Results, highlighting revenues slightly above budget and expenses below budget due to division-wide savings and lower operating costs. He noted that STA's strong cash position continues to support its debt-free approach and ongoing capital projects, and outlined the upcoming audit timeline with the State Auditor's Office, scheduled for April to July 2026.

Staff plans to establish a dedicated capital reserve fund to improve transparency which will make it easier for the board and the public to understand capital expenditures, savings, and their relationship to operating costs.

Mr. Otterstrom noted that this is the first year the cash balance has decreased after many years of growth, due to project implementation and the highest service levels ever. With the Connect 2035 plan, the cash balance is expected to decline over the next five to seven years, and the high 2024 balance is unlikely to return soon.

B. 2025 Year-End Performance Measures

Mr. Rapez-Betty presented a condensed version of the 2025 Year-End Performance Measures and advised the full presentation is available on the STA website. Each Performance Measure relates to a specific Spokane Transit priority. These quantifiable benchmarks demonstrate the agency's commitment to accountability.

C. Legislative Update

Ms. Poole provided a brief legislative update noting the Governor's supplemental transportation budget retains funding for the STA projects which were reviewed with the committee in December 2025. Key bills were discussed, including one that updates the state's Complete Streets policy, which has advanced to the House Rules Committee. The other bill, having to do with driver negligence in crashes involving vulnerable road users, did not pass but will be introduced again in the next session.

6. CEO REPORT

Mr. Otterstrom referred to the final service revisions report included in the committee packet and now available on the STA website. He noted that no immediate changes will be made to the Peaceful Valley area, and that STA will proceed with the Hillyard improvements because Kootenai County is no longer pursuing a partnership, freeing up the necessary service hours.

Before revisiting any changes to Peaceful Valley service, staff will conduct community outreach and review alternative routing options, some of which could affect Browne's Addition. Community members also raised concerns about a staircase planned for approval in 2027 that currently lacks pedestrian lighting. Staff recommend partnering with the City of Spokane to add lighting through the capital budget to improve accessibility. In about 1.5 to 2 years, staff expect to revisit the question of service changes in the Peaceful Valley area.

7. MARCH 4, 2026 – COMMITTEE MEETING DRAFT AGENDA REVIEW

8. NEW BUSINESS

9. COMMITTEE MEMBERS' EXPRESSIONS

Mr. Zappone shared that the North Monroe Road business district asked whether they could help pay for shelter enhancements, including adding artwork to the glass. They also raised concerns about overflowing garbage cans. Larger cans cannot be installed due to standardized equipment and truck sizes, but staff can evaluate adding a second trash can at stops where needed.

Mr. Zappone asked for an update next month on the implementation of telematics and how the rollout is progressing.

10. ADJOURN

With no further business to come before the committee, Chair Hattenburg adjourned the meeting at 3:10pm.

The next committee meeting will be held on Wednesday, April 1, 2026, at 1:30 p.m. in person with a virtual Teams joining option.

Respectfully submitted,

Molly Fricano
Executive Assistant to the Chief Operations Officer



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information

Meeting Date: April 16, 2026

Agenda Item: **13B**

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: MARCH 2026 SALES TAX REVENUE
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: MARCH 2026 SALES TAX REVENUE CHARTS

SUMMARY: Attached is the March 2026 voter-approved sales tax revenue information.

March sales tax revenue, which represents sales for January 2026, was:

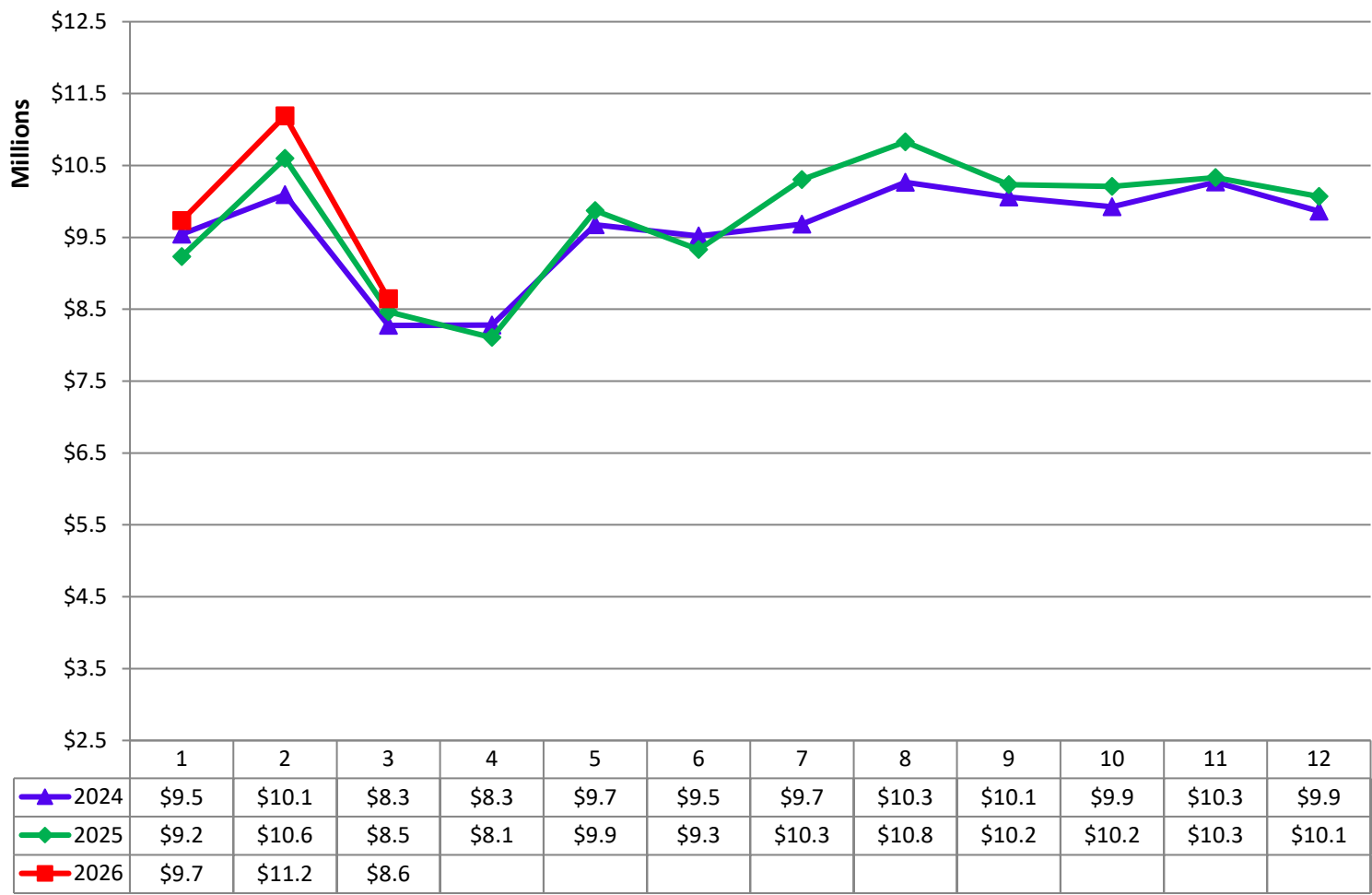
- 0.9% below 2026 budget
- 1.4% above YTD 2026 budget
- 2.1% above 2025 actual
- 4.5% above YTD 2025 actual

Total taxable sales for January were up 2.1% from January 2025. 2026 YTD sales are up 2.1% compared with January 2025 YTD.

