

RESOLUTION NO. 867-26

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SPOKANE TRANSIT AUTHORITY  
AMENDING THE BYLAWS OF THE SPOKANE COUNTY PUBLIC TRANSPORTATION BENEFIT  
AUTHORITY; REPEALING RESOLUTION NO. 765-18 IN ITS ENTIRETY; AND OTHER MATTERS  
PROPERLY RELATED THERETO.

**SPOKANE TRANSIT AUTHORITY**  
Spokane County, Washington

BE IT RESOLVED BY THE SPOKANE TRANSIT AUTHORITY as follows:

WHEREAS, the Spokane Transit Authority ("STA") is a municipal corporation operating and existing under and pursuant to the Constitution and Laws of the State of Washington, including RCW Title 36, Chapter 57A, Public Transportation Benefit Area; and

WHEREAS, the STA Board of Directors has adopted Bylaws to establish rules and procedures governing the conduct of Board business and the administration of the Authority; and

WHEREAS, the Board of Directors periodically reviews its Bylaws to ensure they remain consistent with applicable laws, governance best practices, and the operational needs of the Authority; and

WHEREAS, the Board of Directors has conducted a comprehensive review of the STA Bylaws and determined that certain provisions would benefit from clarification, modernization, and updates to reflect current Board practices and procedures; and

WHEREAS, the proposed amendments are intended to improve the administration of the Authority by clarifying Board governance, committee structure, officer responsibilities, statutory compliance, and administrative procedures while preserving the overall purpose and intent of the existing Bylaws; and

WHEREAS, the proposed revisions do not materially alter the powers or duties of the Board, and are primarily intended to improve the readability, clarity, and administration of the Bylaws;

WHEREAS, the proposed amendments include the incorporation of a Resolution Table as Appendix A, allowing certain Board-authorized delegations and administrative authorities to be maintained and updated by resolution without requiring future amendments to the Bylaws;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Spokane Transit Authority as follows:

Section 1. The Board of Directors hereby approves and adopts the Spokane Transit Authority Bylaws attached hereto as Exhibit A and incorporated herein by this reference.

Section 2. Upon adoption of this Resolution, the Bylaws attached as Exhibit A shall supersede and replace all prior versions of the Spokane Transit Authority Bylaws and amendments thereto.

Section 3. The Board acknowledges that Article V, Section 5.2(o) authorizes the Chief Executive Officer to exercise the powers, authority, and duties established by Board Resolutions identified in Appendix A. The Board further acknowledges that Appendix A may be amended from time to time by Board resolution as provided in the Bylaws, without requiring a subsequent amendment to the Bylaws themselves.

Section 4. The Chief Executive Officer and Clerk of the Authority are authorized to make non-substantive corrections to Appendix A and the adopted Bylaws, including formatting, numbering, cross-references, typographical errors, and other administrative revisions necessary to accurately reflect the action approved by the Board, provided such revisions do not alter the intent, meaning, or effect of any provision approved by the Board.

Section 5. The Clerk of the Authority is directed to maintain Exhibit A as the official Bylaws of Spokane Transit Authority and to incorporate any future amendments adopted by the Board.

Section 6. This Resolution shall take effect immediately upon adoption.

ADOPTED by STA at a regular meeting thereof held on the 15th day of October 2026.

Attest:

  
\_\_\_\_\_  
Dana Infalt  
Clerk of the Authority

  
\_\_\_\_\_  
Lance Speirs  
STA Board Chair

Approved as to form:

  
\_\_\_\_\_  
Megan Clark  
Legal Counsel

## APPENDIX A

| Year Adopted | Resolution No.                   | Description                                                                                                         | Authority                                                                                                                                                                                              |
|--------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1984         | 231-84                           | Adoption of a salary and compensation policy for administrative non-contract personnel of the STA and other matters | Authorizes and instructs the CEO to implement the policies and procedures and establish such salary schedule as outlined and contained within the STA salary and compensation policy.                  |
| 2006         | 614-06                           | Federal Transportation Assistance authorized by 49 USC Chapter 53                                                   | Authorizes the CEO to execute and file grant applications with the FTA, along with other certifications, assurances, and agreements.                                                                   |
| 2009, 2010   | 651-09, 660-10                   | Rules of Conduct                                                                                                    | Establishes applicable rules of conduct for STA's transit system. Authorizes the CEO to implement the and effectuate the rules of conduct.                                                             |
| 2015         | 734-15                           | Americans with Disabilities Act compliance                                                                          | Authorizes CEO to administer operational decisions related to public transportation to ensure compliance with the Americans with Disabilities Act.                                                     |
| 2015         | 738-15                           | Formation of the Citizens Advisory Committee                                                                        | Authorizes the CEO and the Performance Monitoring and External Relations Committee to take all actions necessary in establishing the Committee.                                                        |
| 2017         | 752-17                           | Board policy on use of credit cards for official agency purchases and travel.                                       | Authorizes the CEO to implement and administer the policy regarding use of credit cards for official agency purposes and travel; authorizes the CEO to develop commensurate administrative procedures. |
| 2022         | 801-22, amended in 2026 (865-26) | Tariff/fare policy and procedures for Fixed Route and Paratransit.                                                  | Authorizes the CEO to implement the effective date of the rates, tolls, and fares adopted for Fixed Route and Paratransit Fares, as of October 1, 2022.                                                |
| 2025         | 842-25                           | Procurement                                                                                                         | Authorizes the CEO to procure materials, supplies, work, or services subject to certain restrictions and within specific monetary parameters.                                                          |
| 20225        | 844-25                           | Small Starts Grant Application                                                                                      | Authorizes the CEO to submit a grant application to the FTA for Division Street Bus Rapid Transit project.                                                                                             |
| 2026         | 852-26                           | Comprehensive Plan adoption                                                                                         | Establishes agency policies related to planning and implementation of plans, delegating authority in policy.                                                                                           |
| 2026         | 854-26                           | Resolution -Amending Connect 2035 Strategic Plan                                                                    | Authorizes the CEO to effectuate and finalize these amendments and take all other necessary and proper action to administer the Connect 2035 Plan.                                                     |
| 2026         | 862-26                           | Facilities Master Plan                                                                                              | Authorizes the CEO to initiate real property acquisition and action necessary to properly carry out the Facilities Master Plan, and to ensure the plan is reviewed and updated on a five year basis.   |

## APPENDIX A

| Year<br>Adopted | Resolution No. | Description                                                                 | Authority                                                                                                                                                                                                                                                                                                                            |
|-----------------|----------------|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2026            | 865-26         | Tariff/fare policy and procedure for Fixed Route, Paratransit, and STA Link | Authorizes the CEO to implement the effective date of the rates, tolls, and fares adopted for Fixed Route and Paratransit Fares, as of July 16, 2026.                                                                                                                                                                                |
|                 |                |                                                                             |                                                                                                                                                                                                                                                                                                                                      |
| Year<br>Adopted | Policy No.     | Description                                                                 | Authority                                                                                                                                                                                                                                                                                                                            |
|                 | 02-003         | Benefits                                                                    | The STA Board authorizes the Chief Executive Officer (CEO) to negotiate insurance plans and to complete other arrangements needed to implement employee benefits. The CEO is also authorized to develop and administer procedures for continued compliance of this policy and with any changes in applicable state and federal laws. |