

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, June 3, 2026

10:00 a.m. – 11:30 a.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report *(5 minutes)*
3. Committee Action *(5 minutes)*
 - A. Minutes of the May 6, 2026, Committee Meeting – *Corrections/Approval*
4. Committee Action -- Recommendation
 - A. Board Action - Consent Agenda
 - B. Board Action – Other/Committee Recommendation
5. Report to Committee *(55 minutes)*
 - A. 2027-2032 Transit Development Plan: Complete Draft *(Poole)*
(Public Hearing at the June 18, 2026, Board meeting)
 - B. Facilities Master Plan Phase 2: Capital Program Update *(Rapez-Betty)*
 - C. Five Mile Mobility Hub Study Project: Update *(Poole)*
6. CEO Report *(Otterstrom) (15 minutes)*
7. Committee Information *(no discussion/staff available for questions)*
8. Review July 1, 2026, Meeting Draft Agenda *(5 minutes)*
9. New Business
10. Committee Members' Expressions *(5 minutes)*
11. Adjourn

Next Committee Meeting: Wednesday, July 1, 2026, at 10:00 a.m. in person.

Optional Virtual Link: **Join the meeting now**

Meeting ID: 240 765 453 499 37

Password: q4bo3f7v

Call-in Number: 1-509-824-1714

Conference ID: 228 756 876#

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: www.spokanetransit.com. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call (509) 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.



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Chair Report
Meeting Date: June 3, 2026
Agenda Item: 2

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: COMMITTEE CHAIR REPORT
Submitted by: Kitty Klitzke, Chair, Planning & Development Committee

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, the Committee Chair will have an opportunity to comment on various topics of interest regarding Spokane Transit.



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Committee Action
Meeting Date: June 3, 2026
Agenda Item: 3A

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: MINUTES OF THE MAY 6, 2026, COMMITTEE MEETING
Submitted by: Emily S. Poole, Chief Planning & Development Officer

Purpose: For decision.
Recommendation: Approve committee minutes as presented.
Attachments and/or Online Links: Draft Minutes

SUMMARY: Draft Minutes of the May 6, 2026, Planning & Development Committee meeting are attached for your information, corrections and/or approval.

Spokane Transit Authority
1230 West Boone Avenue
Spokane, Washington 99201-2686
(509) 325-6000

PLANNING & DEVELOPMENT COMMITTEE MEETING

DRAFT Minutes of the Wednesday, May 6, 2026, Meeting
10:00 a.m. – 11:30 a.m.

Northside Conference Room

Spokane Transit Authority, 1230 W. Boone Avenue, Spokane, WA

w/Virtual Public Viewing Option

MEMBERS PRESENT

Kitty Klitzke, City of Spokane - *Chair*
Sarah Dixit, City of Spokane
Karl Otterstrom, Chief Executive Officer
Rhonda Bowers, Labor Representative
(*Non-voting*)

MEMBERS ABSENT

Al French, Spokane County
Dan Dunne, Small Cities (Liberty Lake)
Elsa Martin, Small Cities (Cheney)
(*Ex-Officio*)
Pam Haley, City of Spokane Valley

STAFF PRESENT

Brandon Rapez-Betty, Chief Operations Officer
Emily Poole, Chief Planning & Development
Officer
Nancy Williams, Chief Human Resources Officer
Robert Hamud, Chief Financial Officer
Carly Cortright, Chief Communications &
Customer Service Officer
Kade Peterson, Chief Information Officer
Vicki Clancy, Executive Assistant to the Chief
Planning & Development Officer

LEGAL COUNSEL

Megan Clark (remote) & Patrick Keefe (in-person),
Etter, McMahon, Lamberson, Van Wert &
Oreskovich, P.C.

GUESTS PRESENT

Brian Jennings, Director of Community
Development

1. CALL TO ORDER AND ROLL CALL

Chair Kitty Klitzke called the meeting to order at 10:00 a.m., and Ms. Vicki Clancy conducted roll call.

2. COMMITTEE CHAIR REPORT

Chair Klitzke had no updates for the Planning & Development Committee.

3. COMMITTEE ACTION

A. MINUTES OF THE APRIL 2, 2026, COMMITTEE MEETING

Ms. Sarah Dixit moved to approve the April 2, 2026, Special Planning & Development Committee meeting minutes. Ms. Kitty Klitzke seconded, and the motion passed unanimously.