Retail, Construction and Accommodation and Food Services continue to be the top 3 rankings:

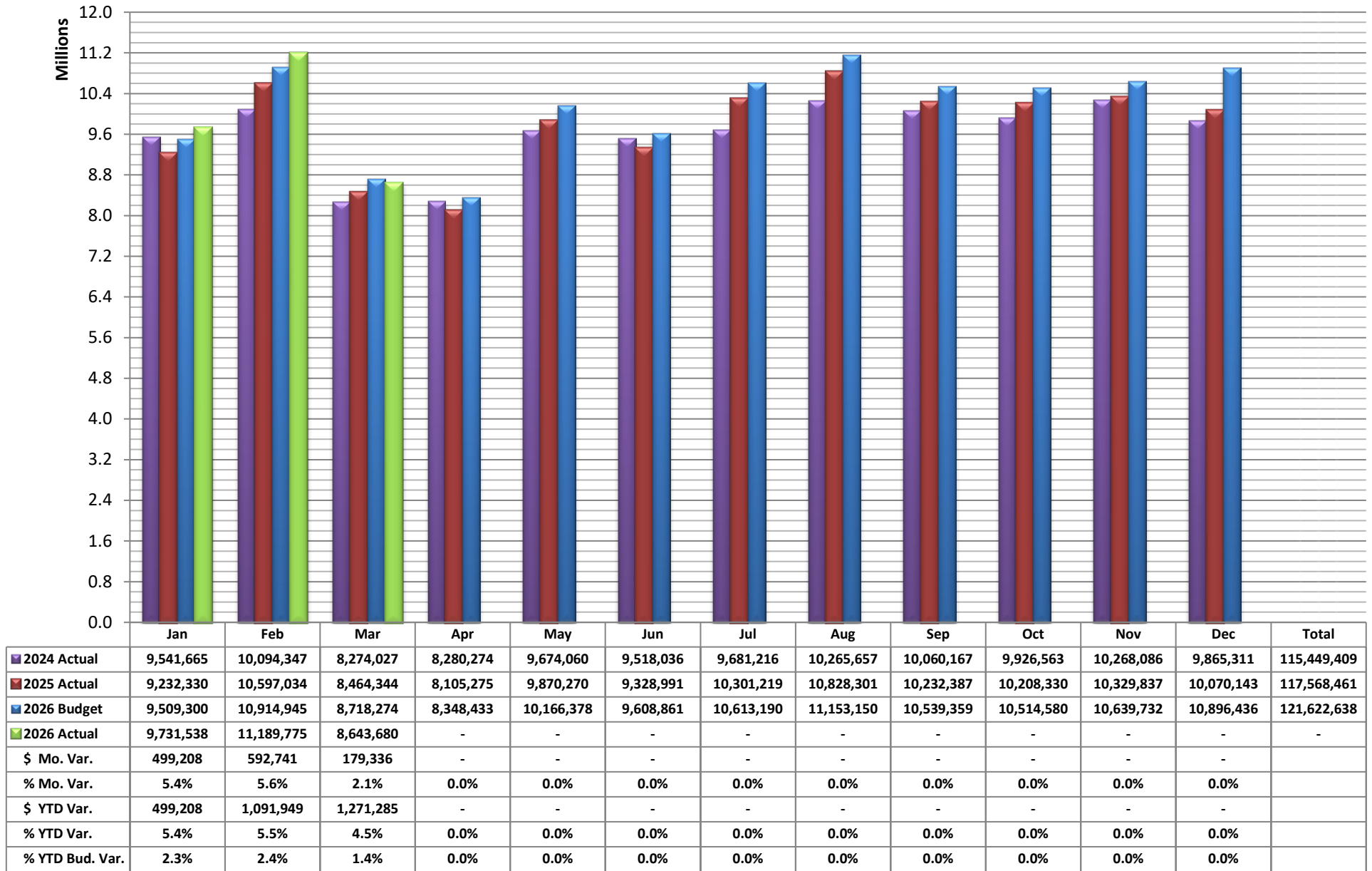
- Retail Trade increased by 3.2% or \$15.1M in January 2026 vs January 2025. Retail categories with the largest variances are as follows:
 - Automobile Dealers increased 16.4% or \$12.4M January 2026 YTD over 2025 YTD
 - Other Misc. Retailers increased 2.9% or \$2.7M January 2026 YTD over 2025 YTD
 - Automotive Parts, Accessories, and Tire Retailers increased 11.5% or \$2.3M January 2026 YTD over 2025 YTD
 - Electronics and Appliance Retailers increased 5.8% or \$1.9M January 2026 YTD over 2025 YTD
 - Furniture and Home Furnishings Retailers increased 13.6% or \$1.7M January 2026 YTD over 2025 YTD
 - Used Merchandise Retailers increased 55.9% or \$1.5M January 2026 YTD over 2025 YTD
 - Warehouse Clubs, Supercenters and Other General Merchandise Retailers increased 2.0% or \$1.3M January 2026 YTD over 2025 YTD
 - Jewelry, Luggage, and Leather Goods Retailers increased 41.4% or \$1.2M January 2026 YTD over 2025 YTD
 - Grocery and Convenience Retailers decreased 3.4% or (\$-1.1M) January 2026 YTD over 2025 YTD
 - Health and Personal Care Retailers decreased 9.4% or (\$-1.8M) January 2026 YTD over 2025 YTD
 - Building Material and Supplies Dealers decreased 21.8% or (\$-8.7M) January 2026 YTD over 2025 YTD
- Construction decreased by 14.3% or (\$-21.8M) in January 2026 vs January 2025
 - Accommodation and Food Services increased by 4.6% or \$4.6M in January 2026 vs January 2025

Sales Tax Revenue History-March 2026⁽¹⁾



(1) Voter-approved sales tax distributions lag two months after collection by the state. For example, collection of January's sales tax revenue is distributed in March.

2024 - 2026 SALES TAX RECEIPTS ⁽¹⁾



⁽¹⁾ Voter-approved sales tax distributions lag two months after collection. For example, collection of January's sales tax revenue is distributed in March.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13C

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: FEBRUARY 2026 FINANCIAL RESULTS SUMMARY
Submitted by: Robert Hamud, Chief Financial Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: FEBRUARY 2026 REVENUE & EXPENSE CHARTS

SUMMARY: Attached are the February 2026 financial results. The charts are being shown with a comparison to the YTD budgetary and prior year actual values.

Revenue

Overall, February year-to-date revenue is 5.3% (\$1.5M) higher than budget impacted by the following:

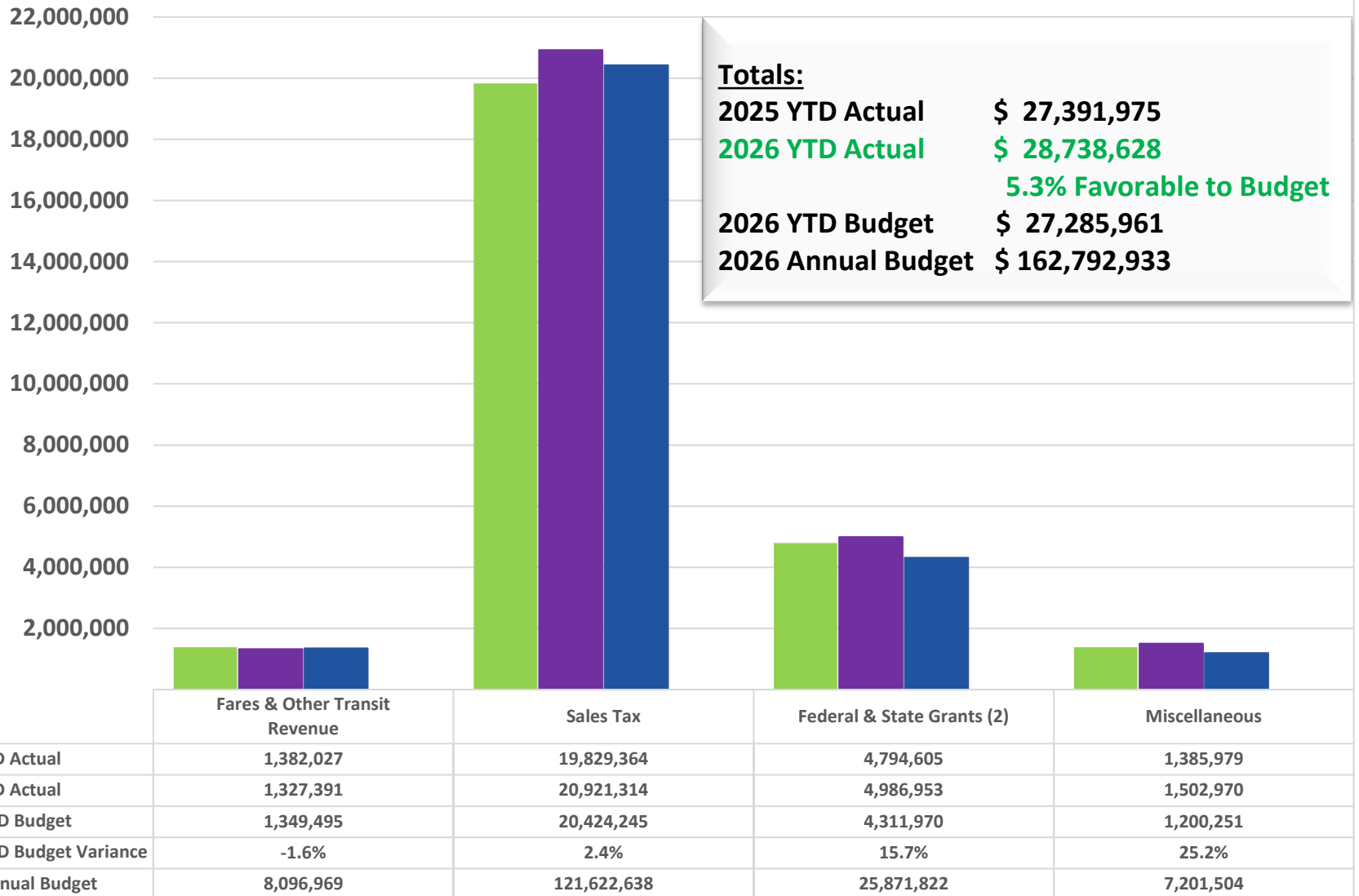
- Fares & Other Transit Revenue is 1.6% lower than budget
- Sales Tax Revenue is 2.4% higher than budget
- Federal & State Grant Revenue is 15.7% higher than budget
- Miscellaneous Revenue is 25.2% higher than budget

Operating Expenses

Overall, February year-to-date operating expenses are 8.3% (\$1.9M) lower than budget influenced by the timing of payments as follows:

- Fixed Route is 5.4% lower than budget
- Paratransit is 11.4% lower than budget
- Rideshare is 18.5% lower than budget
- Plaza is 37.9% lower than budget
- Administration is 10.3% lower than budget

Spokane Transit Revenues ⁽¹⁾ - February YTD 2026



(1) Above amounts exclude grants used for capital projects. Year-to-date February state capital grant reimbursements total \$0 and federal capital grant reimbursements total \$0.

Spokane Transit Operating Expenses⁽¹⁾ - February YTD 2026

16,000,000

14,000,000

12,000,000

10,000,000

8,000,000

6,000,000

4,000,000

2,000,000

Totals:

2025 YTD Actual \$ 20,474,381

2026 YTD Actual \$ 21,331,884

-8.3% Favorable to Budget

2026 YTD Budget \$ 23,261,102

2026 Annual Budget \$ 143,358,181

Fuel:

2025 YTD Actual \$ 875,142

2026 YTD Actual \$ 805,059

-26.9% Favorable to Budget

2026 YTD Budget \$ 1,101,383

2026 Annual Budget \$ 6,789,899

	Fixed Route	Paratransit	Rideshare	Plaza	Administration	Mobility on Demand
2025 YTD Actual	13,534,181	3,306,647	151,909	546,520	2,935,124	-
2026 YTD Actual	14,156,584	3,297,088	146,404	476,316	3,255,492	-
2026 YTD Budget	14,961,464	3,722,131	179,578	767,338	3,630,591	-
2026 YTD Budget Variance	-5.4%	-11.4%	-18.5%	-37.9%	-10.3%	-
2026 Annual Budget	93,206,005	22,735,842	974,531	3,994,005	21,292,850	954,948

(1) Operating expenses exclude capital expenditures of \$0 and Cooperative/TOD projects of \$0 for year-to-date February 2026.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13D

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: FEBRUARY 2026 OPERATING INDICATORS
Submitted by: Brandon Rapez-Betty, Chief Operations Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: The attached Staff Report includes the summary of Operational Indicators for the month of February 2026.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13D**

Presented to: Board of Directors

SUBJECT: February 2026 Operating Indicators

There was the same number of weekdays in February 2026 compared to February 2025 (20 vs 20). On-time performance for Fixed Route was 92.5% and Paratransit 93.2%.

FIXED ROUTE

Ridership	February 2026	February 2025	Month/Month %Change	Year/Year %Change
Total Monthly Ridership	839,006	816,395	2.8%	0.5%
Average Daily Ridership	35,414	34,624	2.3%	1.5%
Adult Ridership	308,042	340,423	-9.5%	-11.1%
CCS Pass Ridership	31,852	38,270	-16.8%	-16.1%
Eagle Pass Ridership	24,534	29,790	-17.6%	-16.9%
Youth Ridership	188,253	162,443	15.9%	13.7%
% of Ridership by Youth	22.4%	19.9%	2.5%	2.6%
Reduced Fare / Paratransit Ridership	95,063	89,916	5.7%	1.8%

PARATRANSIT

Ridership	February 2026	February 2025	Month/Month %Change	Year/Year %Change
Combined	32,151	32,268	-0.4%	-0.1%
Directly Operated	17,758	18,734	-5.2%	-1.6%
Purchased Transportation	14,393	13,534	6.3%	1.8%
Special Use Van	1,101	1,077	2.2%	-1.5%

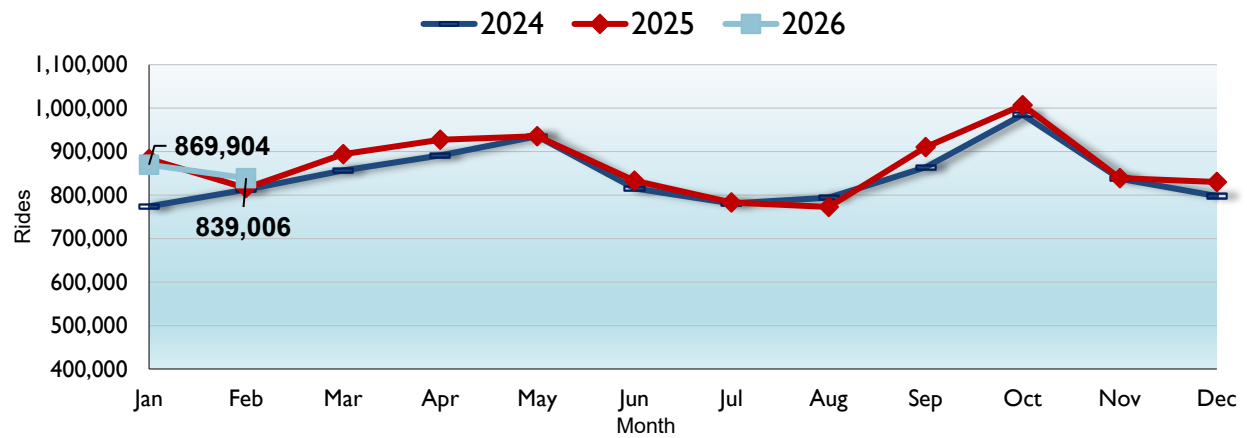
RIDESHARE

Ridership	February 2026	February 2025	Month to Month %Change	Year to Year %Change
Monthly Customer Trips	8,428	7,869	7.1%	
Year to Date Customer Trips	17,594	16,380		7.4%
Monthly Active Groups	91	83	9.6%	
Unique Riders	423	398	6.3%	-0.1%
Riders per Vehicle	4.65	4.80	-3.1%	-2.0%

