



1230 W. Boone Avenue, Spokane, WA 99201  
(509) 328-RIDE | [www.spokanetransit.com](http://www.spokanetransit.com)

## PERFORMANCE MONITORING & EXTERNAL RELATIONS COMMITTEE MEETING

Wednesday, March 4, 2026  
1:30 p.m. – 3:00 p.m.

**Northside Conference Room**  
**Spokane Transit Authority**  
**1230 W. Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option Link Below*

### DRAFT AGENDA

1. Call to Order and Roll Call (*Chair*)
2. Committee Chair Report
3. Committee Action (*10 minutes*)
  - A. Minutes of February 4, 2026, Committee Meeting - *Corrections/Approval*
  - B. Demand Response Transit Software: Scope of Work Approval (*Poole*)
4. Committee Action – Recommendation (*10 minutes*)
  - A. Board Action - Consent Agenda
    1. Paratransit Operating Strategy (*Rapez-Betty*)
  - B. Board Action – Other/Committee Recommendation (*none*)
5. Reports to Committee (*45 minutes*)
  - A. 2025 Preliminary Year-End Financial Report (*Hamud*)
  - B. 2025 Year-End Performance Measures (*Rapez-Betty*)
  - C. Legislative Update (*Cortright/Poole*)
6. CEO Report (Otterstrom) (*10 minutes*)
7. Committee Information (*no discussion/staff available for questions*)
  - A. January 2026 Operating Indicators (*Rapez-Betty*)
  - B. January 2026 Financial Results Summary (*Hamud*)
  - C. February 2026 Sales Tax Revenue (*Hamud*)
  - D. Meadowglen Layover Project Order Update (*Poole*)
  - E. Opportunity Fare Program Update (*Cortright*)
  - F. Connect 2035 Funding Requirements Public Outreach Plan Update (*Cortright*)
  - G. 2026 Service Revision Final Report Review (*Poole*)
8. Review April 1, 2026, Meeting Draft Agenda (*5 minutes*)
9. New Business (*5 minutes*)
10. Committee Members' Expressions (*5 minutes*)
11. Adjourn

Next PMER Committee Meeting: Wednesday, April 1, 2026, at 1:30 p.m.

Virtual Link: [March 2026 PMER Committee Meeting Link](#)

Meeting ID: 261 057 756 795 96

Password: yY7rk3Rr |

Call-in Number: 1-509-824-1714

Conference ID: 220 371 401#

*Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting at the STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call (509) 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.*