4. COMMITTEE ACTION - RECOMMENDATION

- A. BOARD ACTION - CONSENT AGENDA – *nothing presented*
- B. BOARD ACTION – OTHER/COMMITTEE RECOMMENDATION – *nothing presented*

5. REPORTS TO COMMITTEE

A. 2027-2032 TRANSIT DEVELOPMENT PLAN:

i. PROPOSED 2027-2029 SERVICE IMPROVEMENTS

Ms. Emily Poole presented the proposed service improvements for inclusion in the 2027–2032 Transit Development Plan (TDP). The Service Improvement Program (SIP) provides a road map for near-term fixed-route changes, updated annually, for 2027–2029 and will be incorporated into the draft TDP for Committee review. The proposed improvements reflect adopted *Connect 2035* initiatives, respond to service performance, and will require future approval and public outreach prior to implementation that are appropriate to the scale of improvements.

Key highlights included:

- **2027:** Focus on North Spokane adjustments, new connections to the West Plains, and launching a Mobility on Demand pilot focused on elderly and disabled riders, along with continued bus stop improvements.
- **2028:** Emphasis on the completion of Argonne Station Park & Ride, restructuring service in Spokane Valley, and a Mobility on Demand pilot in Liberty Lake.
- **2029:** Expansion of later evening service, a West Plains Mobility on Demand pilot, and minor system adjustments.

The 2029 conceptual fixed route network map and service requested from 2025 were reviewed. Next steps include incorporating the draft SIP into the draft TDP and conducting public outreach.

Ms. Sarah Dixit asked how individuals submit requests for new service. Ms. Poole responded that STA receives requests through multiple channels. All requests are catalogued and considered for future service planning in line with planning principles outlined in *Connect Spokane*.

Ms. Dixit also inquired about how STA plans to staff Mobility on Demand (MOD) as the program expands. Ms. Poole explained that the MOD service will initially be contracted and Requests for Proposals (RFPs) are currently active.

ii. PROPOSED 2027-2032 CAPITAL IMPROVEMENTS PROGRAM

Mr. Robert Hamud presented the proposed 2027–2032 Capital Improvements Program (CIP), a required component of the Transit Development Plan (TDP). The CIP is a state-required, six-year planning tool developed in alignment with *Connect Spokane* and agency policy, which requires an annually reviewed program that supports coordinated and financially sound capital investments. The total CIP identified \$392.5M in projects over six years and includes the following categories: Vehicle Purchase (\$47.1M, 12%), Facilities-Maintenance & Administration (\$60M, 15%), Facilities-Passenger & Operational (\$56.3M, 14%), Technology (\$33.5M, 9%), and High Performance Transit (\$193.8M, 50%). It also includes \$1.8M for Transit Oriented Development (TOD). The CIP establishes a mid-term planning framework that prioritizes resources, maintains assets in good repair, and

advances system enhancements. It also connects long-range planning goals with annual budgeting and implementation activities. The proposed CIP incorporates federally required program elements, including FTA Sections 5307, 5310, and 5339 funding programs, and the agency's fleet replacement plan.

Mr. Karl Otterstrom noted that the Planning & Development Committee meeting packet includes a more detailed list of individual projects associated with each program category, beyond the summary presented.

iii. REVIEW FINANCIAL FORECAST

Mr. Hamud presented an overview of the proposed financial forecast to be incorporated into the 2027–2032 Transit Development Plan (TDP), which is a state-required document including operating and financial projections. The revenue and expenditure assumptions underlying the forecast were previously reviewed with the Board of Directors, including members of the Planning & Development Committee, in early April 2026; no concerns were identified.

The financial forecast is based on a set of key revenue and expenditure assumptions developed in conjunction with planned capital programs and projects. Revenue projections assume moderate sales tax growth: 2.2% in 2026, 2.7% in 2027, and approximately 3.5% annually thereafter through 2032. The forecast also assumes renewal of 2/10th of a percent voter-approved sales tax beyond its 2028 sunset (2029-2045). Fare revenues incorporate two planned 10% systemwide fare increases in 2028 and 2031. Federal and state operating revenues are projected to grow generally at 1% annually, with continued funding support through programs such as FTA Section 5307 and state grants, including the Move Ahead Washington program. Interest income is expected to decline over the planning period as reserves are utilized for capital investments.