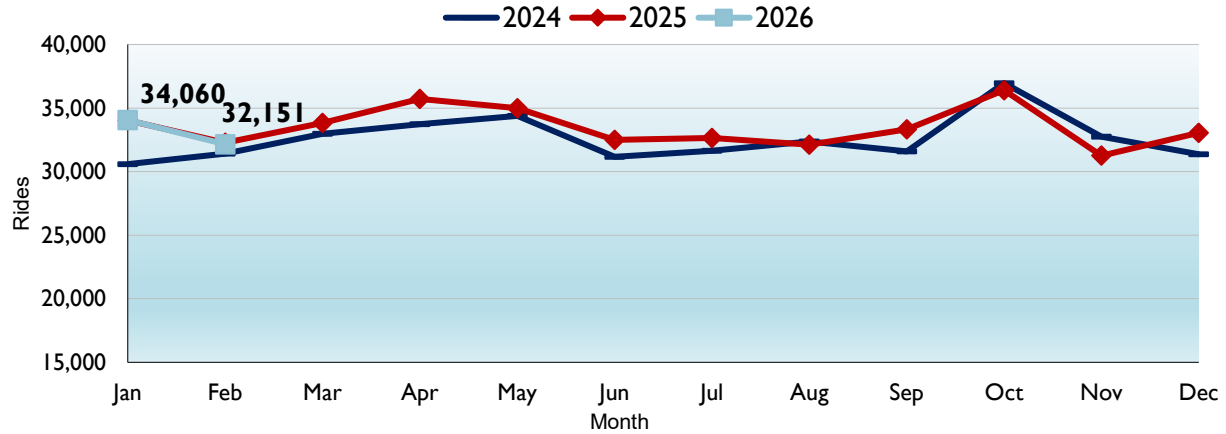
Group Formations and Folds
One Group added: Post Falls to the Spokane County Courthouse