The expenditure assumptions use the 2026 adopted budget as a baseline, with operating expenses projected to increase by approximately 3.3% annually due to wage, benefit, and inflationary pressures. Service levels are anticipated to remain relatively stable following implementation of the *STA Moving Forward* service changes in 2026, with ongoing service optimization under the *Connect 2035* framework. The CIP is assumed to be fully funded throughout the TDP period through a combination of local, state, and federal resources. These assumptions will form the basis of the six-year financial forecast included in the draft TDP. Next steps include providing an updated forecast to reflect fund designation adjustments.

Ms. Dixit asked whether staff had developed an initial concept for the fare increase matrix. Mr. Hamud responded that staff have currently modeled uniform 10% systemwide fare increases and have not yet developed detailed fare structure changes for future consideration.

Mr. Otterstrom elaborated on the new fund allocation approach and emphasized the importance of clearly separating funds for capital projects from those used for general operations. Ms. Klitzke responded that these clearer explanations have been requested by the public in the past and this provides a clearer description of the budget. This also corrects the common misunderstanding that purchases are simply paid off later, explaining instead that spending is planned based on available funds.

B. TRANSIT ORIENTED DEVELOPMENT: PILOT PROJECT UPDATE

Ms. Poole introduced Mr. Brian Jennings, Director of Community Development, to provide the Transit Oriented Development (TOD) Pilot Project update. The goal is to advance development near transit infrastructure within the Public Transportation Benefit Area (PTBA), focusing on High Performance Transit (HPT) and high-frequency corridors to support access to transit, livability, and efficient land use. Prior committee engagement guidance has helped shape the implementation strategy. The South Hill Park and Ride site was selected following analysis of STA-owned properties using criteria such as transit connectivity, travel time competitiveness, land use diversity, walkability, job access, and activity density, with a focus on expediting implementation by avoiding property acquisition. Mr. Jennings described the development of a Request for Qualifications (RFQ) for consultant services and outlined the key feasibility tasks, including market analysis, transit integration and engineering, site layout and conceptual design alternatives, cost estimating, and financial feasibility analysis. These tasks will result in a preferred conceptual site plan and development program grounded in market conditions, engineering constraints, and financial feasibility, providing a foundation for future TOD decision-making and governance review. Board consideration of a joint development approach and initiation of a Request for Proposals (RFP) is anticipated in 2027. Updates and findings will continue to be provided to the Committee throughout the feasibility process, with a final recommendation to be brought forward upon completion of the analysis.

6. CEO REPORT

STA Proposition 1 – Legal counsel successfully submitted the STA Proposition 1 resolution (Board approved) on April 29, 2026. Both pro and con committees are completing their respective work. *Connect 2035* remains a key driver of investments over the next decade - especially the next six years - and maintaining service levels is essential to realizing these benefits. The final decision will be made by voters.

2026 Bloomsday Shuttle Operations Performance – Final figures are expected later this week; preliminary data shows shuttle ridership increased by about 50% over last year. The Operations Department delivered strong performance across both fixed-route and paratransit services. Sunday ridership remained strong, ranking among the highest in recent system performance. Customer service staff and transit ambassadors provided effective support, helping riders navigate the service changes and contributing to positive customer experiences.

Media Coverage and Ridership Trends Related to Gas Prices – Media coverage has highlighted rising ridership, with external factors such as gas prices contributing to renewed interest in transit use. Friday marked the highest ridership day of the decade with over 41,000 rides, followed by more than 21,000 rides on Saturday. Additional details will be presented at the upcoming PMER Committee meeting.

Post-Pandemic Ridership Recovery – STA continues to demonstrate a strong ridership recovery, exceeding pre-pandemic levels for the second consecutive year, placing STA among a small number of peer agencies nationwide. Continued growth reflects strong demand for transit and positions the system well for future improvements and opportunities.

7. COMMITTEE INFORMATION – *nothing presented*

8. REVIEW JUNE 3, 2026, COMMITTEE MEETING AGENDA

The Committee reviewed the draft agenda for the upcoming June 3, 2026, Planning & Development Committee meeting. No changes were suggested at this time.

9. NEW BUSINESS

Ms. Dixit inquired about which committee would manage a request for a transit rider position on the Board. Mr. Otterstrom responded that the Board Operations committee is responsible, as it oversees bylaws and related updates.

10. COMMITTEE MEMBER EXPRESSIONS

Ms. Dixit shared positive community feedback on STA's Bloomsday service, noting reliability and ease of use, and expressed appreciation to staff for a successful event. For many, the event provided a valuable first-time and renewed experience with riding the bus. Chair Klitzke echoed these sentiments.

11. ADJOURN

With no further business to come before the Committee, Chair Klitzke adjourned the meeting at 10:46 a.m. commenting that these meetings are an efficient and effective use of members' time.

Respectfully submitted,

A handwritten signature in cursive script that reads "Vicki Clancy".

Vicki Clancy
Executive Assistant to the Chief Planning & Development Officer



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Report to Committee
Meeting Date: June 3, 2026
Agenda Item: 5A

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: 2027-2032 TRANSIT DEVELOPMENT PLAN: COMPLETE DRAFT
(Public Hearing at the June 18, 2026, Board meeting)
Submitted by: Emily S. Poole, Chief Planning & Development Officer
Madeline Arredondo, Associate Transit Planner

Purpose: Receive report.
Recommendation: n/a
Attachments and/or Online Links: [2027-2032 Transit Development Plan Draft Document](#)
(www.spokanetransit.com/projects/transit-development-plan/)

SUMMARY: The Transit Development Plan (TDP) is a state-required plan that STA prepares annually to convey how we intend to implement public transportation services and related capital and operating projects over a six-year period. Staff will give an overview of the draft 2027-2032 TDP in anticipation of public input during the month of June with the intent to seek Board approval of the final TDP in July 2026.

Over the past several months, the Planning & Development (P&D) Committee has been involved in providing input and reviewing content for the 2027-2032 TDP. The draft plan is available on [STA's Transit Development webpage](#) at www.spokanetransit.com/projects/transit-development-plan/. The attached staff report outlines the development of each of the TDP sections and the Planning & Development Committee actions and notes along with the remaining public outreach schedule.

State law stipulates that transit agencies must prepare a transit development plan, hold a public hearing prior to adoption, and submit the plan to the Washington State Department of Transportation (WSDOT), no later than September 1 of each year. The 2027-2032 Transit Development Plan is in draft form. A public hearing will be held at the Board of Director's meeting on June 16, 2026. Subject to Board direction, staff anticipate preparing a final draft of the plan for Board approval on July 18, 2026.

SPOKANE TRANSIT AUTHORITY

Staff Report: Agenda Item **5A**

Presented to: Planning & Development Committee

SUBJECT: 2027-2032 TRANSIT DEVELOPMENT PLAN: COMPLETE DRAFT
(Public Hearing at the June 18, 2026, Board meeting)

The table below outlines the major sections of the 2027-2032 Transit Development Plan (TDP) and notes the method for preparing each section, including committee guidance and participation.

TDP Update Summary

TDP Sections	P&D Committee Actions/Notes
1. Introduction and Overview	Background, Agency Leadership, Board of Directors, Service Characteristics, and Service Area updated from last year and included in the draft TDP.
2. 2025 in Review	Ridership, Fleet Additions, Capital Projects, Communications, Business and Program Development, and Planning Efforts updated and included in the draft TDP.
3. Mid-Range Tactical Framework	Reviewed and discussed by the Planning & Development Committee in March and April 2026. Updates are included in the draft TDP.
4. Service Improvement Program	A review of major service improvements and opportunities was presented during the May 2026 Planning & Development Committee meeting and Board of Director’s meeting. Updates are included in the draft TDP.
5. Capital Improvement Program	Updates will be provided in the draft TDP and were reviewed during the May 2026 Planning & Development Committee meeting and Board of Directors meeting.
6. Operating and Financial Projections	Key assumptions and preliminary financial forecasts were reviewed and affirmed at the May 2026, Planning & Development Committee meeting and Board of Directors meeting. Projections reflect key assumptions, the proposed capital, and operating plans. Updates are provided in the draft TDP.
Appendix A: 2026 Action Plan	The STA Board of Directors adopted the 2026 Budget that includes the Annual Action Plan in December 2025. Included in the draft TDP.
Appendices B-F	Appendices include: 2026 Performance Measures, System Ridership, Miles, and Hours Statistics, 2025 Fuel Consumption, 2025 Reportable Collisions, Injuries, and Fatalities, and the Bus Fleet Contingency Plan.
Appendix G: Transit Asset Management (TAM) Plan	The plan was drafted in February 2026 and is incorporated into the draft TDP by reference. The full plan will be posted on STA’s website.