Key Takeaways

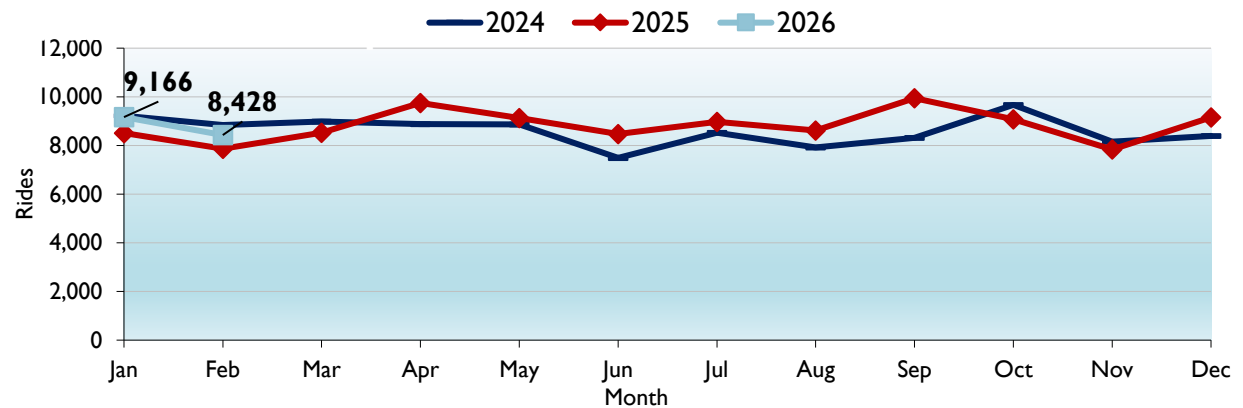
FIXED ROUTE RIDERSHIP



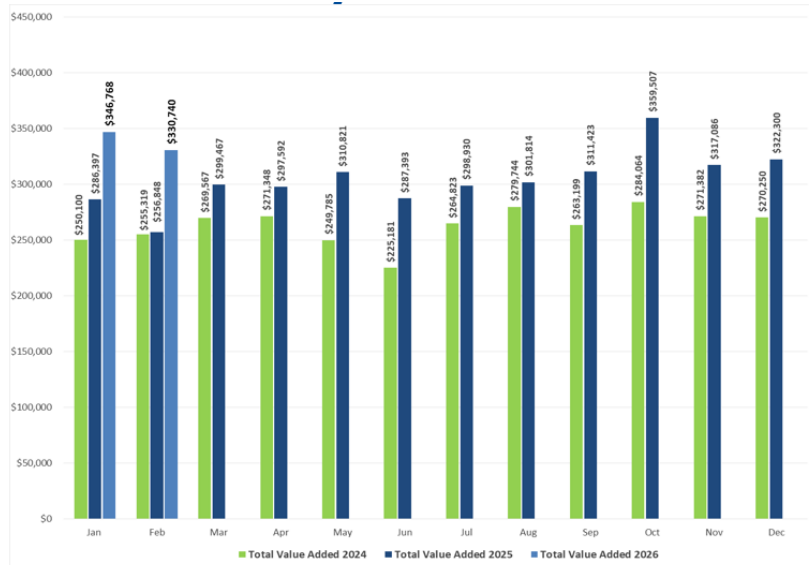
PARATRANSIT RIDERSHIP



RIDESHARE RIDERSHIP

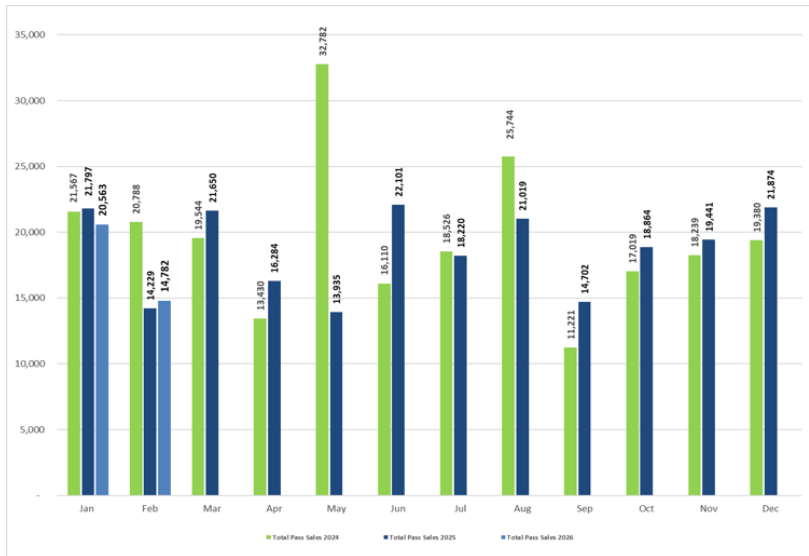


MONTHLY VALUE ADDED TO CONNECT CARDS



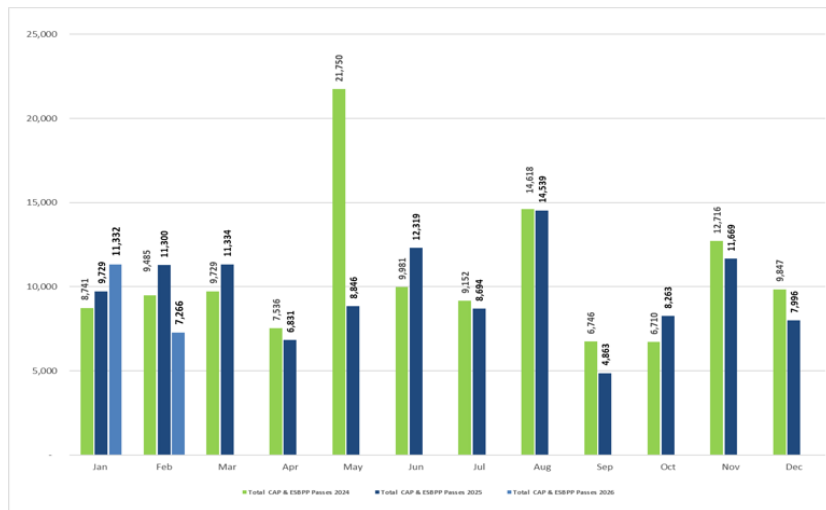
	2024 YTD	2025 YTD	2026 YTD	YTD % Change
Autoload	\$ 27,661	\$ 33,047	\$ 29,430	-10.9%
Call Center	\$ 14,558	\$ 15,862	\$ 16,719	5.4%
Customer Service Terminal	\$ 121,248	\$ 119,014	\$ 108,361	-9.0%
Customer Website	\$ 43,515	\$ 41,528	\$ 40,859	-1.6%
Mobile Ticketing	\$ 223,525	\$ 224,671	\$ 225,884	0.5%
Institutional Website	\$ 41,328	\$ 39,686	\$ 153,718	287.3%
Open Payments	\$ 26,696	\$ 62,212	\$ 93,508	50.3%
Retail	\$ 6,888	\$ 7,226	\$ 9,029	25.0%
Total	\$ 505,419	\$ 543,246	\$ 677,508	24.7%

MONTHLY PASSES SOLD ON THE CONNECT SYSTEM



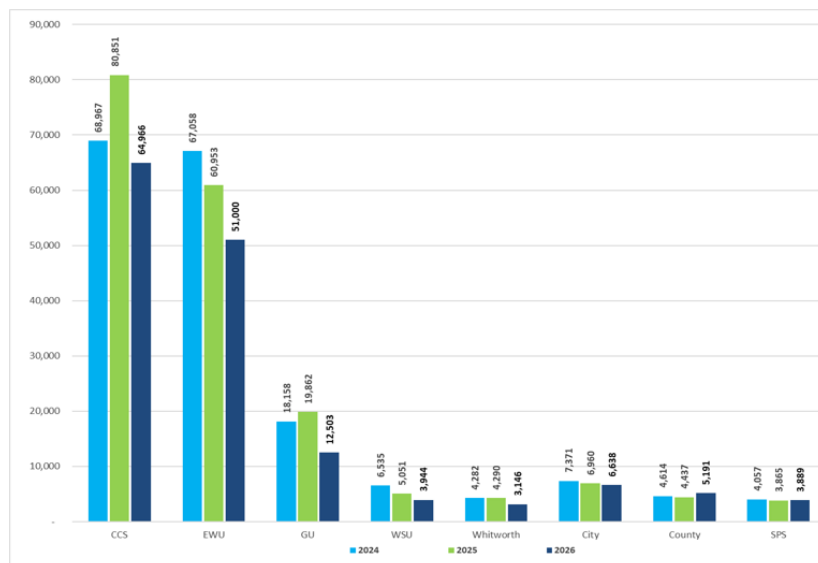
	2024 YTD	2025 YTD	2026 YTD	YTD % Change
1-Ride	15,439	13,833	12,595	-8.9%
7-Day	528	648	761	17.4%
Day Pass	23,705	18,860	19,599	3.9%
Stars & Stripes/ Honored Rider	99	107	63	-41.1%
Opportunity Monthly			2	100.0%
Paratransit Monthly	78	86	63	-26.7%
Shuttle Park	271	144	133	-7.6%
31-Day Rolling	2,235	2,348	2,129	-9.3%
Total	42,355	36,026	35,345	-1.9%

COMMUNITY ACCESS AND EMPLOYER SPONSORED PASS SALES (Included in Total Passes Sold)



	2024 YTD	2025 YTD	2026 YTD	YTD % Change
1-Ride CAP	5,729	8,438	8,758	3.8%
Day Pass CAP	11,615	11,690	9,022	-22.8%
Employer Sponsored Bus Pass	882	901	818	-9.2%
Total	18,226	21,029	18,598	-11.6%

FEBRUARY YTD UTAP RIDES



	2024 YTD	2025 YTD	2026 YTD	YTD % Change
CCS	68,967	80,851	64,966	-19.6%
EWU	67,058	60,953	51,000	-16.3%
GU	18,158	19,862	12,503	-37.1%
WSU	6,535	5,051	3,944	-21.9%
Whitworth	4,282	4,290	3,146	-26.7%
City	7,371	6,960	6,638	-4.6%
County	4,614	4,437	5,191	17.0%
Spokane Public Schools	4,057	3,865	3,889	0.6%
Total	181,042	186,269	151,277	-18.8%



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13E

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: MAY 2026 SERVICE CHANGE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Chad Johnson, Interim Service Development Manager

Purpose: For information.
Recommendation: n/a
Attachments and/or Online Links: MAY 2026 SCHEDULE CHANGE SUMMARY TABLE

SUMMARY: The May 2026 Service Change, in effect beginning Sunday, May 17, 2026, contains a minor route change for Route 12 Southside Medical Shuttle to travel bi-directionally on 6th Avenue and Wall Street, and other minor schedule adjustments as outlined in the attached schedule change summary. Additionally, between June 1, 2026, and July 25, 2026, supplementary service will be provided on the routes below to provide support during the World Cup 2026 activities in the area:

- Route 1 City Line will offer 10-minute service on Saturdays in lieu of 15-minute service
- Routes 7 Valley/Airport and 63 Geiger/Airport will continue 30-minute service into the weeknights and on Saturdays and Sundays

The overall revenue service hours impact to the STA fixed route system is negligible for the May 2026 service change compared to schedules currently in place. The STA fixed route network overall revenue service hours are estimated to remain at approximately 540,000 (annualized). In June and July while providing extended service, STA will provide an estimated 1,496 hours of extended service.

The new schedules will be available in print and online at www.spokanetransit.com in the weeks leading up to the change.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13E**

Presented to: Board of Directors

SUBJECT: MAY 2026 SCHEDULE CHANGE SUMMARY TABLE

The following table outlines the planned adjustments to regular service as part of the May 2026 Service Change, as well as associated routes and the rationale for each change.

May 2026 Schedule Changes

Route	Planned Adjustment	Details/Rationale
1 City Line	June 1 – July 25: Saturday frequency increased to every 10-minutes from every 15-minutes between approximately 6:30 am and 10:30 pm	STA received state funding through a grant to allow extra service during the 2026 World Cup
7 Airport/Valley	June 1 – July 25: Frequency increased to every 30-minutes from hourly weeknights after 6:30 pm and all day Saturday and Sunday	STA received state funding through a grant to allow extra service during the 2026 World Cup. Added service on Route 7 Airport/Valley provides better connections to the Spokane International Airport
12 Southside Medical Shuttle	Route pattern change to operate on Wall Street in lieu of Howard Street inbound	Pattern adjustments increase route efficiency and safety during school-day traffic and student congestion.
31 Minnehaha/Lidgerwood	The first three weekday morning southbound trips adjusted to depart two minutes earlier. Afternoon and evening peak schedule adjustments include two to four more minutes of running time on certain trips	Adjustments were made to improve on time performance during peak trip times on weekday mornings and afternoons.
62 Medical Lake	Three minutes added to the first morning inbound trip, departing Campbell and Prentis at 5:26 am.	This will allow the trip to better connect with Route 65 Airway Heights departing the West Plains Transit Center at 5:42 am

Route	Planned Adjustment	Details/Rationale
63 Geiger/Airport	June 1 – July 25: Frequency increased to every 30-minutes from hourly weeknights after 6:30 pm and all day Saturday and Sunday	STA received state funding through a grant to allow extra service during the 2026 World Cup. Added service on Route 63 Geiger/Airport provides better connections to the Spokane International Airport from West Plains communities and provides a needed terminus for operator recovery due to the interline with Route 7 Airport/Valley
93 Molter Loop	Trip times shifted 16 minutes later for weekday trips between 7:00 am and 1:00 pm. Three-minute schedule adjustments were made to trips between 4:00 pm and 5:15 pm. The 5:39 pm trip was shifted 11 minutes to 5:50 pm	The trip adjustments allow better connections from Route 7 Airport/Valley at Liberty Lake Park and Ride
96 Pines/Sullivan	The 12:04 pm, 12:34 pm and 2:11 pm weekday inbound trips to the VTC adjusted to depart the end of line three minutes earlier	Schedule adjustments were made to improve on time performance for several midday trips.
144 South Express	Six inbound trips weekday mornings depart two to four minutes earlier; two afternoon trips inbound at 3:08 pm and 3:38 pm depart two minutes earlier; outbound trips between 3:12 pm and 5:35 pm have two more minutes of run time	Schedule adjustments were made to improve on-time performance for trips during morning and afternoon peak due to traffic and school loads.
190 Valley Express	Outbound trips from downtown Spokane between 11:40 am and 2:40 pm depart three minutes later	Adjustments provide better connections at the Plaza to Route 6 Cheney for riders returning to Spokane Valley midday from EWU.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information

Meeting Date: April 16, 2026

Agenda Item: **13F**

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: STA PLAZA SMOKING SECTION PILOT CLOSURE
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: n/a

SUMMARY: The STA Plaza smoking section was closed on January 4, 2026, for a 90-day pilot period. During the pilot, STA coordinated with the Downtown Spokane Partnership (DSP) and the Spokane Police Department (SPD) to monitor safety conditions, rider behavior, and potential displacement impacts. Based on the key findings from the pilot, staff provided a formal recommendation to the CEO to permanently close the STA Plaza smoking section and move forward with repurposing the space to support STA operations, most notably improved ADA access for Paratransit customers.

Key Findings

- Serious security incidents at the Plaza declined significantly compared to prior years.
- Smoking closure compliance increased quickly following a short adjustment period, requiring minimal ongoing enforcement.
- Reports of problematic behavior in surrounding areas were limited and infrequent and were addressed collaboratively by STA, the DSP, and SPD.
- Overall feedback from riders, neighbors, and the general public was positive.

Overall Operational Impact

From an operational standpoint, the pilot closure resulted in a noticeable improvement to the overall function and manageability of the STA Plaza. The removal of the designated smoking area eliminated a persistent congregation point that historically required frequent staff intervention and contributed to congestion. As a result, the Plaza environment became cleaner and more orderly, and Security personnel were able to shift time away from routine smoking-related enforcement toward proactive patrols and broader safety coverage throughout the Plaza and the PTBA.

Next Steps

Following CEO approval at the PMER meeting in April, staff are transitioning from the pilot closure to permanently repurposing the space, including evaluation of enhanced curb access for Paratransit and other operational needs. Coordination with Downtown Spokane Partnership and the Spokane Police Department will continue.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13G

Presented To: Board of Directors

Referral Committee: Performance Monitoring & External Relations Committee

Title: LEGISLATIVE UPDATE

Submitted by: Emily S. Poole, Chief Planning & Development Officer
Carly Cortwright, Chief Communications & Customer Service Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: LEGISLATION SUMMARY TABLE

SUMMARY: The Washington State Legislature convened on January 12, 2026, and adjourned (*Sine Die*) on March 12, 2026. Following the session staff provided updates to the Performance Monitoring & External Relations Committee on legislative activities that are relevant to public transportation and Spokane Transit's initiatives and projects.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13G**

Presented to: Board of Directors

SUBJECT: LEGISLATION SUMMARY TABLE

During the supplemental legislative session, the following deadlines occurred:

- Policy cutoff deadline complete on February 4
- Fiscal committee deadline complete on February 9
- Chamber of origin deadline complete on February 17
- Opposite chamber policy committee complete on February 27
- Fiscal committee cutoff - opposite house complete on March 2
- Opposite House cutoff complete March 6
- *Sine Die* – March 12

The legislative bills identified below are summarized with potential impacts to STA interests based on the current drafts.

Bill	Summary/STA Impact Analysis	Status
<u>ESB 5581</u> Active Transportation Infrastructure	• Allows WSDOT to invest in bike/ped facilities parallel to state highways in support of Complete Streets requirements. • Addresses WSDOT planning and consultation requirements for complete streets implementation. • Language adjustments from WSTA will increase WSDOT coordination requirements with transit agencies for planning and consultation when implementing complete streets including STA's Division BRT project. • New language ensures transit is considered along with motorists, bicycles and pedestrians.	Placed on second reading with the House Rules Committee March 4 Did not meet the opposite House cutoff deadline Dead bill

Bill	Summary/STA Impact Analysis	Status
<u>ESHB 2095</u> Public way vulnerable users	- Assumes negligence by an operator of a vehicle for injury or death of a “vulnerable user” caused by the vehicle in areas of the right of way designated for bike/pedestrian use. - Engrossed substitution language adds conditions to the vulnerable user circumstances in the ROW such as intoxication, failure to follow stop signs, etc. - This presumption of negligence could unintentionally expose operators to liability and blame before all facts are known about complex traffic situations. - Assuming negligence before the investigation is completed may also pre-emptively prohibit open reporting and collaborative safety reviews which are used to improve training and roadway design. - Exposing operators to formalized negligence before an investigation of a serious incident can affect morale, recruitment, and retention of transit operators.	Dead Bill
<u>HB 2727</u> Free transit/CTC students	- Replaces HB 2550 (SB 6252) - Creates a Dept. of Transportation Grant program to fund Public Transit Agencies for pilot programs with community and technical colleges. - Did not meet house of origin deadline	Dead Bill
<u>SSB 6253</u> PTBA governing bodies	- Substitute bill, language makes the non-voting labor member of PTBAs a fully participating member of all authority meetings including discussion and debate participation in all Board action items. - Did not meet house of origin deadline	Dead Bill
<u>HB 2058</u> Third party audits of private entities	- Requires a third-party audit for subrecipients of public funds, impacting 5310 grant subrecipients 5310 grant recipients may see an increased administrative burden to secure and pay for third party audits annually. - Did not meet committee deadline	Dead Bill