STA has implemented an expanded stakeholder outreach approach beyond the required public hearing to promote more involvement in the development of the plan and was presented to the Planning & Development Committee in March 2026. For the 2027-2032 TDP specifically, STA included outreach to the Spokane Homeless Coalition and Spokane Public Schools in response to requests for additional outreach identified by the Planning & Development Committee during the March 2026 meeting.

Additional outreach beyond the required public hearing that STA has incorporated into the annual TDP outreach process includes presentations to STA’s Citizen Advisory Committee (CAC), City of Spokane’s Transportation Commission and Pedestrian Transportation and Traffic Committee (PETT), SRTC’s Transportation Technical Committee (TTC) and Transportation Advisory Committee (TAC), Washington State Department of Transportation (WSDOT) Eastern Region, as well as in-person and virtual public open houses.

Below is a summary of the remaining public outreach schedule to present the draft TDP and provide notice of the upcoming public hearing:

Remaining Public Outreach Schedule	
Date	Stakeholder
June 9, 2026	Hybrid open house (Central Library)
June 10, 2026	Citizen Advisory Committee (CAC) meeting presentation
June 11, 2026	In-person open house (Spokane Valley Library)
June 11, 2026	SRTC Board of Director’s meeting presentation
June 11, 2026	Washington State Department of Transportation (WSDOT) Eastern Region
June 18, 2026	STA Board of Director’s public hearing



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Report to Committee
Meeting Date: June 3, 2026
Agenda Item: 5B

Presented To: Planning & Development Committee

Referral Committee: n/a

Title: FACILITIES MASTER PLAN - PHASE 2: CAPITAL PROGRAM UPDATE

Submitted by: Brandon Rapez-Betty, Chief Operations Officer
Jessica Kelch, Senior Project Manager

Purpose: Receive report.

Recommendation: n/a

Attachments and/or Online Links: n/a

SUMMARY: STA’s Facilities Master Plan (FMP) guides long-term planning and investment for maintenance, service delivery, and administrative infrastructure supporting the region’s public transportation system. The update addresses near-term needs, supports future growth, and identifies locations for new or expanded facilities.

The project team is nearing completion of Phase II of the final report, which summarizes inventory and programming data, organizational changes, due diligence for existing and potential properties, and analysis of near- and long-term needs under various growth and operating scenarios. Informed by the Board-approved *Zero Emissions Fleet Transition Plan* and *Connect 2035*, it establishes timing, phasing, and order-of-magnitude costs.

Phase I identified near-term actions for 2026 through 2029. Phase II refines those actions, identifies strategic opportunities, and outlines long-term direction through 2050.

FMP Phase II capital projects are incorporated into the draft 2027–2032 Transit Development Plan (TDP), first presented to the Board in May, with adoption of both the TDP and FMP Final Report anticipated in July 2026.



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Report to Committee
Meeting Date: June 3, 2026
Agenda Item: 5C

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: FIVE MILE MOBILITY HUB STUDY PROJECT: UPDATE
Submitted by: Emily S. Poole, Chief Planning & Development Officer
 Dylan Jouliot, Associate Transit Planner

Purpose: Receive report.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: Spokane Transit Authority (STA) has contracted with Toole Design Group to complete a study evaluating the potential for a mobility hub network within the Public Transportation Benefit Area (PTBA), as well as assessing and determining alternatives for implementation for a pilot mobility hub at the Five Mile Park & Ride site. This project kicked off in February 2026. Since the last update to the Planning & Development Committee on March 4, 2026, the following work has been completed:

Activity	Description
Mobility Hubs Best Practice Review	Toole Design Group staff performed comparative research of mobility hubs best practices from peer agencies and jurisdictions across the US.
Technical Advisory Committee (TAC) Meeting	STA and Toole Design Group staff held the first TAC meeting on April 17, 2026, presenting initial research and soliciting TAC member feedback.
STA Mobility Hubs Typology Definition	Working with STA staff and TAC members, STA and Toole Design Group staff identified a three-tiered typology for future STA Mobility Hubs: Regional, Central, and Local.
STA Mobility Hubs Kit of Parts	Toole Design Group staff is currently drafting a “kit of parts” - a catalog of elements that should be either included or considered for each of the three defined types of mobility hubs.
STA Mobility Hub Network Analysis	Toole Design Group staff are currently performing a network analysis to identify locations and transit facilities within the PTBA with high potential for mobility hub siting based on multimodal connections, surrounding land use, and overall network effects.



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CEO Report
Meeting Date: June 3, 2026
Agenda Item: 6

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: CEO REPORT - INFORMATION
Submitted by: Karl Otterstrom, Chief Executive Officer

Purpose: For information.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, the CEO will have an opportunity to comment on various topics of interest regarding Spokane Transit.



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Review Committee Meeting Draft Agenda

Meeting Date: June 3, 2026

Agenda Item: **8**

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: REVIEW JULY 1, 2026, COMMITTEE MEETING DRAFT AGENDA
Submitted by: Emily S. Poole, Chief Planning & Development Officer

Purpose: For information.
Recommendation: For information.
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, members of the Planning & Development Committee will have an opportunity to review and discuss the items proposed to be included on the agenda for the meeting of July 1, 2026.

Spokane Transit Authority
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PLANNING & DEVELOPMENT COMMITTEE MEETING

Wednesday, July 1, 2026

10:00 a.m. – 11:30 a.m.

Northside Conference Room
Spokane Transit Authority
1230 W. Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link Below

DRAFT AGENDA

1. Call to Order and Roll Call
2. Committee Chair Report (5 minutes)
3. Committee Action (5 minutes)
 - A. Minutes of the May 6, 2026, Committee Meeting – Corrections/Approval
4. Committee Action -- Recommendation
 - A. Board Action - Consent Agenda (20 minutes)
 1. 2027-2032 Transit Development Plan: Finalize and Approve (Resolution) (Poole)
 2. Federal Transit Administration Section 5310: Call for Projects and Local Funding Match Approval (Poole)
 - B. Board Action – Other/Committee Recommendation (5 minutes)
 1. Facilities Master Plan Phase 2: Capital Program Draft Plan (Rapez-Betty)
5. Report to Committee (30 minutes)
 - A. Transit Oriented Development: Pilot Project Update (Poole)
 - B. Division Street Bus Rapid Transit: Design and Public Outreach Update (Poole)
 - C. Wellesley Corridor Development Plan: Analysis and Engagement Update (Poole)
6. CEO Report (Otterstrom) (15 minutes)
7. Committee Information (no discussion/staff available for questions)
8. Review September 2, 2026, Meeting Draft Agenda (5 minutes)
9. New Business
10. Committee Members' Expressions (5 minutes)
11. Adjourn

Next Committee Meeting: Wednesday, September 2, 2026, at 10:00 a.m. in person. *(No August meeting.)*

Optional Virtual Link: **Join the meeting now**

Meeting ID: XXX XXX XXX XXX X

Password: XXXXXXXX

Call-in Number: 1-509-824-1714

Conference ID: XXX XXX XXX

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New Business
Meeting Date: June 3, 2026
Agenda Item: 9

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: NEW BUSINESS
Submitted by: n/a

Purpose: For discussion.
Recommendation: n/a
**Attachments and/or
Online Links:** n/a

SUMMARY: At this time, the Committee will have the opportunity to initiate discussion regarding new business relating to Planning & Development.



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Committee Member Expressions
Meeting Date: June 3, 2026
Agenda Item: 10

Presented To: Planning & Development Committee
Referral Committee: n/a
Title: COMMITTEE MEMBER EXPRESSIONS
Submitted by: n/a

Purpose: Receive expressions.
Recommendation: n/a
Attachments and/or Online Links: n/a

SUMMARY: At this time, members of the Planning & Development Committee will have an opportunity to express comments or opinions.