Funding Priorities for 2025-2027 biennium

Category	Project/Grant	Governor's Proposed Supplemental Budget (Including Enacted Funds)	Legislature's Enacted Supplemental Budget
Existing Project	<i>Division Street BRT/Move Ahead Washington</i>	\$17,060,913	\$17,049,000*
Existing Project	I-90/Valley High Performance Transit (HPT) Corridor Infrastructure: Mirabeau / Regional Mobility Grant Program	\$4,279,348	\$4,279,000
Existing Project	I-90/Valley High Performance Transit (HPT) Corridor Infrastructure: Argonne Station Park and Ride/Regional Mobility Program	\$9,916,372	\$10,400,000
Existing Project	Sprague Line High Performance Transit (HPT)/Regional Mobility Grant	\$1,231,171	\$1,231,000
Existing Project	On-Route Battery Electric Bus (BEB) Charging Infrastructure/Green Transportation Grant	\$3,208,000	\$3,208,000
Existing Project	Electric Operations Support Vehicles/Green Transportation Grant	\$210,000	\$210,000
Recurring	Special Needs (Paratransit) Formula Grant	\$8,043,612	No Change
Recurring	Transit Support Grant (Formula)	\$16,240,722	No Change
Existing Project	Vanpool Replacement Vehicles	\$301,534	\$302,000
Existing Project	Vanpool Replacement Vehicles (already encumbered)	\$137,500	\$138,000
New	World Cup (Formula)	\$529,569	No Change
	Total	\$61,158,741	\$61,629,937

*For Division Street Bus Rapid Transit (BRT), the full project award is accounted for across the biennia. The total WSDOT award of \$50,000,000 is maintained.

As a note, due to the State of Washington publishing budget documents in thousands, a few of the projects have rounding differences as compared to this table.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13H

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: 2026 COMMUNITY ENGAGEMENT EVENT UPDATE
Submitted by: Carly Cortright, Chief Communications & Customer Service Officer

Purpose: For information.

Recommendation: n/a

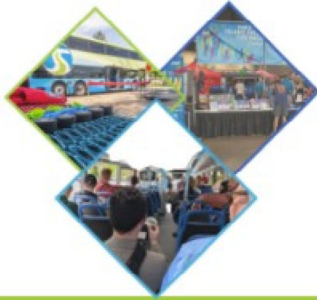
Attachments and/or

Online Links: 2026 COMMUNITY EVENTS OUTREACH CALENDAR

SUMMARY: The Business Development department has multiple outreach activities planned for 2026, focusing on rider education and community engagement regarding STA programs and programs. Besides presence at major community events (see attached calendar), the outreach team has been focused on collaboration with Spokane Housing Authority to increase enrollment in the Opportunity reduced fare (low-income) pilot. Additionally, targeted outreach has begun with other community-based organizations (CBOs) to promote Opportunity fare, including: Spokane County Library District, West Central Community Center, Northeast Community Center, MLK Jr. Community Center, Spokane Public Schools, and Cheney School District. Staff are actively working on connecting with Spokane Public Libraries, and West Valley and Central Valley School Districts as well.

Beginning in April, monthly pop-ups or workshops will be scheduled at libraries in Spokane County and at the West Central Community Center. Initial topic will be on Opportunity fare, but the following months will be topical (how to ride basics, World Cup Fan Zone access, trip planning and Transit App, etc.). The goal is to provide targeted and promoted topics that appeal to people while meeting them where they are at.

Additional outreach activities scheduled in quarter include: Spokane Bike Swap, Mica Peak Wellness Day, EWU Earth Day Event, Earth Day Block Party (West Central Abbey), Bloomsday Trade Show, ANHPI Heritage Festival, SPS 5th Grade Career Exploration Fair (Spokane County Fairgrounds), Active Living Expo, West Central Neighbor Day, Bus Bike Bonanza (North Bank Shuttle Lot), and Summer Parkways.



Spokane Transit

COMMUNITY EVENTS

2026



JANUARY



FEBRUARY



MARCH



APRIL



MAY



JUNE



JULY



AUGUST



SEPTEMBER



OCTOBER



NOVEMBER



DECEMBER

Airway Heights								*				
Cheney												
Liberty Lake					*		*	*				
Medical Lake											*	
Millwood							*				*	
City of Spokane								*				
Spokane County												
Spokane Valley												

1/19: MLK March

3/14: St. Patrick's Day Parade

3/4: Valley Chamber Business Awards

4/3: SNAP Spring Break Carnival

4/11: Active Living Expo

4/28: Bike Swap

5/3-5/5: 50th Bloomsday

5/5: EWU Basic Needs Fair

5/9: Junior Lilac Parade

5/14: NE FYSPT Passages Resource Day

5/16: Torchlight Parade

5/25: Memorial Day Ceremony w/ Rotary Club

5/30: West Valley Block Party

6/6 - 6/7: Skyfest

6/12: DSP State of Downtown

6/13: Pride Parade

6/20: Medical Lake Founder's Day Parade

6/27-6/28: Hoopfest

Monthlong: FIFA Fan Zones

7/4: July 4th Community Parade

7/10-7/12: Cheney Rodeo

7/22: Centerplace Senior Resource Fair

8/3: Barefoot in the Park

8/15: Backpacks for Kids

8/17: Unity in the Community

8/23: Millwood Daze

8/23: Airway Heights Day

8/28-9/2: Pigout in the Park

9/11-9/20: County Fair

9/8: Touch-A-Truck

9/12: State of the County

9/24: Cops, Cars & Cruisers

9/26-9/27: Valleyfest

9/19-9/20: Blvd Race

9/27: NDEW Drive Electric Event

10/4: DSP Block Party

10/12: Veteran Stand-Down

11/1: Neighborhood Summit

11/20: Best of the West Awards

12/5: Millwood Winterfest

12/11-12/18: Christmas Bureau

12/13: Medical Lake Winter Festival Parade

- Planned STA Participation
- STA Promo Bus
- Special STA Service
- No previous STA Participation



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 131

Presented To: Board of Directors

Referral Committee: Planning & Development Committee

Title: WELLESLEY CORRIDOR DEVELOPMENT PLAN: ENGAGEMENT AND ANALYSIS UPDATE

Submitted by: Emily S. Poole, Chief Planning & Development Officer
Mike Tresidder, Senior Transit Planner

Purpose: For information.

Recommendation: n/a

Attachments and/or Online Links: WELLESLEY CORRIDOR DEVELOPMENT PLAN: ENGAGEMENT AND ANALYSIS UPDATE

SUMMARY: Route 33 Wellesley has been identified as a future High Performance Transit (HPT) investment in both *Connect Spokane* (STA's comprehensive plan) and *Connect 2035* (STA's strategic plan). The first step in recognizing Route 33 Wellesley as an HPT route is to complete a corridor development plan (CDP) for approval by the Board. At the April 2, 2026, Special STA Planning & Development Committee meeting, staff presented an update on the first round of community engagement, a proposed method for evaluating and ranking stops for infrastructure improvements, a look ahead at plans and dates for future engagement and next steps.

Engagement to date has included:

- Northwest Neighborhood Council
- Hillyard Neighborhood Council
- City of Spokane planning staff
- Internal STA planning and development staff
- Rogers High School Leadership class

Staff continue to follow up with North Hill and Nevada Heights neighborhood councils, as well as Shadle Park High school and the Spokane Community Colleges. Emerging themes from completed community engagement and the project schedule is included in the attached staff report.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item 13

Presented to: Board of Directors

SUBJECT: WELLESLEY CORRIDOR DEVELOPMENT PLAN: ENGAGEMENT AND ANALYSIS UPDATE

Route 33 Wellesley has been identified as a future High Performance Transit (HPT) investment in both Connect Spokane and in Connect 2035. In Connect Spokane, Route 33 is identified as a future HPT route in the policy HP 4.0 High Performance Transit Network map, which is the foundation, framework, and basis for future service improvements. In Connect 2035, the upgrade of Route 33 Wellesley to a High Performance Transit Line was identified as an initiative under Goal 1 – Elevate the Customer Experience. Route 33 Wellesley is an important crosstown route traveling from Spokane Falls Community College (SFCC) to Spokane Community College (SCC) and passing through a number of diverse neighborhoods and commercial corridors. The first step in recognizing Route 33 Wellesley as an HPT line is to complete a corridor development plan for approval by the Board. To date, STA has been awarded \$630,000 in Spokane Regional Transportation Council (SRTC) CMAQ grant funds for planning, engineering, and design activities for the Wellesley Corridor Development Plan.

In meeting with community members and students, several themes emerged:

- **Safety:** This took several different forms, not all of which can be directly addressed by STA, but includes:
 - Bus stops with minimal waiting room, especially high use stops, directly next to a busy roadway
 - Lack of protected crossings in certain parts of the corridor
 - Minimal protection from elements at majority of Route 33 stops
- **Embrace a holistic approach:** Identify all other benefits to the additional infrastructure, such as increased attention to stops, the opportunity to partner with community partners/students, and the opportunity to explore new and creative ways to install infrastructure in a constrained corridor.
- **Focus on key destinations:** Several stops were identified as key stops in need of infrastructure, including:
 - Haven (new NEPDA development),
 - Crestline (transfer to Route 27 Crestline)
 - Pittsburg and Perry (Rogers High School)
 - Nevada (transfer to Route 28 Nevada)
 - Ash (Shadle Park High School)

The project schedule for the Wellesley Corridor Development Plan follows.

Timeframe	Activities	Audience
November 2025	Introduced project, corridor development planning process, and engagement plan	P&D Committee
November 2025 – January 2026	Write background and existing condition sections; develop engagement materials	N/A
February 2026	Brief on existing conditions and scheduled engagement activities	P&D Committee
February/March 2026	Engagement Round 1: Focus on existing conditions, desired outcome from transit and transit stops, and potential trade-offs	Neighborhood groups Trip generators City of Spokane staff
April 2026	Update on Engagement Round 1 to date Preview of infrastructure analysis method	P&D Committee
April 2026 – May 2026	Continued Round 1 engagement Develop concepts for stops and stop locations	Neighborhood groups
June 2026	Engagement Round 2: Focus on potential concepts and trade-offs	Same as Engagement Round 1
July 2026	Update on Engagement Round 2 to date	P&D Committee
July 2026	Apply for Regional Mobility Grant	N/A
July-August 2026	Finish draft plan	N/A
September 2026	Review draft plan	P&D Committee
September 2026	Engagement Round 3: Review recommendations	Neighborhood groups
October 2026	Report on engagement round 3	P&D Committee
October 2026	Public Hearing	STA Board
November 2026	Recommendation for adoption	P&D Committee
November 2026	Adoption	STA Board



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13J

Presented To: Board of Directors
Referral Committee: Performance Monitoring & External Relations Committee
Title: SAFETY AND SECURITY/STA SECURITY DIRECT APP UPDATE
Submitted by: Nancy Williams, Chief Human Resources Officer

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: n/a

SUMMARY: Staff provided the Performance Monitoring & External Relations Committee an update on Spokane Transit Authority's ongoing safety and security initiatives, including current efforts to support a safe environment for employees, riders, and facilities. The update also included an overview of the new STA Security Direct App, which offers an additional tool for reporting concerns and enhancing real-time communication related to safety and security across the system.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Board Information
Meeting Date: April 16, 2026
Agenda Item: 13K

Presented To: Board of Directors
Referral Committee: Planning & Development Committee
Title: DIVISION STREET BUS RAPID TRANSIT: DESIGN & PUBLIC OUTREACH UPDATE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Don Skillingstad, Senior Project Manager

Purpose: For information.

Recommendation: n/a

Attachments and/or

Online Links: DIVISION STREET BUS RAPID TRANSIT: DESIGN & PUBLIC OUTREACH UPDATE

SUMMARY: Division Street Bus Rapid Transit (BRT) is currently in the project development phase. The purpose of this report is to highlight current design and public outreach activities for this important regional project. This information was presented at the April 2, 2026, Special STA Planning & Development Committee meeting.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **13K**

Presented to: Board of Directors

SUBJECT: DIVISION STREET BUS RAPID TRANSIT: DESIGN AND PUBLIC OUTREACH UPDATE

BACKGROUND: Division Street Bus Rapid Transit (BRT) is envisioned to be the second BRT line in the Spokane region, extending from Downtown Spokane along the Division Street Corridor for approximately ten miles to the Mead area. The project is identified in the region's Metropolitan Transportation Plan and has garnered state legislative and financial support as a complementary investment to the North Spokane Corridor (NSC). The Board approved Minimum Operable Segment (MOS) is scheduled to begin revenue service in 2030 with future phases to follow. The MOS includes:

- Construct BRT stations from Downtown Spokane to Hastings Park and Ride
- Ruby Street stations move to the left side
- Implement Business Access and Transit (BAT) lanes through the couplet (Cataldo Avenue to North Foothills Drive/Cleveland Avenue)
- Pursue a "Corridor-Based BRT" Capital Investment Grant

UPDATES: The following presents a general update on the public outreach and project design. During the committee meeting, staff will present detailed information on ongoing outreach and design activities.

Project Outreach Update

Since the last Committee and Board update in December 2025, the project team has continued public outreach efforts. Staff attended most of the neighborhood council meetings along the alignment in February and will attend the remaining council meetings throughout April to provide an update on the project. All outreach materials have been updated to reflect the Minimum Operable Segment (MOS) as approved by the Board in 2025, including all station cutsheets, project maps, the interactive map, 3D animations of stations and the project website. Staff will continue to coordinate with property and business owners throughout the project corridor as design continues.

The station artwork/neighborhood identification project has begun. The team has met with most of the neighborhood councils to provide information on the identification/artwork program and how to get involved. The project will continue throughout 2026.

Project Design Update

Project design activities continue to move forward. The project team continues to develop the 60% design packages for submittal to agencies for review. The design packages for 4 of the 8 zones have been submitted for agency review and will continue to be submitted approximately every 5-6 weeks. The 60% architectural plans for the station amenities have been completed and submitted to agencies for review.

The team continues to hold regular design meetings internally and with agency partners.

The final traffic impact analysis has been approved by all agencies. A future addendum will be prepared which will analyze transit signal priority (TSP) implementation throughout the Division Street corridor once operating parameters are developed by the City of Spokane.

The FTA continues to review the NEPA environmental package and staff are addressing comments and questions by FTA.

The FTA continues to review ratings and risk and readiness packages. The team meets monthly with FTA to provide a project update and has held several meetings with the PMOC to address questions and comments on both packages.



1230 W. Boone Avenue, Spokane, WA 99201
(509) 328-RIDE | www.spokanetransit.com

Executive Session

Meeting Date: April 16, 2026

Agenda Item: **14**

Presented To: Board of Directors
Referral Committee: n/a
Title: EXECUTIVE SESSION
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For information.
Recommendation: n/a
Attachments and/or
Online Links: n/a

SUMMARY: At this time, the Board will adjourn to Executive Session, for the following:

- 1. Pursuant to RCW 42.30.110(1)(i): to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.*

The STA Board of Directors will reconvene in open session at approximately session at approximately ____ p.m. If it becomes necessary to extend the executive session, a member of the staff will return to announce the time at which the STA Board will reconvene.

If any action is to be taken as a result of discussions in the executive session, that action will occur at the open public meeting.